

CITY OF ISSAQUAH
Economic Vitality Commission

5:30 PM
 May 18, 2022

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Commissioners Present:

Kathy McCorry, Chair (after 5:50pm)
 AJ Taylor
 Ashwin Muthuvenkataraman
 Chris Reichley
 Christy Garrard
 Nicoleta Mocanu, Alternate

Administration/Staff:

Jen Davis Hayes, Economic Development
 Manager
 Benton Coblenz, Economic Development
 Coordinator
 Stacy Vynne McKinstry, Sustainability
 Manager

Commissioners Not Present (Excused):

Joan Probala
 Therese Garcia
 Art Freas, Alternate

CALL TO ORDER

In the absence of the chair, DAVIS HAYES called the meeting to order at 5:33 PM.

- a) Commission Membership

APPROVAL OF MINUTES

- a) Minutes of April 20, 2022
 MOVED BY REICHLEY, SECONDED BY MUTHUVENKATARAMAN that minutes of the April 20, 2022 meeting be approved as presented. MOTION APPROVED WITHOUT OBJECTION

PUBLIC COMMENTS

There were no public comments.

AGENDA ITEMS

- a) **Clean Building Initiative, (I)**

Presented by:

Stacy Vynne McKinstry, Sustainability Manager

Vynne McKinstry presented about plans for a clean building initiative that would help buildings meet the requirements of the Clean Building Standards. She answered Commissioners questions and solicited feedback.

- b) **Welcome & Introduction – New Members, (I)**
Presented by:
All Commissioners

All Commissioners and staff introduced themselves and shared a bit about their background.

- c) **Commission Chair & Vice Chair Elections, (A)**
Presented by:
Jen Davis Hayes, Economic Development Manager

Davis Hayes asked for any self-nominations or nominations for the position of Chair. McCORRY nominated herself and was elected by unanimous consent.

Davis Hayes asked for any self-nominations or nominations for the position of Vice Chair. McCORRY nominated REICHLEY and he was elected by unanimous consent.

- d) **Business Wish List Survey Next Steps, (D)**
Presented by:
All Commissioners

Davis Hayes presented about the City's Business Wish List Survey results and solicited feedback from commissioners about the next steps.

- e) **Welcoming Week, (I)**
Presented by:
Jen Davis Hayes, Economic Development Manager

Davis Hayes presented the City's plans for this year's Welcoming Week in September.

- f) **2023 Economic Development Plan, (D)**
Presented by:
Jen Davis Hayes, Economic Development Manager

Davis Hayes presented the plans to formulate an official Economic Development Plan in 2023. Further discussion was postponed to the next meeting.

REPORTS

- Business Openings, Closures, & Industry Trends, (D)**
Presented by:
All Commissioners

Commissioners and staff reported on potential and planned business openings, closures, and trends that they have witnessed or heard about.

City Council Report Out, (I)*Presented by:**Jen Davis Hayes, Economic Development Manager*

Davis Hayes and Coblentz gave updates about recent and planned City Council and Administration business relating to the Commission's work.

2022 Schedule, (I)*Presented by:**Jen Davis Hayes, Economic Development Manager*

Davis Hayes reported on the Commission's tentative 2022 workplan, future agenda items, and solicited feedback from the Commissioners.

OTHER BUSINESS / ANNOUNCEMENTS

Coblentz shared the opportunity to volunteer to review resumes at the job fair planned for May 19.

ADJOURNMENT

The meeting was adjourned at 7:35 PM.

The next meeting is currently scheduled for June 15, 2022.

INQUIRIES

Please contact Jen Davis Hayes at (425) 837-3414 or jenh@issaquahwa.gov.

Note: Times listed for meetings topics are approximate and items are subject to change.

(A) Action, (D) Discussion, (I) Information