

Economic Vitality Commission  
11-13-19

**CITY OF ISSAQUAH  
ECONOMIC VITALITY COMMISSION  
SUMMARY MINUTES**

November 13, 2019

Pickering Room  
City Hall Northwest

1775 12<sup>th</sup> Avenue NW  
Issaquah, WA 98027

**R&S MEMBERS PRESENT**

Therese Garcia, Chair  
Pavel Aprikian  
Kristi Tripple  
Kathy McCorry  
Christopher Beaudoin  
Saikat Sen

**STAFF/OTHERS PRESENT**

Christopher Wright, Economic Development Manager  
Andrea Snyder, Deputy City Administrator  
Susan Monsell, Budget Analyst  
Jen Davis Hayes, Project Oversight Manager

**CALL TO ORDER**

Therese Garcia called the meeting to order at 5:36 PM.

**APPROVAL OF MINUTES**

MOVED BY MCCORRY, SECONDED BY APRIKIAN, that the minutes for the EVC meetings on September 18, 2019 and October 16, 2019 be approved as presented. MOTION CARRIED UNANIMOUSLY.

**AGENDA ITEMS**

- a) **Budget Update:** SNYDER led introductions and provided an overview of her presentation. She discussed the overall budget approval process and the roles of staff, the Council and the EVC in that process.

SEN stated, and other Commission members agreed, that in the future, the EVC should play a larger role in reviewing and providing input to the Council on budget issues and decisions that may affect the business community. SEN suggested the a “retail subcommittee” of the EVC could be formed to focus on those issues.

SNYDER provided on overview of how taxes factor into the City budget, including Property, Sales, B&O and Utility taxes. She explained trends, limitations and options the City has with regard to setting and utilizing those taxes.

SNYDER explained the particular challenges the City faced with this year’s budget, including revenue decreases, shortfalls, economic forecasts and changes within the Finance Department. She complimented this year’s budget team for getting the budget processes, including new programs, systems and documentation, back on the right track.

Finally, SNYDER summarized the current proposed budget that is moving forward for City Council approval on November 18<sup>th</sup>.

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- b) Creative Districts and Olde Town Code Amendments Letters of Support:**  
Commission unanimously agreed to direct Chair Garcia to finalize and sign the letters of support on behalf of the Economic Vitality Commission.

**ADJOURNMENT**

With no further business to conduct, Garcia adjourned the meeting at 7:42 PM.