

**CITY OF ISSAQUAH
Civil Service Commission**

5:00 PM
March 27, 2025

Steelhead Room, 235 1st Ave.
SE, Issaquah

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Commissioners:

Henry Farber
Susan Leonelli
Robin Beukers (Via Teams)

Administration/Staff:

Travis Neese, Police Commander (Via
Teams)
Stephanie Johnson, Human Resources
Director

CALL TO ORDER

The meeting was called to order at 5:02 p.m.

PUBLIC COMMENTS

- a) None

APPROVAL OF MINUTES

- a) Minutes of February 20, 2025 as amended to include a revision to item f on Regular Business – Statement of Thank You
i. The minutes were APPROVED as amended by unanimous consent.

STAFF REPORT

- a) Stephanie Johnson, Human Resources Director reminded the Commission of the Community Survey and appreciated participation.

REGULAR BUSINESS

- a) **Approve Results of January 30, February 3, March 24, 2025 Police Officer Interviews (A)**
i. Director Johnson shared the interview results of January 30, February 3 and March 24, 2025 with the Commission. The scores were approved by unanimous consent which will updated the continuous eligibility lists.
- b) **Civil Service Rule Review (D)**
i. Director Johnson provided the opportunity to answer any questions Commissioners had as they have submitted or are still making their way through their review of the current civil service rules and supporting documentation as provided by Jennifer Zinck, Human Resources Analyst.
ii. At the next regular meeting, the Administration will return with an outline of items received and timeline for full commission review. Additional special meeting dates will also be discussed to keep on task and target with this Q2 commission workplan item.
- c) **March Staffing Update (I)**
i. Commander Neese provided an overview of the current staffing levels of the Police Department.

OTHER BUSINESS / ANNOUNCEMENTS

a)

ADJOURNMENT – The meeting was adjourned at 6:04 p.m. The next regular meeting is scheduled for April 24, 2025 at 5:00 PM.

INQUIRIES

Please contact Jennifer Zinck, Human Resources Analyst at (425) 837-3038 or jenniferz@issaquahwa.gov

Note: Times listed for meeting topics are approximate and items are subject to change.

(A) Action, (D) Discussion, (I) Information