

**CITY OF ISSAQUAH  
Civil Service Commission**

5:00 PM  
December 21, 2023

Steelhead Room, 235 1st Ave.  
SE, Issaquah

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*  
Amy Crabtree  
Susan Leonelli  
Robin Beukers

*Administration/Staff:*  
Candie Lorenzo, Chief Examiner, Secretary

**SPECIAL MEETING**

Please note, this agenda also serves as the special meeting notice pursuant to RCW 42.30.080

You may join the meeting in-person at the address above, or virtually using the following options:

**Join by Computer**

- Microsoft Teams [Click here to join the meeting](#)
- Meeting ID: 215 827 439 486
- Meeting Password: kUQwp3

**Join by Phone**

- Call 1-206-485-0299, enter Phone Conference ID: 488 481 844#

If planning to make verbal comments, please email [stephaniej@issaquahwa.gov](mailto:stephaniej@issaquahwa.gov).  
Submit written comments to [civilservicecommission@issaquahwa.gov](mailto:civilservicecommission@issaquahwa.gov).

**CALL TO ORDER**

**PUBLIC COMMENTS**

**APPROVAL OF MINUTES**

a) Minutes of October 4, 2023

Minutes of November 30, 2023

**STAFF REPORT**

**REGULAR BUSINESS**

a) **Results of the November 21 and December 7, 2023 Police Officer Interviews (A)**  
5 minutes

*Presented by:*  
*Stephanie Johnson, Human Resources Director*

b) **Revisiting the Results of the Police Commander Assessment (A)**  
**10 minutes**

*Presented by:*  
*Stephanie Johnson, Human Resources Director and Paula Schwan, Police Chief*

**Establishing Parts and Weights for the Order for Examination of Police Corporal per Civil Service rule 8.01 (A)**

**10 minutes**

*Presented by:*  
*Stephanie Johnson, Human Resources Director and Paula Schwan, Police Chief*

**Approval of a provisional appointment of a Police Corporal (A)**

*Presented by:*  
*Stephanie Johnson, Human Resources Director*

**OTHER BUSINESS / ANNOUNCEMENTS**

**ADJOURNMENT**

The next meeting is currently scheduled for January 25, 2024.

**INQUIRIES**

Please contact Stephanie Johnson at (425) 837-3043 or  
[stephaniej@issaquahwa.gov](mailto:stephaniej@issaquahwa.gov).

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*Note: Times listed for meeting topics are approximate and items are subject to change.*

*(A) Action, (D) Discussion, (I) Information*