

**CITY OF ISSAQUAH  
Civil Service Commission**

5:00 PM  
November 30, 2023

Steelhead Room, 235 1st Ave.  
SE, Issaquah

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*  
Amy Crabtree  
Susan Leonelli  
Robin Beukers

*Administration/Staff:*  
Lauren Knox, Labor Relations & Risk  
Manager  
Bill Sorenson, Police Sergeant

**CALL TO ORDER**

**PUBLIC COMMENTS**

**APPROVAL OF MINUTES**

- a) Minutes of October 4, 2023 not available and moved to the December agenda

**STAFF REPORT**

**REGULAR BUSINESS**

- a) **Results of the October 25 and November 16, 2023 Police Officer Interviews (A)**

*Presented by:*  
*Lauren Knox, Labor Relations & Risk Manager*

The scores from the October 25 and November 16, 2023 Police Officer interviews were presented for approval and approved by unanimous consent.

- b) **Revisiting the Results of the Police Commander Assessment (A)**

*Presented by:*  
*Lauren Knox, Labor Relations & Risk Manager*

Discussion took place regarding the adopted scores from the most recent Police Commander Assessment and the intention that one candidate previously presented to the Commission as a fail, not fail. The Commission would like more information including a review of the assessment materials and has moved this item to the December agenda when Human Resources Director Stephanie Johnson and Police Chief Paula Schwan can be present and contribute to the conversation.

- October/November IPD Staffing Report (I)**

*Presented by:*  
*Lauren Knox, Labor Relations & Risk Manager*

**OTHER BUSINESS / ANNOUNCEMENTS**

**ADJOURNMENT**

The meeting adjourned at 5:42 p.m.

The next meeting is currently scheduled for December 26, 2023.