

**CITY OF ISSAQUAH  
Civil Service Commission**

5:00 PM  
June 29, 2023

Steelhead Room, 235 1st Ave.  
SE, Issaquah

**MINUTES**

**COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT**

*Commissioners:*  
Amy Crabtree  
Susan Leonelli  
Robin Beukers

*Administration/Staff:*  
Christopher Shock, Human Resources  
Analyst  
Lauren Knox, Labor Relations & Risk  
Manager  
Paula Schwan, Police Chief

**CALL TO ORDER**

The meeting was called to order at 5:01 p.m.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

Minutes of June 1, 2023 Special Meeting

Commissioner Beukers proposed an amendment to the meeting notes for the June 1, 2023 Special Meeting. It was a proposal to change the words under the Results of the June 1, 2023 Police Sergeant Assessment (A) to annotate Police Sergeant rather than Police Corporal in the text body. Commissioner Crabtree motions, Commissioner Beukers seconded the motion. The proposed change was APPROVED by unanimous consent.

The minutes were APPROVED, as amended, by unanimous consent.

**STAFF REPORT**

**REGULAR BUSINESS**

**Results of the June 12 and June 16, 2023 Police Officer Interviews (A)**

Christopher Shock, Human Resources Analyst, presented the scores for the June 12 and 16, 2023 Police Officer Interviews. The scores were approved by unanimous consent.

**Probationary and Field Training Period (I)**

Paula Schwan, Police Chief, and Lauren Knox, Labor Relations & Risk Manager, presented to and took questions from the Civil Service Commission on this informational subject.

**OTHER BUSINESS / ANNOUNCEMENTS**

**ADJOURNMENT**

The next meeting is scheduled for August 24, 2023, at 5 p.m.

The meeting adjourned at 6:28 p.m.

**INQUIRIES**

Please contact Christopher Shock at (425) 837-3038 or [ChristopherS@issaquahwa.gov](mailto:ChristopherS@issaquahwa.gov).

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*Note: Times listed for meeting topics are approximate and items are subject to change.*

*(A) Action, (D) Discussion, (I) Information*