

CITY OF ISSAQUAH
Civil Service Commission

5:00 PM
 December 21, 2021

Virtual Meeting

MINUTES

COMMISSION AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Commissioners:

Robert Bakh
 David Bush
 Dave DeVore

Administration/Staff:

Stephanie Johnson, HR Director

CALL TO ORDER

The meeting was called to order at 5:02 PM.

PUBLIC COMMENTS

APPROVAL OF MINUTES

- a) Minutes of November 18, 2021

The minutes were APPROVED as presented by unanimous consent.

STAFF REPORT – Council is on Winter break. Hot Topic – bringing COVID-19 Boosters to the City. City Council authorized support for Recruitment, Training and Retention incentives at its December 6 meeting to help with staffing shortages.

REGULAR BUSINESS

- a) **Certify the Results of the December 14, 2021 Police Officer Interviews, (A)**

Presented by:

Stephanie Johnson, Chief Examiner

Ms. Johnson introduced the scores of the December 14, 2021 Police Officer interviews. Commissioner Bush made the motion to approve the scores, which was then seconded by Chairman Devore. The scores were approved as presented by unanimous consent. This certification updates the eligibility lists for Police Officer which will be forwarded to Chairman Devore for email signature.

- b) **Review of the Corporal and Sergeant Examination, (A)**

Presented by:

Stephanie Johnson, Human Resources Director

Ms. Johnson introduced the parts and weights of the Police Corporal and Sergeant examination she ordered with Public Safety Testing under civil service rule 8.01 ORDERING EXAMINATIONS. Chairman Devore made the motion to approve the examination as ordered, which was then seconded by Commissioner Bush. The examination will take place January 4-5, 2022 at Tibbetts Creek Manor.

c) **December 2021 Staffing Update, (I)**

Presented by:

Stephanie Johnson, Human Resources Director

OTHER BUSINESS / ANNOUNCEMENTS

A special meeting will be held January 5 following the Police Corporal and Sergeant promotional examination.

ADJOURNMENT

The meeting was adjourned at 5:44 PM.