



**City of Issaquah Civil Service Commission
Minutes of Thursday, January 30, 2020
5:00 p.m., Coho Room, 130 E. Sunset Way**

1. Call to Order

A special meeting of the Issaquah Civil Service Commission was called to order at 5:00PM by Chairman Bakh.

COMMISSIONERS PRESENT: Chairman Robert Bakh and Commissioners Dave Devore and Dave Bush

STAFF PRESENT: Chief Examiner Stephanie Johnson, Human Resources Analyst Amy Hand and Chief of Police Scott Behrbaum

2. Public Comments

None.

3. Approval of Minutes

The minutes of the January 9, 2020 special meeting were presented for approval.

MOTION – Commissioner Devore made a motion to adopt the minutes from January 9, 2020. Commissioner Bush seconded the motion. Motion passed.

4. Regular Business

a) Results of the January 27-28, 2020 Police Officer Interviews

The results of the interviews were presented to the Commission.

MOTION – Commissioner Devore made a motion to certify the scores as presented. Commissioner Bush seconded the motion. Motion passed. The result of this motion

updates the eligibility list for Entry Level Police Officer which will be signed by Chairman Bakh.

b) Regular Meetings – Civil Service Rule 4.01

The Commission reviewed proposed rule changes to change the regularly scheduled meeting start time of the Commission to 5:00PM from its current start time of 4:30PM going forward. Public comment for this rule change is scheduled for a special meeting February 13, 2020.

c) Position of Secretary/Chief Examiner – Civil Service Rule 3.04 and RCW 41.12.040

Chief Examiner Johnson informed the Commission two applications were received for the Chief Examiner vacancy following their directive to open a competitive examination.

MOTION - Commissioner Devore made a motion to hold oral interviews with qualified applicants at a special meeting scheduled for February 13, 2020. Commissioner Bush seconded the motion. Motion passed.

d) January Staffing Update

Chief of Police Scott Behrbaum provided his January staffing update.

5. Other Business / Announcements

None.

6. Executive Session

The Commission entered into Executive Session to review the applications for the Chief Examiner vacancy under Civil Service rule 4.06.

Next Meeting

A special meeting has been scheduled for Thursday, February 13, 2020 at 5:00PM. The next regularly scheduled meeting will be held Thursday, February 27, 2020 at 5:00PM.

Adjournment

The meeting adjourned at 5:20PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____