



**City of Issaquah Civil Service Commission
Minutes of Thursday, June 21, 2018**

1. Call to Order

The special meeting of the Issaquah Civil Service Commission was called to order at 5:05PM by Chairman Robert Bakh.

COMMISSIONERS PRESENT: Chairman Robert Bakh and Commissioners Dave Bush and Dave DeVore

STAFF PRESENT: Police Chief Scott Behrbaum and Chief Examiner Stephanie Johnson

2. Public Comments

None.

3. Approval of Minutes

The minutes of the May 3, 2018 meeting were presented for approval.

MOTION – Commissioner Bush made a motion to adopt the minutes from May 3, 2018. Commissioner Bakh seconded the motion. Motion passed.

4. Regular Business

a) Results of the June 5 Police Officer Interviews

The results of the interviews were presented to the Commission.

MOTION – Commissioner Bush made a motion to certify the scores as presented. Commissioner DeVore seconded the motion. Motion passed. The result of this motion updated the eligibility lists for Entry and Lateral Police Officer which was signed by Chairman Bakh.

b) Review of Civil Service Rules 12.02, 15.06, 15.08

The Commission anticipated giving public the opportunity to comment for rule revisions presented. No public comments were received.

MOTION – Commissioner Bush made a motion to adopt the rule changes as presented. Commissioner DeVore seconded the motion. Motion passed.

Civil Service rule 15.08 is updated as follows:

15.08 NOTIFICATION OF COMMISSION

In the case of a probationary employee, the appointing authority must file a written notice of discharge with the Secretary prior to the end of the probationary period. The Secretary shall notify the Commission of the discharge.

c) June Staffing Update

The Chief provided his June staffing update.

5. Other Business / Announcements

None.

Next Meeting

The regularly scheduled July meeting of the Commission has been cancelled. The Commission will resume business with its regularly scheduled August meeting August 27, 2018.

Adjournment

The meeting adjourned at 5:20PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____