



City of Issaquah Civil Service Commission Minutes of Thursday, December 14, 2017

1. Call to Order

The special meeting of the Issaquah Civil Service Commission was called to order at 4:30PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioner Joe Forkner

STAFF PRESENT: Police Chief Scott Behrbaum and Chief Examiner Stephanie Johnson

2. Public Comments

None.

3. Approval of Minutes

The minutes of the November 16, 2017 were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from November 16, 2017. Chairman Bush seconded the motion. Motion passed.

4. Regular Business

a) PST Corporal Promotional Examination Overview

John Gray of PST provided the Commission with an overview of the work he is doing with the City to conduct a promotional Corporal examination in January. The examination will consist of a work performance rating weighted at 50% of the overall examination and an assessment center which will be the other 50% weighting, similar to what we did in June 2017.

b) Results of the December 8, 2017 Police Officer Interviews

The results of the interviews were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion updated the continuous eligibility list for entry level Police Officer which was signed by Chairman Bush.

c) Staffing update

Chief Behrbaum provided the commission with a staffing update. There are two Corporal vacancies. The result of the January promotional examination anticipate that these two Corporal vacancies will become Officer vacancies. In addition, the City Council approved 3 FTE in the 2018 budget, but did not fund the positions.

5. Other Business / Announcements

None.

Next Meeting

The next regularly scheduled meeting of the Commission for January 25, 2018 has been cancelled. A special January meeting will be held January 30, 2018.

Adjournment

The meeting adjourned at 5:15PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____