



**City of Issaquah Civil Service Commission
Minutes of Thursday, November 16, 2017**

1. Call to Order

The special meeting of the Issaquah Civil Service Commission was called to order at 4:35PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioners Joe Forkner and Chris Felstad

STAFF PRESENT: Police Chief Scott Behrbaum, Police Commanders Bob Porter and Chris Wilson and Chief Examiner Stephanie Johnson

2. Executive Session

An impromptu executive session was called by Chairman Bush at 4:35PM per civil service rule 4.06. The executive session ended at 4:55PM and Commissioner Felstad left the meeting.

3. Public Comments

None.

4. Approval of Minutes

The minutes of the September 14, 2017 were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from September 14, 2017. Chairman Bush seconded the motion. Motion passed.

5. Regular Business

a) Results of the October 2 and November 7, 2017 Police Officer Interviews

The results of the interviews were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion updated the continuous eligibility list for entry level Police Officer which was signed by Chairman Bush.

b) Staffing update

Chief Behrbaum provided the commission with a staffing update. Current separations in the department have resulted in a vacancy for Police Corporal which there is not currently an eligibility list.

MOTION – Commissioner Forkner made a motion to order an examination per Civil Service rule 8.01. Chairman Bush seconded the motion. Motion passed.

6. Other Business / Announcements

None.

Next Meeting

The next regularly scheduled meeting of the Commission for December 28, 2017 has been cancelled due to the holidays. A special December meeting will be called to order at a date to be decided based on Public Safety Testing consultant availability earlier in the month.

Adjournment

The meeting adjourned at 5:15PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____