



**City of Issaquah Civil Service Commission
Minutes of Special Meeting held on Thursday, June 28, 2017**

1. Call to Order

A special meeting of the Issaquah Civil Service Commission was called to order at 2:40PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioner Joe Forkner

COMMISSIONERS ABSENT: Commissioner Chris Felstad

STAFF PRESENT: Police Chief Scott Behrbaum, Police Commanders Chris Wilson and Bob Porter and Chief Examiner Stephanie Johnson

2. Public Comments

None.

3. Approval of Minutes

The minutes of the June 15, 2017 special meeting were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from June 15, 2017 as presented. Chairman Bush seconded the motion. Motion passed.

4. Regular Business

a) Results of the 2017 Corporal/Sergeant Promotional Examination

The results of the promotional examinations were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion places two individuals on the eligibility list for Police Corporal and four names on the eligibility list for Police Sergeant.

b) Civil Service Rule Revision 19 – CLASS EXAMINATION SPECIFICATIONS

The Commission anticipated giving public the opportunity to comment for rule revisions presented. No public comments were received.

MOTION – Commissioner Forkner made a motion to adopt the rule changes as presented. Chairman Bush seconded the motion. Motion passed.

Civil Service rule 19.05 is updated as follows:

Applicants must have a Bachelor's degree in police science or related field and a minimum of six years experience in law enforcement with the Issaquah Police Department; including three years in police supervision; or 10 years total law enforcement experience with three years of supervision; or any equivalent combination of education and experience which would provide the applicant with the desired skills, knowledge, and ability required to perform the job. Must have current WA State law enforcement certification or ability to obtain law enforcement certificate of equivalency per State requirements.

c) June staffing update

Chief Behrbaum provided the commission with the June staffing update.

5. Other Business / Announcements

None.

Next Meeting

The next regularly scheduled meeting of the Commission will be held Thursday, July 27, 2017 at City Hall Coho Room; 130 E. Sunset Way, Issaquah, WA.

Adjournment

The meeting adjourned at 3:10PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____