



**City of Issaquah Civil Service Commission
Minutes of the Special Meeting held on Wednesday, May 10, 2017**

1. Call to Order

The regularly scheduled meeting of the Issaquah Civil Service Commission was called to order at 4:00PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioner Joe Forkner

COMMISSIONERS ABSENT: Commissioner Chris Felstad

STAFF PRESENT: Police Chief Scott Behrbaum, Provisional Commander Laura Asbell and Chief Examiner Stephanie Johnson

2. Public Comments

None.

3. Approval of Minutes

The minutes of March 23, 2017 were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from March 23, 2017 as presented. Chairman Bush seconded the motion. Motion passed.

4. Regular Business

a) Results of the April 28, 2017 Police Officer Interviews

The results of the April 28 oral board interviews were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion does not place anyone on the continuous testing eligibility roster for police officer.

b) Results of the May 10, 2017 Police Commander Promotional Examination

The results of the May 10 Command Skills & Abilities Test were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion places two names on the eligibility roster for Police Commander which was signed by Chairman Bush.

c) Staffing Updates

Chief Behrbaum provided the commission with the May staffing update. There is currently an authorization for an over hire of a Police Officer for succession planning. Interviews will take place on May 24 and 26, 2017.

5. Other Business / Announcements

Pursuant to Civil Service Rule 3.01 ELECTION OF CHAIRMAN - At the first regular meeting in May of each year, the Commission shall elect one of its members as chairman to serve for a term of one year or until a successor is duly elected.

Due to special meetings in May and June, the election of Chair will be on the agenda for the July regular meeting.

Next Meeting

A special meeting is scheduled for May 30, 2017 at 4:30PM at City Hall, Coho Conference Room.

A special meeting is scheduled for June 28, 2017 at 4:30PM at Tibbetts Creek Manor.

The regularly scheduled June 29, 2017 meeting is cancelled.

The next regularly scheduled meeting will be held July 27, 2017 at 4:30PM at City Hall, Coho Conference Room.

Adjournment

The meeting adjourned at 4:29PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____