



**City of Issaquah Civil Service Commission  
Minutes of Meeting held on Thursday, November 17, 2016**

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**1. Call to Order**

A special meeting of the Issaquah Civil Service Commission was called to order at 4:33PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Commissioners Joe Forkner and Chris Felstad

STAFF PRESENT: Chief Examiner Stephanie Johnson via telephone, Police Chief Scott Behrbaum

**2. Public Comments**

None.

**3. Approval of Minutes**

The minutes of October 27, 2016 were presented for approval.

**MOTION** – Commissioner Forkner made a motion to adopt the minutes from October 27, 2016 as presented. Commissioner Felstad seconded the motion. Motion passed.

**4. Regular Business**

a) Results of the November 14, 2016 Police Officer Interviews

The revised results of the November 14, 2016 oral board interviews were presented to the Commission.

**MOTION** – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion places one candidate on the continuous testing eligibility roster for lateral police officer which was signed by Chairman Bush. The result of this motion places four new names on the continuous testing eligibility roster for entry police officer for a total of five names.

b) Staffing Updates

The Chief provided the commission with his November staffing update. He intends on being aggressive to hire the three vacant Officer positions by year's end.

Chief Behrbaum informed the commission of a provisional appointment effective December 1, 2016. Sergeant Andy Rohrbach will be acting in the Commander position.

**MOTION** – Commissioner Forkner made a motion to approve the provisional appointment in accordance with Civil Service rule 13.02. Commissioner Felstad seconded the motion. Motion passed.

5. Other Business / Announcements

Next Meeting

The next regularly scheduled meeting will be held one week early, December 15, 2016 at 4:30PM at City Hall Northwest, Baxter Conference Room due to the Christmas holiday.

Adjournment

The meeting adjourned at 4:43PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

**APPROVED on** \_\_\_\_\_