



**City of Issaquah Civil Service Commission
Minutes of Meeting held on Thursday, October 27, 2016**

1. Call to Order

The regular meeting of the Issaquah Civil Service Commission was called to order at 4:30PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Commissioners Joe Forkner and Chris Felstad

STAFF PRESENT: Chief Examiner Stephanie Johnson

2. Public Comments

None.

3. Approval of Minutes

The minutes of October 4 and 7, 2016 were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from October 4 and October 7, 2016 as presented. Commissioner Felstad seconded the motion.
Motion passed.

4. Regular Business

a) Staffing Updates

Chief Examiner Johnson gave the staff update in the Chief's absence. One new officer begins employment November 1, 2016, William Sorenson. The Department continues to recruit for 3 others. Interview will be held November 14, 2016. The next provisional Commander appointment is expected in December.

5. Other Business / Announcements

Next Meeting

The next regularly scheduled meeting will be held one week early, November 17, 2016 at 4:30PM at City Hall Northwest, Baxter Conference Room due to the Thanksgiving holiday.

Adjournment

The meeting adjourned at 4:40PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____