



**City of Issaquah Civil Service Commission
Minutes of Meeting held on Thursday, June 16, 2016**

1. Call to Order

The regularly scheduled meeting of the Issaquah Civil Service Commission was called to order at 4:30PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioner Joe Forkner

COMMISSIONERS ABSENT: Commissioner Chris Felstad

STAFF PRESENT: Chief Examiner Stephanie Johnson and Police Chief Scott Behrbaum

2. Public Comments

None.

3. Approval of Minutes

The minutes of May 26, 2016 were presented for approval.

MOTION – Commissioner Forkner made a motion to adopt the minutes from May 26, 2016. Chairman Bush seconded the motion. Motion passed.

4. Regular Business

a) Staffing Updates

A letter of resignation was received from Officer Karinn Young. A letter of retirement was received from Commander Stan Conrad.

The Chief updated the Commission on his staffing plan over the next year which includes:

- Making provisional Commander appointment(s) over the course of the next year without a current eligibility list. The provisional appointments will require

commission approval at the regularly scheduled July meeting in accordance with civil service rule 13.02.

- Appointing a sixth Sergeant. Corporal Laura Asbell will promote to Sergeant effective July 1, 2016.
 - The result of appointing a sixth Sergeant is to promote an Officer to Corporal. Officer Diego Zanella will promote to Corporal effective July 1, 2016.
- Conduct promotional examinations for Corporal, Sergeant and Commander Summer 2017

The Department continues to recruit for entry and lateral officers to fill now three vacancies. The results of the June 9, 2016 interviews were discussed in agenda item b.

b) Police Officer Interview Results – June 9, 2016

The results of the June 9, 2016 oral board interviews were presented to the Commission.

MOTION – Commissioner Forkner made a motion to certify the scores as presented. Chairman Bush seconded the motion. Motion passed. The result of this motion places one new candidate on the continuous testing eligibility roster which was signed by Chairman Bush.

5. Other Business / Announcements

None.

Next Meeting

The next regularly scheduled meeting will be held on Thursday, July 28, 2016 at 4:30PM at City Hall Northwest.

Adjournment

The meeting adjourned at 5:41PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on _____