



**City of Issaquah Civil Service Commission  
Minutes of Meeting held on Thursday, May 26, 2016**

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**1. Call to Order**

The regularly scheduled meeting of the Issaquah Civil Service Commission was called to order at 4:30PM by Chairman Dave Bush.

COMMISSIONERS PRESENT: Chairman Dave Bush and Commissioners Chris Felstad and Joe Forkner

STAFF PRESENT: Chief Examiner Stephanie Johnson and Police Chief Scott Behrbaum

**2. Public Comments**

None.

**3. Approval of Minutes**

The minutes of April 28, 2016 were presented for approval.

**MOTION** – Commissioner Forkner made a motion to adopt the minutes from April 28, 2016. Commissioner Felstad seconded the motion. Motion passed.

**4. Regular Business**

a) Staffing Updates

Chief Behrbaum suggested that the commission consider extending the current Sergeant and Corporal promotional lists that are set to expire June 30, 2016.

**MOTION** – Commissioner Forkner made a motion to extend the Sergeant and Corporal promotional lists to June 30, 2017 in accordance with Civil Service rule 10.04. Commissioner Felstad seconded the motion. Motion passed.

The Department continues to recruit for one more Officer vacancy. The results of the May 13 and 20 interviews were discussed in agenda item b.

b) Police Officer Interview Results – May 13 and May 20, 2016

The results of the May 13 and May 20, 2016 oral board interviews were presented to the Commission.

**MOTION** – Commissioner Forkner made a motion to certify the scores as presented. Commissioner Felstad seconded the motion. Motion passed. The result of this motion places three new candidates on the continuous testing eligibility roster which was signed by Chairman Bush.

5. Other Business / Announcements

a) Election of Chairman

An election was held for Chairman of the Commission in accordance with Civil Service rule 3.01.

**MOTION** – Commissioner Forkner made a nomination and motion for Chairman Bush to continue as Chairman. Commissioner Felstad seconded the nomination and motion. Motion passed.

b) Executive Session

Chief Behrbaum requested an Executive Session in accordance with Civil Service rule 4.06 to consider the employment or dismissal of an employee under Civil Service.

**MOTION** – Commissioner Forkner made a motion to enter into Executive Session for a duration of five minutes. Commissioner Felstad seconded the motion. Motion passed and Executive Session began at 5:00PM and ended at 5:05PM.

Next Meeting

The next regularly scheduled meeting will be held on Thursday, June 23, 2016 at 4:30PM at City Hall Northwest.

Adjournment

The meeting adjourned at 5:05PM. These minutes are excerpts of the Civil Service Commission meeting. No audio recording of the meeting was made.

Prepared by:

Stephanie Johnson

Chief Examiner for the Civil Service Commission

APPROVED on \_\_\_\_\_