

**CITY OF ISSAQUAH**  
**Council Study Session**

6:30 PM  
October 12, 2021

Virtual Meeting

**MINUTES**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

*Councilmembers:*

Barbara de Michele  
Stacy Goodman  
Zach Hall  
Victoria Hunt  
Tola Marts  
Chris Reh  
Lindsey Walsh

*Administration/Staff:*

Wally Bobkiewicz, City Administrator  
Andrea Snyder, Deputy City Administrator  
Tisha Gieser, City Clerk

**CALL TO ORDER**

Councilmember de Michele called the meeting to order at 6:30 PM.

**AGENDA ITEMS**

a) **Public Comment**

No public comment was provided.

b) **ID 0960 - Performance Measurements Update**

*Presented by:*

*Dale Markey Crimp, Management Analyst*

Councilmembers provided feedback on the performance measures, including:

- Support for revised measurements
  - Retain "Time of First Permit Review" metric, or something comparable to understand permit responsiveness
  - Retain cumulative linear feet of walkways as metric
- Tie performance measurements into budget
- Ensure metrics are useful and actionable

Councilmembers suggested the following be considered for the operational performance measurement framework pilot:

- homelessness and homeless outreach program
- pavement management program
- green Issaquah program
- mobility
- environmental stewardship

c) **ID 0924 - Proposed 2022 Budget: Deliberations**

*Presented by:*

*Autumn Monahan, Interim Finance Director*

*Susie Monsell, Acting Budget Manager*

Councilmembers provided feedback on the proposed 2022 budget, including:

**Police roles and staffing**

Agreement for moving forward with proposal in 2022 budget

**Human Services roles and staffing**

Agreement for moving forward with proposal in 2022 budget

**One-Time Investment Fund**

- Utilize funds for hazard pay to employees who have worked in person throughout COVID-19
- Consider waiting to allocate funds based on possible recommendations by the Capital Finance Community Task Force
- Invest in efficiency of agency
- Use funds to pay down debt
- Focus spending on community priorities, and expend funds now
- Request for Administration suggestions for possible strategic plan projects that could be funded with this money, such as open space fund
- Request venn diagram to demonstrate funding options that could be funded by the American Recovery Plan Act (ARPA) versus those that can't

**Allocation of ARPA**

- Interest in being transparent in getting information to the community on options for spending ARPA funds and the timeline for considering allocation of these funds
- Be careful and deliberate in spending funds
- Consider input from Capital Finance Community Task Force
- Continue to allocate towards more urgent needs such as rental assistance and assistance to other local agencies like Eastside Fire & Rescue

**Oct. 26 Council Study Session**

- Add continued One-Time funding discussion

d) **Good of the Order**

*Council President Hunt:*

Sound Cities Association Appointments - Asked Councilmembers to express interest in SCA committees.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 8:51 PM.

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Victoria Hunt, Designated Chair

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Tisha Gieser, City Clerk