

**CITY OF ISSAQUAH  
City Council Special Meeting**

6:00 PM  
June 23, 2020

Virtual Meeting

**MINUTES**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 prohibiting open public meetings from occurring in person. The proclamation has been extended to July 1, 2020. Due to these factors, the meeting was held using a remote meeting platform.

*Councilmembers:*

Barbara de Michele  
Stacy Goodman  
Zach Hall  
Victoria Hunt  
Tola Marts  
Chris Reh  
Lindsey Walsh (*Excused Absence*)

*Administration/Staff:*

Mary Lou Pauly, Mayor  
Wally Bobkiewicz, City Administrator  
Andrea Snyder, Deputy City Administrator  
Tisha Gieser, Deputy City Clerk  
Jeff Kray, Attorney

**CALL TO ORDER – OPEN SESSION**

Mayor Pauly called the meeting to order at 6:01 PM.

**CLOSED SESSION**

- a) The purpose of this special meeting was to allow the City Council to recess into Executive Session to discuss pending/potential litigation per RCW 42.30.110(1)(i). The item was expected to take approximately 15 minutes. The session was extended by 5 minutes.

**ADJOURNMENT – OPEN SESSION**

The open session was reconvened at 6:23 PM. There being no further business to come before the Council, the meeting was adjourned at approximately 6:23 PM.

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Tisha Gieser, Deputy City Clerk

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Mary Lou Pauly, Mayor



**CITY OF ISSAQUAH  
Council Study Session**

6:30 PM  
June 23, 2020

Virtual Meeting

**MINUTES**

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*Councilmembers:*

Barbara de Michele  
Stacy Goodman, Designated Chair  
Zach Hall  
Victoria Hunt  
Tola Marts  
Chris Reh  
Lindsey Walsh (*Excused Absence*)

*Administration/Staff:*

Wally Bobkiewicz, City Administrator  
Andrea Snyder, Deputy City Administrator  
Tisha Gieser, Deputy City Clerk

**CALL TO ORDER**

Councilmember Goodman called the meeting to order at 6:30 PM.

**AGENDA ITEMS**

a) **Public Comment – None.**

b) **ID 0634 - Water System Improvements**

*Presented by:*

*Bob York, interim Public Works Engineering Director  
Shawn Koorn, Senior Economist, HDR Engineering*

Council President Hunt summarized an email comment received on this agenda item.

Council expressed support for moving forward with Option 4, discounted Cascade Water Alliance (CWA) water; centralized treatment as late as 2034. This item will return to Council for the next steps identified in the staff presentation.

c) **ID 0702 - City Services Assessment: Development Services Department (DSD) Cost Recovery**

*Presented by:*

*Andrea Snyder, Deputy City Administrator  
Gene Paul, Management Analyst*

Council President Hunt summarized an email comment received on this agenda item.

Council provided feedback on the proposed Engineering Manager Position, including:

- Support to consider position at a future time

- Request information on how this position and organization benefit the community and employees
- Request information on the engineering role in the context of the Department

Council provided feedback on the cost recovery target, including:

- The cost recovery target should not dominate other City priorities
- Maintain 80% cost recovery target and adjust fees to maintain that
- Increase to 100% cost recovery and proceed with code standardization/update
- Pursue sliding scale
- Identify areas with low cost recovery, and consider fee changes, tie ins with the proposed engineering staffing changes
- Request information on how the City's fees compare to other cities
- Request information on how updates to the code could improve efficiencies/cost savings

## ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 9:23 PM.

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Tisha Gieser, Deputy City Clerk

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Stacy Goodman, Designated Chair