

**CITY OF ISSAQUAH
City Council Special Meeting**

6:00 PM
August 20, 2018

Cougar Room
130 E. Sunset Way

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Mariah Bettise *(Arrived at 6:06 PM)*
Stacy Goodman
Victoria Hunt
Tola Marts
Bill Ramos
Chris Reh
Paul Winterstein *(Arrived at 6:04 PM)*

Administration/Staff:

Mary Lou Pauly, Mayor
Emily Moon, Interim City Administrator
Jim Haney, City Attorney
Christine Eggers, City Clerk

PURPOSE

The purpose of this special meeting was to allow the City Council to recess into Executive Session to discuss pending/potential litigation.

CALL TO ORDER

Mayor Pauly called the meeting to order at 6:00 PM.

AGENDA ITEMS

Council recessed into Executive Session to pending/potential litigation per RCW 42.30.110(1)(i). The item was expected to take approximately 15 minutes. The session was extended an initial five minutes and then extended another five minutes.

ADJOURNMENT

The meeting was reconvened at 6:21 PM. There being no further business to come before the Council, the meeting was adjourned at approximately 6:21 PM.

Christine Eggers, City Clerk

Mary Lou Pauly, Mayor

**CITY OF ISSAQUAH
Council Committee Work Session**

6:30 PM
August 20, 2018

Council Chambers
135 E. Sunset Way

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Mariah Bettise
Stacy Goodman
Victoria Hunt
Tola Marts
Bill Ramos
Chris Reh
Paul Winterstein

Administration/Staff:

Emily Moon, Interim City Administrator

CALL TO ORDER

Council President Marts called the meeting to order at 6:30 PM.

AGENDA ITEMS

Council President Marts announced that the Transportation Concurrency agenda item would be moved to the first item of business.

a) ID 0266 - Transportation Concurrency

Presented by:

*Emily Moon, Interim City Administrator
Sheldon Lynne, Public Works Engineering Director
Torsten Lienau, Consultant*

The following public comment was provided:

Connie Marsh, Squak Mountain, questioned the model used, the pool of trips, measures of success, the impacts of Sound Transit 3, neighborhood outreach regarding the Holly St. bridge, and the model run assumptions as compared with the previous assumptions.

b) ID 0297 - Senior Center Update

Presented by:

Jeff Watling, Parks and Recreation Director

The following public comment was provided:

- Jan Pelroy, spoke in support of the City's operation of the Senior Center.
- David Kappler, 255 SE Andrews St., spoke in support of the City's operation of the Senior Center and encouraged a City volunteer program.
- Dave Waggoner, spoke in support of the City's operation of the Senior Center.
- Elizabeth Maupin, 100 Big Bear Place, encouraged an emphasis on governance and exploring other City-run centers.
- Harold Egerton, Providence Point, spoke in support of the City's operation of the Senior Center and suggested a citizen board to help in its management.
- Gregory Wagner, spoke in support of the City's operation of the Senior Center.
- Terry Claypool, Eastside Friends of Seniors, encouraged allowing Eastside Friends of

Seniors to transition into management of the Senior Center.

c) **ID 0306 - Solid Waste Services - Recycling Markets**

Presented by:

Micah Bonkowski, Sustainability Coordinator

The following public comment was provided:

David Kappler, 255 SE Andrews St., encouraged improvements in recycling education and practices.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 9:45 PM.

Christine Eggers, City Clerk

Tola Marts, Council President



Olde Town Subarea Plan Update

Proposed Council Action:
Refer to Council Land & Shore Committee

DEPARTMENT OF	Development Services, Christen Leeson
COUNCIL LIAISON	Councilmember Goodman
OTHER COUNCIL MEETINGS	May 15, 2017; Aug. 7, 2017; March 19, 2018
COMP PLAN POLICY NOS.	Land Use Element Policy A1, Land Use Element Goal J, Economic Vitality Goal A and D
OTHER POLICIES	n/a
EXHIBITS	A. Proposed Ordinance, including revised Plan (revised) B. Survey Results C. Online Survey Summary D. Response to Council Questions E. Revised Plan as of July 2017 <u>Nov. 2017</u>

SUMMARY STATEMENT

Background

The Olde Town Subarea Plan, adopted in 1999, was the first subarea plan adopted after the Growth Management Act compliant Comprehensive Plan in 1995. In 2009, following Council's direction to end support of the SE Bypass, amendments were adopted removing references to the Bypass. In 2014, after focusing on the Central Issaquah Plan for several years, several Council goals were established regarding Olde Town, including:

- | Enhancing Old Town Vitality - Task Force creation to review plan and development standards, placemaking, streetscape, Pedestrian Park, wayfinding, parking, and safety; and
- | Creation of an Olde Town circulation plan and design guidance.

Olde Town Task Force & Public Outreach

In 2015, the Olde Town Task Force was formed to provide recommendations on keeping Olde Town vital in the future. After a year of work, their report concluded, "*Focusing on enhancing the aesthetics of downtown, reducing barriers to downtown competitiveness, and creating inviting places that serve locals, engage the public, and facilitate interactions among community members, will ensure a vital downtown for years to come.*" The complete report is available on the City's [website](#) (AB 6963).

In 2016, outreach for the Downtown Streetscape Concept and the Olde Town Subarea Update began with two open houses (May 25 and Nov. 16). In 2017, two more open houses occurred (March 28 and 29) including one at the Senior Center to ensure that local senior citizens had specific opportunity for feedback. An online survey was also conducted, with over 470 responses received.

Discussion from public outreach, the Olde Town Task Force, and PPC meeting feedback focused on the vision for Front Street, E. Sunset Way, single family/duplex neighborhoods north and south of E. Sunset Way, and connectivity and mobility through Olde Town.

Plan Update

In response to public input received, the 2009 Olde Town Subarea Plan was updated. Changes to the plan include:

1. Updating the vision and policy direction for building scale and character for:
 1. the Front Street/CBD area;

2. the single family/duplex neighborhoods north and south of E. Sunset Way;
2. Updating the vision and policy direction for building scale, character, and land uses along E. Sunset Way;
3. Updating the vision and policy direction regarding a multimodal interconnected system, regional traffic, and cut-through traffic;
4. Adjusting the boundary of the subarea plan; and,
5. Removing the "e" from the Olde Town title.

Planning Policy Commission Recommendation

The Planning Policy Commission reviewed the Olde Town Plan update at several meetings and held a public hearing on April 27, 2017. Following the hearing, the Commission recommended forwarding the proposed plan to City Council for consideration (Exhibit A). PPC's recommendation is consistent with the Administration's recommendation except for the two following items:

- 1) PPC recommended no changes to the Olde Town Boundary; and
- 2) PPC recommended keeping the "e" in Olde Town.

Council Work Session

At the May 8 work session, Council received a staff presentation focusing on key policy issues of the Olde Town Plan update. A staff response to Council questions received at the work session will be provided in advance of the June Council Land & Shore Committee.

Next Steps

This agenda bill proposes referral to the Council Land & Shore Committee for a final review of the amendments prior to adoption of the ordinance by the full Council. The ordinance (Exhibit A) proposes replacement, in full, of the existing Olde Town Subarea Plan.

Financial Information:

n/a

Administration's Recommendation:

The Administration recommends adoption of the proposed ordinance adopting the updated Olde Town Subarea Plan ~~following additional review~~ as recommended by the Planning Policy Commission.

Update:

Update 1 of 3

On June 7, 2017, the Council Land & Shore Committee met to review AB 7326. Staff provided a presentation of the plan which included results of public outreach (online survey and multiple meetings with the community). Materials provided for the meeting included a summary of the online survey results (Exhibit C) and the staff response to Council questions raised at the May 8 Work Session (Exhibit D).

The Committee discussed topics including the plan boundary, residential and commercial building heights and character, traffic, and how the plan captures the Old Town community vision. The Committee suggested changes to the plan including addressing place-making and better capturing the neighborhood character. Following public comment and discussion, the Committee agreed to continue discussion to a future Land & Shore Committee meeting.

~~In response to comments at the June 7 meeting, a revised plan (Exhibit E) has been provided.~~

The Committee will continue discussion of AB 7326 at the August 3 Land & Shore meeting.

Update 2 of 3

The Council Land & Shore Committee reviewed AB 7326 at the following Land & Shore Committee meetings:

- | Aug. 3, 2017
- | Sept. 7, 2017
- | Oct. 5, 2017

Through the meetings the committee suggested changes to the plan including reducing text, identifying problems and issues facing Olde Town, and providing Action Steps at the end of the plan. In response to these suggestions, a second revised plan (Exhibit A to Ordinance) was provided in November 2017.

On March 1, 2018, the Council Land & Shore Committee recommended the revised plan be remanded back to PPC for review based on the changes made throughout the Committee process, and to consider the following items for modification and possible incorporation into the plan:

1. Olde Town sub-area boundaries
2. Proposed plan structure in relation to the update to the Central Issaquah Plan District Visions structure
3. Strategies or actions from traffic calming efforts
4. Parking
5. Proposed zoning changes suggested by the Council Land & Shore Committee such as reduced building height, impervious surface changes, and design standards updates

It is anticipated that the Planning Policy Commission will review the plan throughout the spring and summer, and make a recommendation back to the full Council by fall of 2018.

Update 3 of 3

At the March 19, 2018 Council meeting, Council remanded AB 7326 back to the Planning Policy Commission for review of the plan as revised by the Council Land & Shore Committee and consideration of the areas identified above.

The Planning Policy Commission (PPC) spent three meetings, including one tour, deliberating the Olde Town Subarea Plan as revised. The PPC deliberated each of the Land & Shore Committee's March 1, 2018 considerations. Following the July 12 public hearing, the Commission made a recommendation to approve the Plan. The resulting recommendations are below.

1. **Olde Town sub-area boundaries:** The PPC deliberated adding the area directly to the north to Olde Town and removing the area south of Clark and Darst streets to Olde Town. They ultimately recommended postponing any boundary changes until amendments to the Olde Town Design Standards and new Architectural Guidelines are completed to determine if/how the proposed boundary amendments will affect these two areas. As shown in Immediate Action #17, this is to occur 12 months after adoption of new Architectural Standards & Design Guidelines.
2. **Proposed plan structure in relation to the update to the Central Issaquah Plan District Visions structure:** The PPC did not recommend using the Central Issaquah Plan Vision format.
3. **Strategies or actions from traffic calming efforts:** The PPC did not expand on the existing policies or actions regarding traffic calming efforts. However, they did provide a description of "cut-through" traffic (Quality of Life, #4).
4. **Parking:** Parking policies were included in the Plan prior to being remanded back to the PPC. Policy 2.9 was amended to elude to the "abusive use of free parking." Additionally, Immediate Action #15 was added to provide parking incentives for neighborhood-oriented commercial projects.
5. **Proposed zoning changes suggested by the Council Land & Shore Committee such as reduced building height, impervious surface changes, and design standards updates:** PPC was supportive of the Committee's recommendation and did not make any additional recommendations.

The PPC recommended the following changes to the Plan, which are located primarily within the Action Program:

- | moving up implementation of portions of the Downtown Streetscape Conceptual Plan to Immediate Actions;
- | increasing crosswalks and connectivity;
- | increasing transit service and service options;
- | removing Olde Town as a TDR Receiving Site; and
- | conducting a financial analysis to identify funding for implementation of the Alder Festival Street.

The revised Plan is included in the proposed ordinance which as been updated to include the PPC's recommendation (Exhibit A).