

**CITY OF ISSAQUAH
City Council Special Meeting**

6:00 PM
May 14, 2018

Cougar Room
130 E. Sunset Way

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Mariah Bettise, *Excused Absence*
Stacy Goodman
Victoria Hunt
Tola Marts
Bill Ramos, *Excused Absence*
Chris Reh
Paul Winterstein, *Excused Absence*

Administration/Staff:

Mary Lou Pauly, Mayor
Emily Moon, Interim City Administrator
Jim Haney, City Attorney
Christine Eggers, City Clerk
Tisha Gieser, Deputy City Clerk

PURPOSE

The purpose of the special meeting was to allow the City Council to recess into Executive Session to discuss acquisition of real estate and the minimum price at which real estate will be offered for sale or lease.

CALL TO ORDER

Mayor Pauly called the meeting to order at 6:05 PM.

AGENDA ITEMS

Council recessed into Executive Session to discuss acquisition of real estate and the minimum price at which real estate will be offered for sale or lease per RCW 42.30.110(1)(b) and (c). The items were expected to take approximately 20 minutes.

ADJOURNMENT

The special meeting was reconvened at 6:25 PM. There being no further business to come before the Council, the meeting was adjourned at approximately 6:25 PM.

Tisha Gieser, Deputy City Clerk

Mary Lou Pauly, Mayor

**CITY OF ISSAQUAH
Council Committee Work Session**

6:30 PM
May 14, 2018

Council Chambers
135 E. Sunset Way

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Mariah Bettise, *Excused Absence*
Stacy Goodman
Victoria Hunt
Tola Marts
Bill Ramos, *Excused Absence*
Chris Reh
Paul Winterstein, *Excused Absence*

Administration/Staff:

Emily Moon, Interim City Administrator

CALL TO ORDER

Council President Marts called the meeting to order at 6:30 PM.

AGENDA ITEMS

a) **ID 0263 - Parks Strategic Plan**

Presented by:

Jeff Watling, Parks & Recreation Director

The following public comment was provided:

David Kappler, 255 SE Andrews St., spoke regarding sports fields and the cost of renting county sports fields.

Connie Marsh, Squak Mountain, spoke regarding desired qualities in the plan including measurables, more orientation towards neighborhoods, community interface and goals and policies.

b) **ID 0216 - Transit-Oriented Development (TOD)**

Presented by:

Jen Davis-Hayes, Economic Development Manager

Hal Ferris, Spectrum Development Solutions

David Fujimoto, Sustainability Director

The following public comment was provided:

Connie Marsh, Squak Mountain, urged there be public outreach on this project.

c) **ID 0273 - Status Update on City Parcel w/Issaquah School District Interest**

Presented by:

Keith Niven, Economic Development

Steve Crawford, Issaquah School District

The following public comment was provided:

David Kappler, 255 SE Andrews St., spoke regarding the potential road at the eastern boundary of the site, the hydrology of the property, considerations for trees on the site, traffic entitlements, parking and access.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 9:15 PM.

Christine Eggers, City Clerk

Tola Marts, Council President



**CITY COUNCIL
AGENDA BILL**
City Council Regular Meeting - 21 May 2018

UPDATED
AB 7382 -
Consent
Calendar

Department of Ecology Local Solid Waste Financial Assistance Grant | **Proposed Council Action:**
Accept Grant; Authorize Additional Funding

DEPARTMENT OF COUNCIL LIAISON	Sustainability, Micah Bonkowski
OTHER COUNCIL MEETINGS	n/a
COMP PLAN POLICY NOS.	March 19, 2018
OTHER POLICIES	U7, U7.1, U7.2, U7.3, U7.4, U7.6
EXHIBITS	King County Comprehensive Solid Waste Management Plan
	A. Scope of Work
	B. Agreement (new)

SUMMARY STATEMENT

Pursuant to the Model Toxics Control Act (RCW 70.105D), the Washington State Department of Ecology (Ecology) provides funding for local solid waste planning jurisdictions to coordinate and implement solid waste and recycling projects through the Local Solid Waste Financial Assistance (LSWFA) program (formerly called the Coordinated Prevention Grant (CPG) Program).

Historically, the City has applied for and received LSWFA grant funds for implementation of curbside recycling, multifamily education, sustainable building, commercial recycling, compost education and other similar types of waste reduction and recycling activities. During the 2015-2017 period, grant funds were utilized to continue the City's Food Too Good to Waste campaign, and to provide outreach to restaurants on food waste prevention and contamination reduction.

The current grant cycle application process was delayed until the passage of the State capital budget. For the 2017-2019 grant cycle, the Administration is proposing to use grant funds to purchase bear proof recycling containers to support public recycling along Issaquah's parks and trails. In addition, the City proposes purchasing 32 gallon compost and recycling containers to support recycling at City facilities and commercial businesses throughout Issaquah.

Upon award of the grant, this agenda bill will return to Council for authorization to accept funds and enter into the related grant agreement.

Financial Information:

Due to State budget cuts, the grant allocation amounts were reduced and the City is currently eligible for up to \$13,452 in state funding. The grant requires a 25% local cash match of ~~\$3,363~~ \$4,484. Due to uncertainty with the State capital budget at the time of 2018 budget development, no matching funds were included in the 2018 Office of Sustainability budget.

Upon award of the grant, the total expenditure amount of ~~\$16,815~~ \$17,936 will need to be added to the Office of Sustainability budget and offset by the grant source of \$13,452. The match amount of ~~\$3,363~~ \$4,484 will impact the special revenue funds ending balance for 2018 as shown in the table below. A budget amendment is recommended ~~upon award~~.

City of Issaquah				
Fund: Sustainability #120				
As of February 28, 2018				
	Adopted Budget		Proposed Amendment	
Total Revenues	\$	1,262,630.00	\$	1,276,082.00
Total Expenditures	\$	1,301,809.00	\$	1,319,745.00
Revenues Over (Under) Expenditures	\$	(39,179.00)	\$	(43,663.00)
<i>Beginning Fund Balance*</i>	\$	200,543.00	\$	200,543.00
<i>Change in Fund Balance</i>	\$	(39,179.00)	\$	(43,663.00)
<i>Ending Fund Balance</i>	\$	161,364.00	\$	156,880.00
<i>Impact on Estimated Ending Fund Balance at year end is:</i>			\$	(4,484.00)

** Note: Beginning Fund Balance is a snapshot of balance at the time a report is prepared. Until the financial statements of the City are audited by the Washington State Auditors Office the balance is an estimate.*

Administration's Recommendation:

The Administration recommends authorization to submit the Local Solid Waste Financial Assistance (LSWFA) program 2017-2019 grant application to the Department of Ecology.

The Administration recommends acceptance of grant funds, and authorization of the grant agreement with the Department of Ecology for Local Solid Waste Financial Assistance (LSWFA) Grant funds. The Administration also recommends directing the Finance Director to include the grant revenue and program expenditures in a subsequent 2018 budget amendment.

Update:

Following submission of the grant application, the City was awarded funds through the Local Solid Waste Financial Assistance Program as requested for the purchase of bear proof and commercial recycling containers.

The amount of the City match has been changed from the original AB due to a miscalculation. The match requirement is \$4,484, which is 25% of the grant award. The State award amount of \$13,452 remains correct. The grant revenue and program expenditures associated with this grant will needed to be included in a subsequent 2018 budget amendment as noted in the Financial Information section of the agenda bill.

The Grant Agreement with the Dept. of Ecology is attached (Exhibit B). The State has added a requirement to monitor the non-recyclable materials being put into the recycle stream at City parks to the scope of work for this grant. This spot monitoring would be conducted by Office of Sustainability staff on a quarterly basis, and would be a part of existing staff time spent on recycling. There is no cost impact to the monitoring.

It is recommended that Council authorize acceptance of grant funds and execution of the grant agreement.

Alternative(s):

Refer AB 7382 to the April 11, 2018 Council Infrastructure Committee meeting, returning to the full Council on April 16, 2018. [Impact: This will delay submittal of the grant, and delay implementation of the grant project.] Do not accept the grant. [Impact: Lose access to funding for the City's solid waste program.]

RECOMMENDATION

Administration / Office of Sustainability:

MOVE TO:

~~Authorize submittal of the Local Solid Waste Financial Assistance grant application to the Department of Ecology.~~

MOVE TO: 1) Authorize acceptance of State Dept. of Ecology Local Solid Waste Financial Assistance (LSWFA) Grant funds of \$13,452 and execution of the grant agreement; and 2) Direct the Finance Director to include an expenditure of \$17,936 for the purchase of recycling equipment for parks, facilities and commercial businesses in Issaquah and revenue of \$13,452 for State Grant Funds in a subsequent 2018 budget amendment.