

**CITY OF ISSAQUAH  
City Council Regular Meeting**

7:00 PM  
September 18, 2023

**MINUTES**

Council Chambers  
135 E. Sunset Way

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

*Councilmembers:*

Barbara de Michele  
Zach Hall (*Excused Absence*)  
Victoria Hunt  
Russell Joe (*Attended Virtually due to Illness*)  
Tola Marts  
Chris Reh  
Lindsey Walsh, Mayor pro tem

*Administration/Staff:*

Mary Lou Pauly, Mayor (*Excused Absence*)  
Wally Bobkiewicz, City Administrator  
Andrea Snyder, Deputy City Administrator  
Rachel Bender Turpin, City Attorney  
Tisha Gieser, City Clerk

**CALL TO ORDER**

Council President Walsh, Mayor pro tem, called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

Mayor pro tem Walsh led the Pledge of Allegiance.

**SPECIAL BUSINESS**

**a) ID 1369 - Information Technology (IT) Professionals Day Proclamation**

Mayor pro tem Walsh presented the proclamation to Administrative Services Director Autumn Monahan, Chief Information Officer Gus Tiwana and IT Manager Tim Shaffer.

**b) ID 1370 - Human Resources Professional Day Proclamation**

Mayor pro tem Walsh presented the proclamation to Human Resources Director Stephanie Johnson, Senior HR Analyst Lauren Knox, and Recruitment and Retention Coordinator Carmen Chamberlin.

**c) ID 1534 - Diaper Need Awareness Week Proclamation**

Mayor pro tem Walsh presented the proclamation to Carolina Liendo with KidVantage.

**AUDIENCE COMMENTS**

The following individuals provided public comment:

- Victor Bello, resident, spoke regarding neighborhood concerns with speeding on Lewis St. due to vehicles coming off of Issaquah-Hobart Road (handout provided).

- Tom and Kelsey, residents along Lewis St., requested traffic measures along SE Lewis St. and 6th. Ave. SE.
- Steve Pereira, resident, urged consideration of culturally modified trees in Issaquah.

The following individuals spoke in support of a gated fence around the Issaquah Police department vehicles due to security concerns:

- Tanner Holmes, Police Corporal and Detective, Issaquah Police Department
- Taylor Casey, dispatcher with the Issaquah Police Department, representing Issaquah Police Support Services Association (IPSSA)
- Marc Fanshier, Corrections Officer
- Mike Lucht, Police Sergeant, Issaquah Police Department

**CONSENT CALENDAR**

*Councilmember Hunt, Chair of the Planning, Development and Environment Committee, summarized the Committee's recommendation on AB 8690 - Amendments to IMC 18.404, Form and Intensity, re: Zoning Table Update, item "h" on the Consent Calendar.*

*Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.*

**IT WAS MOVED BY MARTS, SECONDED BY REH; MOTION CARRIED (6-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

- a) **ID 1479 - Accounts: Payables and Payroll of Sept. 18, 2023, \$7,093,784.34;** Approved.
- b) **Minutes: City Council Committee of the Whole, May 6, 2023;** Approved.
- c) **City Council Special Meeting, May 24, 2023;** Approved.
- d) **City Council Special Meeting, May 31, 2023;** Approved.
- e) **City Council Regular Meeting, June 5, 2023;** Approved.
- f) **AB 8458 - Washington State University Community Energy Efficiency Program Grant through King County;** Authorized acceptance of the heat pump program funds in the amount of \$202,500 and execution of the grant agreement with King County for the Community Energy Efficiency Program; and authorized inclusion of the grant revenues and related expenditures in a subsequent 2023-24 budget amendment, if needed.
- g) **AB 8660 - 2024 School Impact Fees Update;** Adopted Ordinance No. 3030, amending Subsection 3.63.100(A) of the Issaquah Municipal Code to revise the amount of the school impact fee imposed by the City effective January 1, 2024.
- h) **AB 8690 - Amendments to IMC 18.404, Form and Intensity, re: Zoning Table Update;** Adopted Ordinance No. 3031, amending Table 18.404.100(B) of the Issaquah Municipal Code to change the zoning density; and Table 18.404.150(B) to add the mixed use residential (MUR) zoning standards; providing for severability and establishing an effective date.

**REGULAR BUSINESS**

- a) **AB 8691 - Preliminary Plat of High Street Collection at Issaquah Highlands (Quasi-Judicial)**

**Appearance of Fairness Disclosures**

City Attorney Turpin lead the City Council through the Appearance of Fairness disclosures. City Attorney Turpin explained that no response was presumed as a "no". The following questions were posed:

With regards to the outcome of this proceeding:

- Do you have a personal interest, financial or otherwise, in the outcome? **No response.**
- Does your employer have an interest, financial or otherwise, in the outcome?

***Councilmember Joe disclosed that Shelter Holdings is a member of the organization that he is employed by.***

- Do you have any familial, social, or business relationships or connections with any of the parties or non-parties who have an interest in the outcome?

***Councilmember Joe disclosed that his employer has filed an amicus brief on behalf of Shelter Holdings.***

- Do you have any special knowledge about the substantive or the merits of this proceeding which would or could cause you to prejudge the outcome? **No response.**

Additionally:

- Will there be any prospective employment for you or your family as a result of the decision? **No response.**
- Do you own or control property within 300 feet of the subject property? **No response.**
- Have you had any ex-parte communications with proponents or opponents of this project regarding this subject matter? **No response.**  
*[If so, with whom and what was the substance of any such communication?]*

Overall:

- Do you believe you can sit and hear this matter fairly and impartially, both as to the respective positions of the proponents and the opponents of this matter? **All Councilmembers responded in the affirmative.**

City Attorney Turpin asked the audience if there were any challenges to the participation of any Councilmember based on the Appearance of Fairness doctrine. **No challenges were made from the audience (either virtually or in person).**

City Attorney Rachel Bender Turpin made a presentation.

**IT WAS MOVED BY MARTS, SECONDED BY REH, TO:**

Approve the IHIF Commercial preliminary plat, application PP17-00002, with conditions as set forth in the City's September 18, 2023 staff report attached as Exhibit A.

**MOTION CARRIED, 6-0.**

**COMMITTEE / REGIONAL REPORTS***Councilmember Joe:*

Cascade Water Alliance - Announced upcoming meeting.

*Councilmember de Michele:*

Eastside Transportation Forum - Made report.

Eastside Human Services Forum - Made report.

Regional Transit Committee - Made report.

*Councilmember Hunt:*

Planning, Development and Environment Committee - Made report.

WRIA8 Salmon Recovery Council - Announced upcoming meeting.

*Councilmember Reh:*

Mobility & Infrastructure Committee - Made report.

*Councilmember Marts:*

Services, Safety & Parks Committee - Announced upcoming meeting.

*Council President Walsh:*

Growth Management Policy Board - Made report. Announced upcoming meeting.

Affordable Housing Committee - Announced upcoming meeting.

**MAYOR'S REPORT**

Mayor pro tem Walsh reported on the following topics:

- Executive Session: An Executive Session will be held to discuss property acquisition per RCW 42.30.110(1)(b). The item is expected to take approximately 30 minutes; no action is anticipated to follow in open session.
- Utility Bills: New Online Bill Pay Options
- Upcoming Community Events

**INFORMATIONAL UPDATES****a) ID 1508 - Parks & Community Services Dept. Summer Highlights**

Parks and Community Services Director Jeff Watling presented the Informational Update and responded to questions.

**GOOD OF THE ORDER***Councilmember Joe:*

Puget Sound Regional Council - A Transit Oriented Development event will be hosted by PSRC on Sept. 29 in Seattle.

*Mayor pro tem Walsh:*

Upcoming Council Meetings - Announced anticipated agenda items.

Issaquah Welcomes You Story Stroll - Announced the event, occurring along Front Street.

**EXECUTIVE SESSION**a) **ID 1538 - Executive Session - Property Acquisition per RCW 42.30.110(1)(b)**

The City Council took a ten-minute break at 8:41 PM. At 8:51 PM the Council recessed into Executive Session for the purpose of discussing property acquisition per RCW 42.30.110(1)(b). The item was expected to take approximately 30 minutes. The session was extended by 10 minutes.

**ADJOURNMENT**

The regular meeting reconvened at 9:29 PM. There being no further business to come before the Council, the meeting was adjourned at 9:29 PM.

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Lindsey Walsh, Mayor pro tem

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Tisha Gieser, City Clerk





# Informational Update

## ID # 1548 – Informational Update: Lead Water Service Line Inventory Overview

<b>Meeting Date</b>	Jan 02, 2024
<b>Department</b>	PW - Public Works
<b>Staff Lead</b>	Greg Keith, Water Operations Manager

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### Purpose

Provide City Council with an Informational Update regarding EPA-mandated survey to determine the possibility of lead service lines in Issaquah's water service area.

### Background

On January 15, 2021, the U.S. Environmental Protection Agency (EPA) issued Lead and Copper Rule Revisions (LCRR) that went into effect on December 16, 2021. The EPA also announced it was beginning new rule making under a program called Lead and Copper Rule Improvements (LCRI).

While EPA works on the LCRI, water systems must develop and submit a Lead Service Line Inventory (LSLI) by October 16, 2024 to the Department of Health and the EPA. The inventory of water service lines must evaluate the line on both the City side *and* the customer side of the meter.

### Update

Like most water systems, the City of Issaquah does not have such an inventory and must design a process for constructing the inventory. Like others, the City has reviewed historical building codes, construction regulations and city growth patterns to identify where it is possible or unlikely that lead pipes exist. Staff knows that at different times in different parts of Issaquah, use of lead was discontinued by King County and the City. Lead was discontinued in all areas of the city by August 1962.

In researching the City's 9,374 water services, Staff has largely eliminated the possibility of lead existing in all but approximately 6% of the service lines. Of these service lines, there are 333 service line segments on the City side of the meter and 518 line segments on the customer side of the meter that require additional investigation

because the pipe materials are unknown. The “unknowns” are in pockets of Issaquah’s oldest neighborhoods. No lead pipes have been identified, to date.

On November 30, 2023, the Biden-Harris Administration announced, in tandem with EPA, a proposed rule that would eliminate 100% of lead service lines within ten years. Should this proposed rule be made permanent and should the City discover during this inventory process that there are lead service lines in Issaquah, the City will develop a plan to replace those lines.

## Next Steps

Staff is still developing the next phase of the inventory process, but it will likely include doing the following:

1. Excavating a small space (likely less than 4 square feet) on the customer and City side of the meter. This is likely to occur in mid/late Q2 and Q3 2024. Provided the City’s initial research meets Lead Service Line Inventory requirements and the data collected results in suitable findings, only a statistical sampling of the unknown service line segments will be excavated. This permitted methodology means that it is likely only a small number of excavations on private property will occur.
2. Public Works is working with Communications to provide water customers information about the inventory project, especially for those customers that have service lines that will be targeted for excavation. In Q1 2024, customers in these targeted locations may be asked to observe the service line where it enters their house (for example, where it connects to the water heater). The findings from this possible visual observation survey may further reduce the number of properties where excavations need to occur. The City will communicate with these customers through mailings and door hangers. Staff will also share links to more information on the City’s website and to the appropriate pages on the EPA and DOH websites. Staff may host an open house prior to the visual observation survey phase and ‘Word on the Street’ signs will be placed in the targeted areas before and during excavations.

## Near Future

- City Council will receive a project update in Q2 of 2024.
- City Council will receive a final report of findings prior to October 2024.



# Informational Update

## ID # 1575 – Economic Update Quarterly Report – Q4 2023

**Meeting Date** Jan. 16, 2024  
**Department** Economic Development  
**Staff Lead** Jen Davis Hayes, Economic Development Manager

### Attachments

- A. 2023 4<sup>th</sup> Quarter Report on Economic Development Activities
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### Purpose

This informational report is to provide an overview of economic development staff activities and trends in the 4th quarter of 2023.

This report includes information about the following:

- Data regarding sales tax collection
- Data regarding unemployment and commercial vacancy
- Data regarding one-on-one business assistance
- Central Issaquah Redevelopment and Affordable Housing activities update
- Issaquah Loyal Shopping Guide
- Economic Vitality Commission Annual Report
- Economic Development Events
  - Virtual Job Fair
  - Work From Here & Co-Working Event
  - Community Based Tourism meeting
- Interdepartmental Coordination
- Upcoming Activities





# ECONOMIC DEVELOPMENT QUARTERLY REPORT

Q4 2023