

**CITY OF ISSAQUAH  
City Council Regular Meeting**

7:00 PM  
June 5, 2023

**MINUTES**

Council Chambers  
135 E. Sunset Way

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

*Councilmembers:*

Barbara de Michele (*Attended Virtually*)  
Zach Hall  
Victoria Hunt  
Russell Joe  
Tola Marts  
Chris Reh (*Excused Absence*)  
Lindsey Walsh, Mayor pro tem

*Administration/Staff:*

Mary Lou Pauly, Mayor (*Excused Absence*)  
Wally Bobkiewicz, City Administrator  
Andrea Snyder, Deputy City Administrator  
Rachel Bender Turpin, City Attorney  
Tisha Gieser, City Clerk

**CALL TO ORDER**

Council President Walsh, Mayor pro tem, called the meeting to order at 7:00 PM.

**PLEDGE OF ALLEGIANCE**

Mayor pro tem Walsh led the Pledge of Allegiance.

a) **Moment of Silence**

The City Council had a moment of silence in honor of former Issaquah Mayor Keith M. Hansen. Mr. Hansen died on May 28 at age 94. He served as Mayor from 1970-1974.

City flags will be at half-mast through Wednesday June 7 in his honor.

**SPECIAL BUSINESS**

a) **ID 1378 - Juneteenth Day Proclamation**

Mayor pro tem Walsh presented the proclamation to resident Lynne Varner with the Issaquah Highlands Community Fund.

b) **ID 1449 - LGBTQIA+ Pride Month Proclamation**

Mayor pro tem Walsh presented the proclamation to Georgia Beauclair and Kevin and Naomi Ortman with Eastside Pride and Tiana Parry with The Garage Teen Cafe.

City Administrator Bobkiewicz introduced Xiamena Chavez Reyes, a Local Government Fellow through the Bob Turner Fellowship.

**AUDIENCE COMMENTS**

The following individuals provided public comments:

- Ted Lucas, resident representing the Bahai Community, spoke in support of the Juneteenth Day Proclamation.
- Elizabeth Maupin, resident, spoke regarding concerns with the high cost of housing and in support of AB 8625 - Lease Agreement with Motel 6 for Emergency Housing Program and AB 8628 - Behavioral Health Positions. Ms. Maupin also spoke regarding concerns with the proposed fence around the Issaquah Police Dept.
- Cory Christensen, resident, made comments regarding the Ek House at Confluence Park and urged preserving the Ek House and pursuing landmarking the property.

The following individuals, volunteers with the meal program at Community Hall, spoke regarding concerns with the proposed fence around the Issaquah Police Dept. parking area and emphasized the need for continued volunteer parking access at Community Hall:

- Norb Ziegler, Sammamish resident
- Liz Tidyman, resident
- Arden Rundell
- Marilyn Ottinger, resident
- Steve Ottinger, resident
- Wes Howard-Brock, resident
- Sue Ferguson Johnson, resident
- Mary Oniffer, Mirrormont/Tiger Mountain resident
- Carson [No last name provided]
- Beate Funke, resident

**IT WAS MOVED BY HUNT, SECONDED BY MARTS, TO:**

Suspend the rules so I can address the public comments regarding Community Hall at this time.

**THERE BEING NO OBJECTION, THE MOTION WAS APPROVED.**

Councilmember Hunt made comments and requested information about the project.

Administrative Services Director Autumn Monahan provided an overview of the proposed project, timeline and next steps.

**CONSENT CALENDAR**

*Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.*

**IT WAS MOVED BY HALL, SECONDED BY MARTS; MOTION CARRIED (6-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

- ID 1337 - Accounts: Payables and Payroll of June 5, 2023, \$4,478,304.49;** Approved.
- Minutes: City Council Committee of the Whole, Feb. 13, 2023;** Approved.
- Minutes: City Council Regular Meeting, March 7, 2023;** Approved.
- AB 8617 - Salmon Run Nature Park Bank Stabilization Project;** Awarded the construction contract for Salmon Run Nature Park Bank Stabilization Project (ST 047) to Iron Creek

Construction LLC in the amount of \$169,944.85 (including sales tax); and authorized the Mayor to enter into and execute the related agreement.

- e) **AB 8621 - Additional Appointments to Environmental Board and Transportation Advisory Board, and Amendments to IMC 2.36.020 Environmental Board Membership;** Confirmed the Mayor's appointments to the Environmental Board and Transportation Advisory Board as presented; and Adopted Ordinance No. 3024, amending Section 2.36.020 of the Issaquah Municipal Code regarding residency requirements of Environmental Board members.
- f) **AB 8625 - Lease Agreement with Motel 6 for Emergency Housing Program;** Authorized the Mayor to enter into and execute an occupancy agreement with the Owner of Motel 6 in Issaquah, Old West 1885 LLC, for the purpose of creating a pilot Emergency Housing Program, consisting of twelve (12) rooms to temporarily house Issaquah residents who are homeless.
- g) **AB 8629 - Second Amendment to the Interagency Agreement with Ecology for PFAS Groundwater Modeling for the Lower Issaquah Valley Aquifer;** Authorized the Mayor to enter into and execute the Second Amendment to the Interagency Agreement with the Washington State Department of Ecology involving additional Groundwater Modeling for the Lower Issaquah Valley.
- h) **AB 8636 - Washington Administrative Office of the Courts Therapeutic Courts Funding Request;** Authorized the submittal of the funding request to the Washington Administrative Office of the Courts for the therapeutic court program and required supporting documents, which includes City Council's letter of support; and directed the Chief Financial Officer to include the revenue and related expenses in a subsequent 2023-24 budget adjustment if funds are appropriated.
- i) **AB 8637 - King County Opioid Abatement Council;** Authorized the Mayor to enter into and execute the King County Regional Agreement, creating an Opioid Abatement Council, in substantially the same form as Exhibit A; provided the City Attorney can approve changes to the agreement that are necessary to reach a final agreement without additional Council action.

## REGULAR BUSINESS

- a) **AB 8628 - Behavioral Health Positions**

Introduced by Mayor pro tem Walsh and presented by Human Services Manager Monica Negrila. Following Council discussion,

### IT WAS MOVED BY MARTS, SECONDED BY JOE, TO:

Approve funding for one (1) Full Time Equivalent (FTE) Behavioral Health Coordinator position and one (1) FTE Behavioral Health Coordinator Supervisor position utilizing 0.1% Affordable Housing Sales Tax Revenue Funds (HB 1590) with the purpose of creating a Co-Responder Behavioral Health Program; and

Direct the Human Resources Director to revise the Salary Ordinance to add the new classification for the Behavioral Health Supervisor position; and

Direct the Chief Financial Officer to add \$200,000 in General Fund expenditures in 2023 as part of a future budget amendment, as well as to incorporate the 2024 budget adjustments as part of the mid-biennium budget update anticipated for this fall.

**MOTION CARRIED, 6-0.**

b) **ID 1460 - Police, Court and City Hall Planning: Future Options**

Introduced by Mayor pro tem Walsh and presented by Autumn Monahan, Administrative Services Director.

The City Council provided feedback on the following policy questions:

**Should public safety facility investments for Issaquah Police (renovate 130 E. Sunset Way), Municipal Court (build a new facility in close proximity to police), and City Hall (either build an Olde Town Campus or purchase/renovate an existing building) be included in the Capital Improvement Plan (CIP)?**

- Unanimously expressed support for including the project in the CIP.
- Requested "two options" be clearly reflected in the title of the CIP page emphasizing that both Option A and Option B remain on the table to ensure it is clear that a decision has not been made and this project is still in the planning phase.

**Should the City start the surplus process for City Hall Northwest, with proceeds to go toward facility needs?**

- Unanimously expressed support for proceeding with the surplus process for City Hall Northwest.
- Requested the City consider the surplus of other City properties.

**What other information does the City Council need regarding a public safety levy lid lift, bond vote, or the public safety sales tax? Does Council have a preferred revenue option?**

- Support for Councilmanic bonds being one of the options considered.
- Interest in knowing the total amount of funding needed.
- Less interest in public safety sales tax option.
- Requested chart showing pros and cons of each revenue sources for public consumption.
- Requested information and input on how the City would engage the public and businesses with funding preferences.
- Requested information on timelines and approaches for various funding initiatives - Transportation Benefit District, potential Park District, and City Facilities – in order to consider them in the context of one another.
- Interest in further considering general obligation bond.

**Other comments/questions:**

- Questioned the Customer Service measure rating for Option B (purchase/renovate) on the Alignment Goals table.
- Would like to know what the safety considerations are for a potential property; would it be a target?
- Interest in what the community's human services facility needs are.

**COMMITTEE / REGIONAL REPORTS**

*Councilmember Joe:*

Puget Sound Regional Council General Assembly - Made report.

Cascade Water Alliance - June meetings Board and Committee meetings are canceled.

*Councilmember de Michele:*

Eastside Human Services Forum - Announced upcoming meeting.  
 Eastside Transportation Partnership - Announced upcoming meeting.

*Councilmember Hunt:*

WRIA8 Salmon Recovery Council - Made report. Announced upcoming meeting.  
 Planning, Development & Environment Committee - Announced upcoming meeting.

*Councilmember Marts:*

Sound Cities Association Public Issues Committee - Announced upcoming meeting.  
 Services, Safety & Parks Committee - Made report. The June meeting is canceled.

*Deputy Council President Hall:*

Eastside Fire & Rescue Board - Announced upcoming meeting.

*Council President Walsh:*

Growth Management Policy Board - Made report.  
 King County Affordable Housing Committee - Announced upcoming meeting.

**MAYOR'S REPORT**

The Mayor pro tem reported on the following topics:

- There will be an Executive Session this evening to discuss collective bargaining per RCW 42.30.140(4). The item is expected to take approximately 15 minutes; no action is anticipated to follow in open session.
- Upcoming Community Events

**GOOD OF THE ORDER***Deputy Council President Hall:*

Thank You: Thanked Councilmember Hunt for her motion to allow for a response to the public comments earlier this evening.

*Mayor pro tem Walsh:*

Upcoming Council Meetings - Announced anticipated agenda items.

**EXECUTIVE SESSION**

At 9:41 PM, Council recessed into Executive Session for the purpose of discussing collective bargaining per RCW 42.30.140(4). The City Council took a 5 minute break. The item was expected to take approximately 15 minutes. The session was extended by 5 minutes.

**ADJOURNMENT**

The regular meeting reconvened at 10:07 PM. There being no further business to come before the Council, the meeting was adjourned at 10:07 PM.

---

Lindsey Walsh, Mayor pro tem

---

Tisha Gieser, City Clerk



CITY COUNCIL
AGENDA BILL

City Council Regular Meeting - Sep 18 2023

NEW
AB 8458 -
Consent Calendar

Washington State University Community Energy
Efficiency Program Grant through King County

Proposed Council Action:
Accept Grant; Authorize Agreement

Table with 2 columns: Item Name and Responsible Party. Items include DEPARTMENT OF, OTHER COUNCIL MEETINGS, COMP PLAN POLICY NOS., OTHER POLICIES, and EXHIBITS.

SUMMARY STATEMENT

Introduction

This agenda bill seeks City Council authorization to accept a grant in the amount of \$202,500 from King County as a subrecipient to Washington State University's Community Energy Efficiency Program (CEEP).

Background

The City of Issaquah approved its first Climate Action Plan in December 2021. The Climate Action Plan (ICAP) engaged the community in a number of events in the summer of 2021, including workshops, focus groups, and a community-wide survey.

To support expansion of the Energy Smart Eastside program, the five cities have divided up the workload under this grant as authorized under the Eastside Climate Partnership Interlocal Agreement.

Proposal

The Administration proposes that the City Council authorize the Mayor to enter into the grant agreement with King County to receive funding totaling \$202,500 through the Community Energy Efficiency Program to expand the Energy Smart Eastside Program.

The CEEP funding will support King County and the Eastside Cities to:

- 1. Expand pass-through rebates for households that make between 80 to 150% area median income.
2. Partner with Hopelink and King County Housing Authority to expand free installations for affordable housing and households with low-income.
3. Document successes and challenges to provide a guidebook to other jurisdictions considering a heat pump program.
4. Pilot heat pump installations in rental units.
5. Expand outreach and education that is culturally appropriate and offered in multiple languages.
6. Develop a pathway for expanding the electrification campaign to support other initiatives (hot water heaters, stoves, etc.).
7. Workforce development for HVAC.

Specifically, the City of Issaquah's role in program implementation is to issue the moderate income (80-150% AMI) rebates of \$1500 each. The City will contract with a heat pump distributor to pass through the rebates.

The Administration is committed to integrating climate considerations throughout the City's work, as well as ensuring that equity is applied in planning and implementation. The City has already committed to funding the initial work for the heat pump program, including \$125,000 for low income and affordable housing installs and \$20,000 for administrative support from Spark Northwest.

impact within our community on climate initiatives, especially for those that may be unable to afford efficient heating and cooling.

**Board/Commission Review**

Staff presented an update on the heat pump program to Council in October 2022 and on May 1, 2023 through written reports. The City Council approved the funding for affordable housing units and community members with low income in July 2022.

The Environmental Board receives updates on the heat pump program regularly.

**Public Engagement**

Public engagement will occur throughout project implementation and the program is designed to support community members transition to energy efficient heat pumps. Staff have also sought input from the public throughout the process to improve the program.

**Next Steps**

Following City Council approval, the Administration will proceed with finalizing the grant agreement to accept the funding.

**Financial Information**

Authorization of this grant would add \$202,500 to the Sustainability Fund for the Heat Pump Program. Staff anticipate spending the full amount by May 2024. The grant funds and the activity they will support were not anticipated in the adopted 2023-2024 budget. This agenda bill requests City Council authorization to include the grant revenues and related expenditures in a subsequent 2023-24 budget amendment, if needed.

**Administration's Recommendation**

The Administration recommends authorizing acceptance of the heat pump program funds in the amount of \$202,500 and execution of the grant agreement with King County for the Community Energy Efficiency Program; and directing the Chief Financial Officer to include the grant revenues and related expenditures in a subsequent 2023 budget amendment, if needed.

**Update**

n/a

**Alternative(s)**

Do not authorize the agreement, which would lose the impact of securing \$202,500 for the heat pump campaign across the five cities.

**RECOMMENDATION**

*Administration / Executive Department:*

MOVE TO: Authorize acceptance of the heat pump program funds in the amount of \$202,500 and execution of the grant agreement with King County for the Community Energy Efficiency Program; and authorize inclusion of the grant revenues and related expenditures in a subsequent 2023-24 budget amendment, if needed.

## FORM OF GRANT AGREEMENT

**1. Purpose of Agreement.** The purpose of this grant agreement (“Agreement”) by and between King County, a municipal corporation (“the County”) and the City of Issaquah, a municipality (“Recipient”), is to set forth the terms and conditions under which the County will provide Recipient with up to \$202,500.00 in reimbursement for the costs associated with subcontract work for the Electrify King County grant from the Washington State University Community Energy Efficiency Program, attached as **Attachment A**, for the period of September 1, 2022, through December 15, 2024.

**2. Scope of Eligible Expenditures.** Grant funds may only be used to reimburse eligible expenditures consistent with Subcontract No. 141811 SPC004886 and as detailed in **Attachment A**. No grant funds may be used to reimburse costs reimbursed under any other federal or state program. Invoicing and deliverable reporting must be in a format that meets the requirements in **Attachment A** to the satisfaction of the County. Recipient agrees that the funds submitted for grant reimbursement shall follow the expenditures authorized in **Attachment B**.

**3. Recipient Responsibilities.** Grant funds reimbursed per this agreement are an allocation of the Electrify King County funds. Recipient agrees to administer the activities intended or submitted for grant reimbursement consistent with this Agreement, in accordance with the applicable provisions of Subcontract No. 141811 SPC004886 and any future applicable guidance issued by the Washington state Department of Commerce. Pursuant to the certification provisions of Subcontract No. 141811 SPC004886, Recipient shall provide the County with certification (**Attachment C**) that grant funds were used for eligible expenditures.

**4. Maintenance of Records.** Recipient shall maintain internal controls, accounts, and records, including personnel, property, financial, and programmatic records and other such records as may be deemed necessary by the County, and consistent with the Subcontract No. 141811 SPC004886 to ensure proper accounting for all grant funds and compliance with this Agreement. Recipient acknowledges that records may be subject to disclosure under the Public Records Act, Chapter 42.56 RCW. Recipient shall agree that the County or any duly authorized representatives, shall have, at any time and from time to time during normal business hours, access to any records of the Recipient which are related to this Agreement, including, but not limited to, books and documents, in paper or electronic form, for the purpose of inspection, audits, examinations, and making excerpts, copies and transcriptions.

**5. Governing Laws.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The venue of any suit or arbitration arising under this Agreement shall be in King County, Washington and if a lawsuit, in King County Superior Court.

**6. Indemnification; Recoupment.** Recipient shall, at its cost and expense, protect, defend, indemnify, and hold harmless the County, its directors, officers, employees, and agents, from and against any and all demands, liabilities, causes of action, costs and expenses (including attorneys’ fees), claims, judgments, or awards of damages, arising out of or in any way resulting from the acts or omissions of Recipient, its directors, officers, employees, or agents, relating in any way to

DocuSign Envelope ID: 5564C456-DA63-4348-BD02-B839D46778B2

the Recipient's performance under the Agreement. These indemnification obligations shall survive the termination of the Agreement. Recipient further agrees that it is financially responsible for and will repay the County any and all indicated amounts following an audit exception which occurs due to Recipient's failure, for any reason, to comply with the terms of this Agreement.

**COUNTY**

**RECIPIENT**

Name: John Taylor \_\_\_\_\_

Name: \_\_\_\_\_

Title: Director, King County Dept. of Local Services \_\_\_\_\_

Title: \_\_\_\_\_

Signature:  \_\_\_\_\_  
DocuSigned by:  
E7B54FB3C34646A...

Signature: \_\_\_\_\_

Date: 8/23/2023 \_\_\_\_\_

Date: \_\_\_\_\_



DocuSign Envelope ID: 5564C456-DA63-4348-BD02-B839D46778B2

**Subcontract  
Attachment 1  
Representations and Certifications  
Subcontract No. 141811 SPC004886**

By signing the Subcontract, the authorized official of Subcontractor certifies, to the best of his/her knowledge and belief that Subcontract shall maintain books, records, documents and other evidence which sufficiently and properly reflect all costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, and/or officials so authorized by law. All books, records, documents, and other material relevant to this Subcontract will be retained for six years after expiration and audit by personnel of both parties, other personnel duly authorized by either party, and/or officials so authorized by law shall have full access and the right to examine any of these materials during this period.

*Subcontract*