

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
May 15, 2023

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Barbara de Michele
Zach Hall
Victoria Hunt
Russell Joe
Tola Marts
Chris Reh
Lindsey Walsh

Administration/Staff:

Mary Lou Pauly, Mayor
Wally Bobkiewicz, City Administrator
Andrea Snyder, Deputy City Administrator
Rachel Bender Turpin, City Attorney
Tisha Gieser, City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

SPECIAL BUSINESS

a) ID 1364 - Police Week Proclamation

Councilmember Marts presented the proclamation to Police Chief Paula Schwan and Corporal Lane, Officer Michels, Officer Burtis, Officer Gutierrez, Officer Deville, and Officer Nguyen.

b) ID 1365 - Emergency Medical Services Week Proclamation

Councilmember Hunt presented the proclamation to Fire Chief Ben Lane, Deputy Fire Chief Aho, and Firefighters Good and Wilson.

c) ID 1366 - Public Works Week Proclamation

Deputy City Council President Hall presented the proclamation to Public Works Director Emily Moon.

d) ID 1377 - Safe Boating & Paddling Week Proclamation

Mayor Pauly presented the proclamation to Efreem Crisher, U.S. Coast Guard Auxiliary.

e) ID 1440 - Gun Violence Awareness Day Proclamation

Mayor Pauly presented the proclamation to Bridgette Scheppat, Julie Carr, Virgil, Alex and Kelly with Moms Demand Action.

f) ID 1421 - 2023 Legislation Session Highlights

Shelly Helder, Lobbyist, provided an overview of the 2023 State Legislative session, including the outcome of Issaquah's priorities.

AUDIENCE COMMENTS

The following individuals provided public comment:

- David Waggoner, resident, shared that the VFW will be donating a US flag on behalf of resident and VFW member Earle Jones who recently passed away. Mr. Waggoner also shared information on upcoming Memorial Day events.
- Bridgette Scheppat, representing Moms Demanding Action, shared a summary gun safety legislation that passed during the Washington State legislature.
- Paul Winterstein, representing the Issaquah Historical Society, spoke regarding the preservation of the Ek House at Confluence Park and expressed general support for the project referenced in ID 1432, Informational Update: ARPA Funded Parks Projects.
- Corey Christiansen, resident, spoke regarding ID 1432, Informational Update: ARPA Funded Parks Projects, and urged preservation and seeking landmark status for the Ek House at Confluence Park.

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY WALSH, SECONDED BY HALL; MOTION CARRIED (7-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 1336 - Accounts: Payables and Payroll of May 15, 2023, \$4,357,640.48;** Approved.
- b) **Minutes: City Council Regular Meeting, Feb. 21, 2023;** Approved.
- c) **ID 1445 - Informational Update: Q1 2023 Financial Update;** Received Report.
- d) **AB 8590 - Water Leak Repair and Service Installation (On-Call) Project;** Accepted completion of the Water Leak Repair and Service Installation Project.
- e) **AB 8604 - Street Sweeping Services Contract;** Authorized the Mayor to enter into and execute the contract for Street Sweeping Services in the amount of \$65,790.00 (including sales tax) with Davison-Macri Sweeping, Inc.
- f) **AB 8607 - Redundant Water Feed to Squak Mountain (WT 006) Project;** Accepted completion of the Redundant Water Feed to Squak Mountain Project (WT 006).
- g) **AB 8608 - 2023 Maintenance Overlay (TR 030) Project;** Awarded the construction contract for the 2023 Maintenance Overlay Project (TR 030) in the amount of \$2,279,778 (including sales tax) to Lakeside Industries; and authorized the Mayor to enter into and execute the related agreement.
- h) **AB 8609 - 2023 Concrete Maintenance (TR 054) Project;** Awarded the construction contract for the 2023 Concrete Maintenance Project (TR 054) in the amount of \$843,618.50 (including sales tax) to Nordvind Sewer Services, LLC; and authorized the Mayor to enter into and execute the related agreement.

- i) **AB 8613 - Amending Internal References to Title 18, Land Use Code;** Adopted Ordinance No. 3023, amending various sections of the Issaquah Municipal Code to update internal references to Title 18, Land Use Code.
- j) **AB 8619 - Emergency Housing Program Funding Allocations;** 1) Authorized the use of \$400,000/year in operating funds which was previously allocated for an external, contracted service provider to be used towards up to 3.0 City limited term employees (LTEs) within the Human Services Division to oversee the operation of the Emergency Housing Pilot Program at Motel 6 and for related participant support costs, such as food, basic needs, services, and flexible funds; and
2) Directed the Human Resources Director to revise the Salary Ordinance to add the following new classification: Housing Program Specialist; and
3) Directed the Chief Financial Officer to adjust 2023 and 2024 operating and capital expenses for the Emergency Housing Program (EHP) at Motel 6 as proposed in AB 8619, if needed, in the next mid-biennium budget amendment.
- k) **AB 8620 - 4Culture Sustained Support Grant and Washington State Arts Commission Creative District Operating Grant;** Authorized acceptance of grant funds from 4Culture in the amount of \$13,000 and from ArtsWA in the amount of \$3,000 and authorized execution of the 4Culture and ArtsWA grant agreements.
- l) **AB 8623 - Parklet & Sidewalk Cafe Special Use Policy;** Approved Resolution No. 2023-10, regarding special use of right-of-way for sidewalk cafes and parklets.

REGULAR BUSINESS – None.

COMMITTEE / REGIONAL REPORTS

Councilmember Joe:

Cascade Water Alliance - Announced upcoming meeting.

Councilmember de Michele:

Eastside Human Services Forum - Made report. Announced upcoming meeting.

Eastside Transportation Partnership - Made report.

Connect2 Community Advisory Group - Announced upcoming meeting.

Regional Transit Committee - Announced upcoming meeting.

Councilmember Hunt:

Planning, Development & Environment Committee - Made report.

WRIA8 Salmon Recovery Council - Announced upcoming meeting.

Councilmember Reh:

Mobility & Infrastructure Committee - Made report.

Councilmember Marts:

Sound Cities Association - Made report.

Services, Safety & Parks Committee - Announced upcoming meeting.

Deputy Council President Hall:

Eastside Fire & Rescue Board - Made report. Announced upcoming meeting.

Council President Walsh:

Puget Sound Regional Council Growth Management Policy Board - Announced upcoming meeting.

MAYOR'S REPORT

The Mayor reported that there will be an Executive Session this evening to discuss pending/potential litigation per RCW 42.30.110(1)(i). The item is expected to take 30 minutes. No action is anticipated in open session.

INFORMATIONAL UPDATES

a) **ID 1432 - Informational Update: ARPA Funded Parks Projects**

Presented by:

Jeff Watling, Parks & Community Services Director

The City Council asked questions and requested follow-up information on the Ek House at Confluence Park.

GOOD OF THE ORDER

Councilmember Joe;

Cascade Water Alliance - Announced that the Chief Executive Officer of CWA will be stepping down temporarily and former Chief Executive Officer Chuck Clark will be serving in that time.

Deputy Council President:

Issaquah Farmer's Market - Shared that the market is better than ever this year.

Mayor Pauly:

Upcoming Council Meetings - Announced anticipated agenda items.

EXECUTIVE SESSION

At 9:07 PM, the City Council took a five-minute recess and moved into Executive Session for the purpose of discussing pending/potential litigation per RCW 42.30.110(1)(i) at 9:12 PM. The item was expected to take approximately 30 minutes.

ADJOURNMENT

The regular meeting reconvened at 9:45 PM. There being no further business to come before the Council, the meeting was adjourned at 9:45 PM.

Mary Lou Pauly, Mayor

Tisha Gieser, City Clerk



Informational Update

ID # 1526 – Transportation Benefit District Sales Tax Outreach Plan

Meeting Date	September 5, 2023
Department	Executive Department
Staff Lead	Andrea Snyder, Deputy City Administrator

Purpose

To provide City Council a detailed public outreach plan to receive feedback on the proposed councilmanic 0.1% Transportation Benefit District Sales Tax (TBD).

Background

At the [July 17, 2023 Committee of the Whole](#), City Council provided general support to proceed with the outreach regarding the proposed councilmanic sales tax to fund city transportation projects. Council directed the Administration to return in September with more details on the public outreach plan.

The sales tax, by state law, could only be spent on transportation improvements within the district/city limits. The additional tax rate of 0.1% is expected to generate \$2.2 million in revenue in the first year, and would automatically sunset 10 years after adoption. The tax would spread the costs of transportation infrastructure to regional users who make purchases in Issaquah, as compared to other types of revenue generation that tax only residents.

Update

The Administration used the [new public engagement toolkit](#) to draft the TBD sales tax outreach plan. The sales tax proposal was informed by previous public engagement efforts, including the Capital Finance Community Task Force, the Community Survey, the Master Mobility Plan, and other public feedback received in recent years. The plan primarily uses existing events to reach residents and businesses, and includes direct outreach to specific stakeholders such as the city’s largest sales tax contributors and those who have engaged with the City on bike and pedestrian improvements in the recent past.

The following is a list of identified stakeholders and the planned outreach methods for each:

Stakeholder	Webpage w/feedback form	City Newsletter	Direct Outreach	Event	Other
Residents at large	X	X		X	
HOA’s	X	X	X	X	
South Lake Sammamish residents	X	X	X	X	
Businesses at large	X	X		X	
Chamber of Commerce, DIA, Visit Issaquah	X	X	X	X	Partner to provide outreach
Top Sales Tax Payers	X	X	X	X	
Transportation Advisory Board members	X	X	X	X	
Interested in Mobility (MMP contributors, etc.)	X	X	X	X	

The Administration plans on utilizing existing events to help inform members of the public and collect their feedback on the proposed tax, though an additional community meeting focused on the tax may be scheduled if needed. The following is a schedule of events, including relevant City Council meetings:

Event	Date	Description
Chamber Board Meeting	9/15/23	Presentation
Business Leadership Forum	9/27/23	Presentation
Farmer’s Market Council Listening Session	9/30/23	Information available
Salmon Days	10/7- 10/8/23	Information available
Council Listening Session	11/9/23	Presentation, information available
Committee of the Whole: Summary of public feedback	11/13/23	Presentation, public comment
City Council Meeting	11/20/23	Presentation, public hearing/comment
City Council Meeting	12/4/23	Potential adoption

Next Steps

The Administration will work to implement the public outreach plan as outlined above, then provide an update on public feedback received to date at the November 13 Committee of the Whole.



**CITY COUNCIL
AGENDA BILL**

City Council Regular Meeting - Sep 05 2023

NEW
AB 8523 -
Consent Calendar

Blackberry Park Play Area Improvements

**Proposed Council Action:
Accept Project**

DEPARTMENT OF	Parks & Community Services Jeff Watling
OTHER COUNCIL MEETINGS	March 21, 2022 (AB 8318)
COMP PLAN POLICY NOS.	n/a
OTHER POLICIES	n/a
EXHIBITS	None.

SUMMARY STATEMENT

Introduction

This agenda bill seeks Council authorization to accept completion of the Blackberry Park Play Area Improvements Project.

Background

On March 21, 2022 the City Council awarded the contract for the Blackberry Park Play Area Improvements Project, to NW Playground in the amount of \$472,140.80 (including sales tax). The completed contract cost was \$485,820.73. Two Change Orders totaling \$13,679.93 were approved. The first Change Order was for additional leveling and repair of the turf area. The second Change Order was for the replacement of two trees, some additional concrete work, and some additional work within the Sensory Circle. Both change orders were within the 4.25% project contingency.

The project included construction of: new play areas (swings, play structure and early development area) and surfacing (poured-in place and engineered wood fiber), a new trellis, concrete ADA accessible paths to play areas and sport court, new benches and lawn renovation. The play structure and concrete path reflect the theme of the park's design "Castor's Castle", a beaver lodge.

Proposal

The Blackberry Park Play Area Improvements Project was completed within budget (see Financial Information section). Acceptance of the project is now requested.

Financial Information

This is a 2021 capital project included in the 2020-2025 Capital Improvement Plan as Project PK 006. The 2021 project budget was \$311,912, of which \$11,912 was reauthorized from 2020. Funds in the amount of \$235,974 were then reauthorized into 2022. The remaining balance needed to support this project was approved in a 2022 budget amendment (AB 8339 on March 21, 2022) from the underspend of two other 2021 park capital projects and a remediation fee paid by King County.

Project Budget Funding Sources

PK 006 Blackberry Park	\$300,000.00	<i>General Fund</i>
King County Remediation Fee	\$12,000.00	<i>King County</i>
Squak Mountain Access Trail (TL 020) 2021 Underspend	\$15,000.00	<i>REET 1 - first 2022 budget amendment</i>
Central Park Pad #3 Turf Replacement (PK 037) 2021 Underspend	\$242,271.00	<i>REET 1 - first 2022 budget amendment</i>
Total	\$569,271.00	

AB 8318 authorized the contract with NW Playground and the construction of this work at Blackberry Park. Along with the award amount of \$472,140.80, that Agenda Bill also identified the 4.25% (\$20,290) Contingency that was budgeted into the project. Through the completion of the project, two Change Orders were approved. Those two Change Orders totaled an additional \$13,679.93 to the contract. This additional work with well within the project contingency stated above. The total cost for this contracted work was \$485,820.73 and is within the project budget.

Project Costs

Awarded Contract	\$472,140.80
Change Orders	\$13,679.93
Total Project Cost	\$485,820.73

Administration's Recommendation

The Administration recommends acceptance of the Blackberry Park Play Area Improvements Project and release of the retainage to the contractor.

Update

n/a

Alternative(s)

Do not accept project and do not release retainage at this time. This is not recommended as all remaining punch list items have been completed.

RECOMMENDATION

Administration / Parks & Community Services:

MOVE TO: Accept completion of the Blackberry Park Play Area Improvements Project and release of the retainage to the contractor.