

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
July 18, 2022

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Barbara de Michele
Zach Hall
Victoria Hunt
Russell Joe
Tola Marts
Chris Reh
Lindsey Walsh

Administration/Staff:

Mary Lou Pauly, Mayor
Wally Bobkiewicz, City Administrator
Andrea Snyder, Deputy City Administrator
Rachel Bender Turpin, City Attorney
Tisha Gieser, City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

SPECIAL BUSINESS

a) **ID 1150 - Park & Community Services Month Proclamation**

Mayor Pauly presented the proclamation to Parks & Community Services Director Jeff Watling, Human Services Manager Monica Negrila, Recreation Manager Brian Berntsen, Arts Program Administrator Amy Dukes, Parks Operations Manager Rick Still and Parks Operations Worker Danny Suver.

b) **ID 1036 - Hall of Fame Recognition**

Mayor Pauly and Council President Walsh recognized 2022 Issaquah Hall of Fame recipients Erica Maniez and Stacy Goodman.

c) **ID 1209 - Recognition of Ryan Reamy, Association of Washington Cities Scholarship Winner**

Mayor Pauly and Councilmember de Michele recognized AWC Scholarship Winner Ryan Reamy.

AUDIENCE COMMENTS - None.

COMMITTEE / REGIONAL REPORTS*Councilmember Joe:*

Cascade Water Alliance Finance Committee - Announced upcoming meeting.
 Cascade Water Alliance Board - Announced upcoming meeting.
 Mobility & Infrastructure Committee - Made report.
 Greater Issaquah Chamber of Commerce - Announced upcoming meeting.

Councilmember Hunt:

Planning, Development & Environment Committee - Made report. Announced upcoming meeting.
 Kokanee Management Committee - Announced upcoming meeting.
 WRIA 8 Salmon Recovery Council - Announced upcoming meeting.

Councilmember Reh:

King County Growth Management Planning Council - Announced upcoming meeting.

Councilmember Marts:

Services, Safety & Parks Committee - Made report. Announced upcoming meeting.
 Puget Sound Regional Council Growth Management Policy Board - Made report.
 Sound Cities Association Public Issues Committee - Made report.

Deputy Council President Hall:

Eastside Fire & Rescue Board - Made report. Announced upcoming meeting.
 Eastside Fire & Rescue Finance & Administration Committee - Announced upcoming meeting.

Council President Walsh:

King County Affordable Housing Committee - Announced upcoming meeting.

MAYOR'S REPORT

The Mayor reported on the following topics:

- Executive Session: There is no Executive Session scheduled for this evening.
- National Association of Counties Familiar Faces Initiative Leadership Network
- Fireworks Confiscated
- Summer Employee Recognition Event
- Council at Community Events
- Farmer's Market
- Concerts on the Green
- Other Upcoming Community Events

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

The City Clerk announced that the Clerk's Office has circulated a revised copy of the June 15 Special Council Meeting Minutes, agenda item "b" with corrections to those in attendance. This is the version that will be adopted upon approval of the Consent Calendar.

Councilmember de Michele stated that she signed the Gibson Hall Lease Addendum (AB 8396; agenda item "e") in her role as President of the Kiwanis Club. The City's Legal Counsel

has clarified that this does not qualify as a conflict of interest and recusal from voting is not required; however, in the interest of transparency, this statement was made.

IT WAS MOVED BY WALSH, SECONDED BY HALL; MOTION CARRIED (7-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 1204 - Accounts: Payables and Payroll of July 18, 2022, \$ 4,128,099.39;** Approved.
- b) **Minutes: City Council Special Meeting, June 15, 2022 (Revised);** Approved.
- c) **ID 1220 - Informational Update: Economic Development 2nd Quarter Update;** Received Report.
- d) **AB 8370 - Heat Pump Program for Low-Income Residents;** Directed the Chief Financial Officer to include \$125,000 from the Sustainability Fund for the heat pump program for low-income residents in a subsequent 2022 budget amendment.
- e) **AB 8396 - Gibson Hall Lease Addendum to the Kiwanis Club;** Authorized the Mayor to enter into and execute a lease addendum with Kiwanis Club of Issaquah for the City-owned building at 105 Newport Way SW known as Gibson Hall.
- f) **AB 8414 - Heat Pump Distributor Agreement;** Authorized the Mayor to enter into and execute the agreement with Gensco for the Energy Smart Eastside Heat Pump Campaign.
- g) **AB 8417 - Sunset of Cable TV Commission;** Adopted Ordinance No. 2981, repealing Chapter 2.50 of the Issaquah Municipal Code related to the Cable TV Commission; dissolving the Cable TV Commission; providing for severability and establishing an effective date.
- h) **AB 8420 - King County Youth and Amateur Sports Grant Agreement;** Authorized acceptance of Youth and Amateur Sports Fund grant funds in the amount of \$20,000 and execution of the grant agreement with King County for youth sports opportunities; and directed the Chief Financial Officer to include the grant revenues and related expenditures in a subsequent 2022 budget amendment, if needed.
- i) **AB 8421 - Condemnation of Property for 12th Ave. & SR 900 Project;** Adopted Ordinance No. 2982, providing for the condemnation, appropriation, taking, and damaging of a fee interest in portions of certain parcels of real property within the city in order to construct 12th Ave NW & SR-900/17th Ave NW Improvements Project (TR 004) and such other appurtenances and improvements as may be necessary, providing that the entire cost thereof shall be paid from available funds; authorizing the administration to negotiate with the property owners for acquisition; authorizing attorneys retained by the city to prosecute the appropriate action and proceedings in the manner provided by law for such condemnation.
- j) **AB 8423 - Elekes Property Donation (Berntsen Park);** Adopted Ordinance No. 2983, accepting the donation of real property adjacent to Berntsen Park.

REGULAR BUSINESS**a) AB 8404 - Issaquah Clean Buildings Initiative**

Introduced by Mayor Pauly and presented by Sustainability Manager Stacy Vynne McKinstry and Economic Development Manager Jen Davis Hayes.

Councilmember Hunt, Chair of the Planning Development, Environment & Community summarized the Committee's recommendations, which were incorporated into the proposal before the City Council.

Following Council discussion,

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Direct the Chief Financial Officer to include an appropriation of \$20,000 from the Sustainability Fund for the clean building initiative in a subsequent 2022 budget amendment; and direct the Administration to include \$80,000 for the clean building initiative in the proposed 2023 budget for a total commitment of \$100,000 for the clean building initiative to be expended in 2022 and 2023.

MOTION CARRIED, 7-0.

GOOD OF THE ORDER

Mayor Pauly:

Upcoming Council Meetings - Announced anticipated agenda items.

Council President Walsh:

Budget Retreat - Thanked the City Council for their participation.

Councilmember Joe:

Sound Cities Association Social Event – Announced that the event will be held on July 27 from 6-8 PM in Maple Valley.

Deputy Council President Hall:

Attending in person Board/Commission Meetings - The schedule has been sent around. There are openings in August and September.

EXECUTIVE SESSION - None.**ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 8:46 PM.

Mary Lou Pauly, Mayor

Tisha Gieser, City Clerk



Informational Update

ID # 1102 – Wayfinding and City signage

Meeting Date	September 19, 2022
Department	Parks & Community Services
Staff Lead	Jennifer Fink, Park Planner and Project Administrator
Attachments	Click or tap here to enter text.
	A. Wayfinding Signage Suite
	B. September 2022 Public Engagement Poster

Purpose

The purpose of this informational update is to provide City Council with a status of the citywide Wayfinding and City signage project.

Background

The City currently has a wide variety of different sign types and styles that does not portray a consistent city image and can make navigating through Issaquah confusing. A new set of comprehensive City facility, park, and wayfinding signage will ensure residents and visitors know how to find important destinations throughout Issaquah. A successful wayfinding system will also help create a common identity for City facilities, parks, and trails, demonstrating why Issaquah is a premiere place to live, work and visit.

The Wayfinding and Park signage project was initiated in 2019 as a Parks capital project, then was paused during the COVID pandemic. Initial funding sources for this project are \$100,000 in general fund and \$90,000 from the Lodging Tax Advisory Committee (LTAC).

Update

[The Wayfinding Team](#)

Once a consultant team was hired, a Wayfinding Steering Group (WSG) was convened with representation from local business organizations, tourism groups, other public agencies, City committees, residents, and cultural organizations. City staff from multiple departments were also included in the process to bring their unique department perspectives on the design and to ensure materials, maintenance, constructability, communication, and code compliance were part of the design considerations. During this project the consultant team, WSG, staff, and Boards, Commissions and Committees met 15 times to create a wayfinding signage design for Issaquah.

The Design Process and Community Engagement

As the WSG started their work, goals were established for the City's wayfinding program:

- Create a comprehensive signage system that creates a cohesive identity for the City of Issaquah.
- Improve connectivity through directional signage.
- Create a sense of place through signage.
- Clean-up visual signage clutter where possible.
- Provide opportunities for neighborhood/district identity to be incorporated.

The design process started with a look at successful wayfinding programs utilized in other cities, and a reflection of what characteristics represent Issaquah. Four preliminary concepts were developed and through that process, the WSG agreed to the following parameters for sign aesthetics: timeless design, natural themes, durable materials, universal font and iconography.

The WSG felt the integration of art into the wayfinding signage was very important. In addition, the WSG considered how neighborhoods and/or districts signage could be integrated into the overall signage system. With the help of our Arts Program Administrator and a local artist, the concept of a modular finial art piece that can be added or changed over time is included in the signage suite.

Public Engagement

The first phase of public engagement was held in May 2021. This engagement was purposefully designed to elicit feedback on varying elements via a qualitative survey on four different concepts and asked the community to provide feedback on design elements (aesthetic theme, art integration, color scheme, composition, material finish, and portrayal of Issaquah's character). This engagement was highly successful, with 1,306 people completing the survey.

The public feedback received, as well as additional feedback from City staff, Boards and Commissions and WSG input, led to the creation of a preferred concept and sign suite as shown in Exhibit A.

In addition to long-term maintenance and management of the signage system, a few additional considerations went into the preferred concept sign design:

- The mountains represented are the silhouettes of Grand Ridge, Tiger, Cougar and Squak Mountains,
- The sign colors align with the City's style guide, and
- Should the City's logo change in future years, it can easily be replaced without having to update/replace the entire sign.

The second round of public engagement for this project is currently underway. A local sign fabricator created two prototypes of the preferred concept. The two signage types – a city facility sign and a trail sign – are now on display at the Issaquah Community Center (see Exhibit B). We are welcoming feedback on this preferred concept via [this survey](#). Comments will be accepted through September 25, 2022.

Next Steps

Once this round of public engagement has closed, feedback received will inform the preferred conceptual design as it is modified into a final sign design.

Project Deliverables

With a final signage suite design in hand, the consultant will finalize the Wayfinding and City signage project deliverables which include:

- A comprehensive, dynamic planning document that can be adapted over time. Plan features include:
 - A suite of signage types (gateways, facilities, parks, open space, trailheads, trails, and directional (vehicular, pedestrian, and other modes)
 - Location maps,
 - Photo simulations,
 - Detailed construction documents for each sign type,
 - Estimated costs for each sign type, and
 - A phased implementation plan.
- Phase 1 construction bid set including specifications.

With the completion of the Phase 1 construction bid set, it is anticipated that we can go to bid, award Phase 1 construction in 2022 and install the signs in early 2023. Phase 1 implementation currently proposes new signage for the Issaquah Community Center, Pickering Barn, Rainier Trail, East Sunset Trailhead, Blackberry Park, Hillside Park, and Central Park.

Due to consultant time needed to prepare a construction bid set, Phase 2 of the Wayfinding and City Signage is in the proposed budget as a 2023 cost and Phase 2 sign fabrication with installation is included as a 2024 cost. Signs to be included in Phase 2 installation have not yet been determined.

[Project Webpage](#)

Additional information about the Wayfinding and City Signage project, including Frequently Asked Questions and public engagement and feedback, may be found on the project [webpage](#).



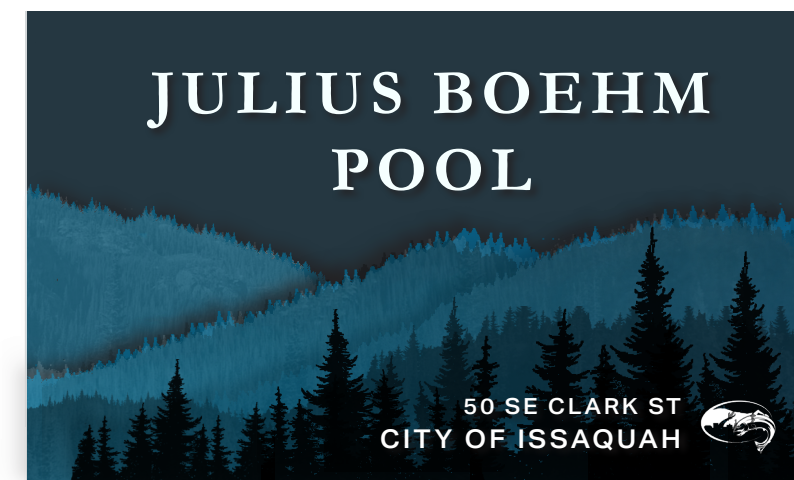
city gateway signage (monument)



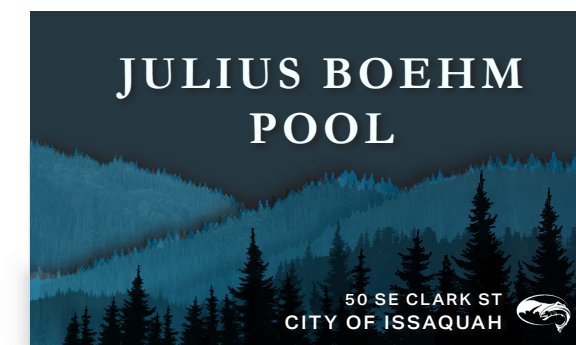
city gateway signage (vertical)



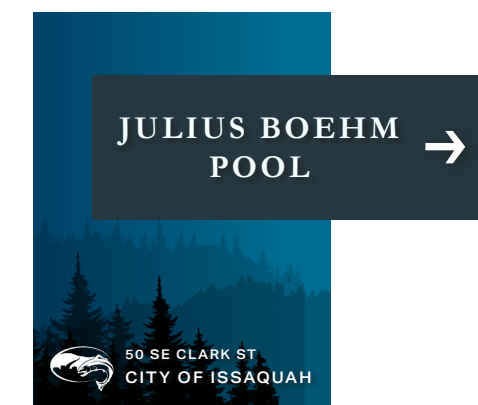
city gateway signage (waterfront/regional trails)



city facility signage



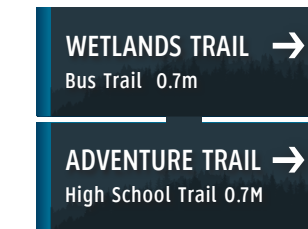
city facility facade signage



city facility directional signage



recreational trailhead signage



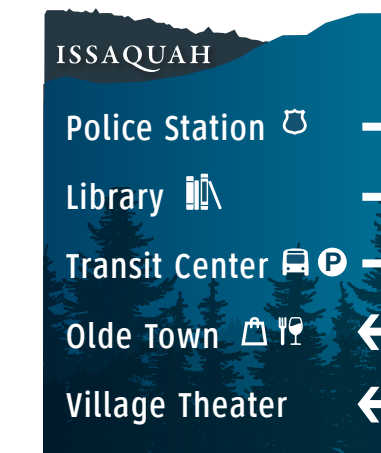
recreational trail directional signage



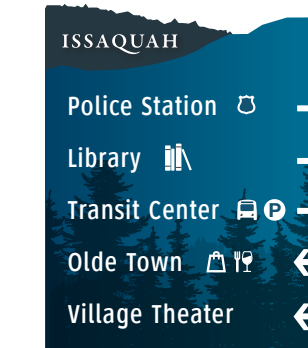
(front) (side) trail signage



park signage



major routes directional signage



regional trail / shared use path directional signage