

CITY OF ISSAQUAH
City Council Regular Meeting

7:00 PM
 November 15, 2021

Virtual Meeting

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Councilmembers:

Barbara de Michele
 Stacy Goodman
 Zach Hall
 Victoria Hunt
 Tola Marts
 Chris Reh
 Lindsey Walsh

Administration/Staff:

Mary Lou Pauly, Mayor
 Wally Bobkiewicz, City Administrator
 Andrea Snyder, Deputy City Administrator
 Jim Haney, City Attorney
 Tisha Gieser, City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

AUDIENCE COMMENTS

The following individuals provided public comment:

- Nicole Miller, resident, spoke regarding concerns with police response to crime in Issaquah.
- Susan Neville, resident, spoke in support of discharging the Title 18 Ad Hoc Committee (AB 8291).

Council President Hunt summarized an email comment received on tonight's agenda items.

COMMITTEE / REGIONAL REPORTS

Councilmember Hall:

- Eastside Fire & Rescue Board - Made report. Announced upcoming meeting.
- Growth Management Planning Council Affordable Housing Committee - Announced upcoming meeting.
- Cascade Water Alliance Board - Announced upcoming meeting.
- National League of Cities Summit - Announced upcoming event.

Councilmember de Michele:

- HealthierHere Governing Board - Made report.
- Eastside Transportation Partnership - Made report.

- Connect2Community Network Advisory Group - Announced upcoming meeting.

Councilmember Walsh:

- Greater Issaquah Chamber of Commerce - Announced upcoming meeting.

Councilmember Goodman:

- Lodging Tax Advisory Committee - Announced upcoming meeting.

Councilmember Marts:

- Puget Sound Regional Growth Management Policy Board - Made report.
- Sound Cities Association Public Issues Committee - November meeting canceled.

Council President Hunt:

- Title 18 Ad Hoc Committee - A report was provided and is attached.
- WRIA8 Salmon Recovery Council - Announced upcoming meeting.

MAYOR'S REPORT

In response to questions raised during the public comment portion of the meeting, City Administrator Bobkiewicz addressed shoplifting in Issaquah, the police response and next steps.

The Mayor reported on the following topics:

- Executive Session: There is not an Executive session item scheduled this evening.
- Weather-Related Events
- Passage of National Infrastructure Bill
- Capital Finance Community Task Force
- COVID Vaccination Clinic for Children
- Upcoming Community Events

CONSENT CALENDAR

Councilmember de Michele requested that the following statement be entered on the minutes:

For the record that I am currently employed with an entity that is included in the City's payables, Influence the Choice. I currently fill the role of temporary Executive Director of Influence the Choice. The City serves as a fiscal agent for this agency in the disbursement of a federal fund. Grant funds are being dispersed under this month's accounts payables. I have asked for advice from the City attorney as to whether this warrants a conflict of interest and have been informed that I am not legally required to be excused from voting as the City is carrying out a decision that was previously made by the Council. However, for the sake of transparency, I would like to declare this employment and have this statement entered on the minutes.

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY HUNT, SECONDED BY REH; MOTION CARRIED (7-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 0895 - Accounts: Payables and Payroll of Nov. 15, 2021, \$ 4,405,804.70;** Approved.

- b) **Minutes: City Council Study Session, Sept. 14, 2021;** Approved.
- c) **AB 8217 - Third Quarter Reports: City Work Plan and Capital Projects Updates;** Received the following third quarter 2021 reports:
 - City Work Plan Update
 - Capital Projects Update
- d) **AB 8237 - Central Park Pad #3 Turf Replacement Project;** Accepted the completion of the Central Park Pad #3 Turf Replacement project.
- e) **AB 8252 - 2021 Strategic Plan Adjustments;** Approved Resolution 2021-15, adopting amendments to the Citywide Strategic Plan.
- f) **AB 8276 - Memorandum of Understanding with Teamsters 117 representing Police Sergeants;** Ratified the Memorandum of Understanding between the City and Teamsters Local Union No. 117 representing Police Sergeants regarding referral and retention bonuses, and authorized the Mayor to execute the Memorandum of Understanding.
- g) **AB 8277 - Memorandum of Understanding with Teamsters 117 representing Police Commanders;** Ratified the Memorandum of Understanding between the City and Teamsters Local Union No. 117 representing Police Commanders regarding referral and retention bonuses, and authorized the Mayor to execute the Memorandum of Understanding.
- h) **AB 8280 - 2021 Unclaimed Property Report - Unredeemed City Checks;** Approved Resolution No. 2021-16, ordering the cancellation of checks reported as stale to the Washington State Department of Revenue.
- i) **AB 8284 - Donation Acceptance: King County Metro Commute Trip Reduction Funds;** Adopted Ordinance No. 2959, accepting the donation of \$6,000 from the King County Metro Commute Trip Reduction Program for expanding bike parking options at City buildings.
- j) **AB 8285 - Conforming Amendments to IMC 18 re: Sign Code;** Adopted Ordinance No. 2960, adopting amendments to the Issaquah Municipal Code to conform to the newly adopted sign code in Chapter 18.11 IMC; revising IMC 18.07 for bed and breakfast signs, day care signs, administrative adjustment of standards and their applicability; revising IMC 18.19B standards for home occupation signs; revising IMC 18.19C standards for home occupation signs; providing for severability and establishing an effective date.

PUBLIC HEARING

- a) **AB 8198 - Proposed 2022 Budget & Salary Ordinance**

Introduced by Mayor Pauly and presented by Interim Finance Director Autumn Monahan.

Mayor Pauly opened the public hearing at 7:42 PM.

The following public comment was provided:

- Steve Pereira, resident, provided feedback on the 2022 budget (AB 8198).

The public hearing was closed at 7:47 PM.

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Adopt Ordinance No. 2961, adopting the 2022 budget; setting forth the estimated revenues and appropriations for each separate fund, and estimated impact on ending fund balances for all such funds combined of the City for the fiscal year commencing January 1, 2022 and establishing an effective date; and

Adopt Ordinance No. 2962, adopting a 2022 salary schedule for all city employees.

MOTION CARRIED, 7-0.

REGULAR BUSINESS

a) **AB 8241 - New City Attorney Appointment & Contract for Services w/Madrona Law Group**

Introduced by Mayor Pauly and presented by City Administrator Wally Bobkiewicz. Following Council discussion,

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Authorize the Mayor to enter into and execute the contract for City Attorney services with Madrona Law Group effective Nov. 1, 2021; and confirm the appointment of Ms. Turpin as City Attorney effective Jan. 1, 2022.

MOTION CARRIED, 7-0.

b) **AB 8265 - 2022 Legislative Agenda**

Introduced by Mayor Pauly and presented by Tina Eggers, Chief of Staff, and Shelly Helder, Senior Governmental Affairs Consultant.

Councilmember Hall declared a conflict of interest due to the ethics policies applicable to him as an employee of the Washington State Legislature. Councilmember Hall stated that he would recuse himself from voting on the Legislative Agenda.

Following Council discussion,

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Approve the 2022 Legislative Agenda as amended.

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Amend the Policy Manual by adding the following statement to the Policy Manual under the "Land-Use/Growth Management Act (GMA)/Housing" section:

- Issaquah **supports** updates to the Growth Management Act that align with the City's Climate Action Plan, as outlined in House Bill 1099, as well as funding to implement mitigation actions.

AMENDMENT CARRIED, 6-0 (Recused: Hall).

MAIN MOTION AS AMENDED CARRIED, 6-0 (*Recused: Hall*).

c) **AB 8291 - Title 18 Land Use Code Ad Hoc Committee**

Introduced by Mayor Pauly and presented by Andrea Snyder, Deputy City Administrator.
Following Council discussion,

IT WAS MOVED BY DE MICHELE, SECONDED BY REH, TO:

Postpone AB 8291 to a City Council meeting in Feb. 2022 following a broader conversation on the City Council's legislative structure at the January 2022 City Council retreat.

MOTION CARRIED, 7-0.

GOOD OF THE ORDER

Mayor Pauly:

Upcoming Council Meetings - Announced anticipated agenda items.

Councilmember Goodman:

National Retailers Shoplifting Policies - Shared experience witnessing police response to past incidents; identified this as a new issue.

Councilmember Marts:

National Retailers Shoplifting Policies - Expressed interest in learning about emerging police strategy to reduce shoplifting.

Mayor Pauly:

King County Council District 3 - Shared discussion with Mayors of the 7 other communities in King County Council District 3 to develop shared priorities with the incoming King County Councilmember.

EXECUTIVE SESSION - None.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:58 PM.

Tisha Gieser, City Clerk

Mary Lou Pauly, Mayor

Committee Report
Title 18 Ad Hoc Committee
Meeting Notes: Nov. 10, 2021

Meeting began at 4:15pm

Attendees:

Staff: Andrea Snyder, Minnie Dhaliwal, Lucy Sloman

Council: CMs Goodman, Walsh, Hunt

Topic 1:

Code amendments for the TOD project - Specifically, discussion was limited to whether these can/should be processed on a separate schedule/track than the comprehensive Title 18 update. Per Resolution 2021-06, the Ad Hoc Committee shall make a recommendation to the City Council before any topics within the Title 18 scope of work can be placed on a separate schedule or track.

CMs of the committee unanimously agreed that in our opinion, this topic meets the criteria for considering on a separate track, so that is our recommendation to council.

Presentation of information and committee comments on topic 1 took around 20 minutes.

Topic 2:

Sign Code: Some minor edits are needed to different sections of Title 18 to address inconsistencies between the newly adopted Sign Code and some existing sections of the Title 18. These inconsistencies have been identified by Code Publishing. Item is on tonight's consent agenda (item J).

The committee unanimously agreed that in our opinion, these changes are not substantive and are basically 'house keeping', and are appropriate for being on the consent agenda, and we noted that sign code is already going on a separate track from most of Title 18 with full council already having weighed in on it.

Topic 2 took about 10 minutes.

Topic 3:

Andrea described the agenda bill that would be on tonight's agenda this evening regarding future of the ad hoc committee (regular business C).

Committee received this information, and this item will be before the council later this evening.

Topic took about 5-10 minutes.

Committee adjourned about 10 minutes before 5pm.

Upcoming meetings – NONE scheduled.

The Nov 25th meeting of the Title 18 Ad Hoc Committee is Canceled due to the Holiday.

No other meetings for 2021 for this committee have been scheduled as of 11/15.

**CITY OF ISSAQUAH
Council Study Session**

6:30 PM
November 23, 2021

Virtual Meeting

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Councilmembers:

Barbara de Michele
Stacy Goodman
Zach Hall
Victoria Hunt
Tola Marts, Designated Chair
Chris Reh
Lindsey Walsh

Administration/Staff:

Wally Bobkiewicz, City Administrator
Andrea Snyder, Deputy City Administrator
Tisha Gieser, City Clerk
Chris Grabowski, Deputy City Clerk

CALL TO ORDER

Councilmember Marts called the meeting to order at 6:30 PM.

AGENDA ITEMS

a) **Public Comment**

The following public comment was provided:

- Christina Bruning, Downtown Issaquah Association Board President, expressed support for developing an MOU and shared desired components of the MOU.
- Art Freas, Art by Fire owner, spoke in support of the Downtown Issaquah Association.

Council President Hunt summarized email comments received on tonight's agenda items.

b) **ID 0984 - 2022 Downtown Issaquah Association Memorandum of Understanding (MOU)**

Presented by:

Jen Davis Hayes, Economic Development Manager

The following individuals provided public comment:

- Art Freas, Art by Fire owner, spoke about the many ways DIA has supported the business community.
- Connie Marsh, resident, spoke regarding concerns with the MOU.
- Christina Bruning, Downtown Issaquah Association Board President, expressed a desire for more open communication with the City.

The City Council expressed support for the MOU as a method to define expectations between the parties and provided feedback on components of the MOU, including:

- Include and define DIA mission and goals and both parties' roles and responsibilities

- Use Main Street program criteria in drafting funding criteria and expectations
- Identify stakeholders and define issues
- Include DIA activities, but do not be prescriptive
- Include metrics that will be used to determine whether MOU criteria is met

c) **ID 0908 - Storm and Surface Water and Wastewater Master Plans**

Presented by:

Gary Schimek, Utilities Engineering Division Manager

Matt Ellis, Senior Engineer

The following public comment was provided:

- Connie Marsh, resident, suggested clarifying when stormwater projects take precedence, ensuring notification to adjacent property owners when a stormwater project is modified and made suggestions regarding water quality data.
- Mary Lynch, resident, made comments regarding more public notification regarding stormwater and public works projects.

City Councilmembers provided feedback, including:

- Support for the structure of the plans
- Interest in getting data on water quality and moving up the timeline for getting that data
- Add an objective to address flooding

Other input included:

- Suggest more clarity between the relationship between Focus area #4 and Focus area #6
- Add objective on salmon habitat connectivity
- Seek City Council input on a prioritization scheme in the future
- Consider inclusivity re: policy directive on land ownership education
- Consider opportunities for community engagement such as an "adopt a drain" program
- Get feedback from boards/commissions
- Include emergency management preparedness and responsiveness
- Encourage thinking of system resilience related to emergency preparedness and responsiveness

d) **ID 0972 - King County Metro East Link Connections**

Presented by:

Stephen Padua, Senior Transportation Planner

Brian Henry, Metro Service Planning

J. R. Alexander, Sound Transit Service Planning

City Councilmembers provided feedback on the proposed changes to King County Metro and Sound Transit, including:

- Support for increased transit connections along the Valley floor
- Support for Route 269, and increased transit connections between Sammamish and Redmond
- Concern about transfers and wait times commuting home to Issaquah
- Support for Route 214 and increased transit service to Bellevue
- Not supportive of the proposed changes, and request more data
- Requested a report back on follow-up regarding the maintenance and safety of the Issaquah Transit Center

e) **Good of the Order**

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 9:24 PM.

Tola Marts, Designated Chair

Tisha Gieser, City Clerk

