

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
September 7, 2021

Virtual Meeting

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Alternate Meeting Format: On March 6, 2020 the Mayor declared a civil emergency due to the outbreak of novel coronavirus (COVID-19). On March 24, 2020 the Governor issued Proclamation 20-28 relating to the COVID-19 emergency and open public meetings. The proclamation has been extended. Due to these factors, the meeting was held using a remote meeting platform.

Councilmembers:

- Barbara de Michele
- Stacy Goodman
- Zach Hall (*Excused Absence*)
- Victoria Hunt
- Tola Marts
- Chris Reh
- Lindsey Walsh

Administration/Staff:

- Mary Lou Pauly, Mayor
- Wally Bobkiewicz, City Administrator
- Andrea Snyder, Deputy City Administrator
- Jim Haney, City Attorney
- Tisha Gieser, Deputy City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:09 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

AUDIENCE COMMENTS

Council President Hunt summarized email comments received on tonight's agenda items.

COMMITTEE / REGIONAL REPORTS

Councilmember de Michele:

- Eastside Human Services Legislative Committee - Made report.
- Ad Hoc Committee, Onboarding of Eastside Human Services Forum Director - Made report.
- HealthierHere Governing Board - Made report.
- Regional Youth Board - Made report.
- Eastside Transportation Partnership Subcommittee re: Legislative Priorities - Made report. Announced upcoming meeting.

Councilmember Walsh:

- Greater Issaquah Chamber of Commerce - Made report.
- Economic Development District Board - Made report.

Councilmember Goodman:

- Eastside Fire Rescue Board - Announced upcoming meeting.

- Lodging Tax Advisory Committee - Announced upcoming meeting.

Councilmember Marts:

- Sound Cities Association Public Issues Committee - Announced upcoming meeting.

Deputy Council President Reh:

- King County Growth Management Planning Council - Next meeting will be in December, 2021.

Council President Hunt:

- King Conservation District Advisory Committee - Made report. Announced upcoming meeting.
- Title 18 Ad Hoc Committee - Met on Sept. 2. The Committee reviewed feedback from the commissions that have begun work on Title 18. Reviewed the public participation plan, taking into account feedback from the commissions which have begun reviewing parts of Title 18. Title 18 will be part of the discussion at the Sept. 14 Council Study Session. Feedback may be provided by email to the City staff that are working on Title 18.

MAYOR'S REPORT

The Mayor reported on the following topics:

- Executive Session: There was an executive session held earlier this evening and another will be held as part of tonight's meeting agenda, following Regular Business. The item relates to collective bargaining and is expected to last 30 minutes. No action is anticipated to follow in open session.
- Issued Proclamations
 - Childhood Cancer Awareness Month
 - Recovery Month
 - Eastside Welcoming Week
- Equity Board Recruitment
- Community Court
- Issaquah Recovery Center Update
- Upcoming Community Events

INFORMATIONAL UPDATES

a) **ID 0948 - Cascade Water Alliance Update**

Gary Schimek, Utilities Engineering Manager and Ray Hoffman and Ed Cebron with Cascade Water Alliance provided a presentation with background information about the Cascade Water Alliance and recent Board decisions regarding future water supply scenarios and costs.

b) **ID 0955 - School Resource Officer Update**

Police Chief Scott Behrbaum provided an update on the School Resource Officer program.

CONSENT CALENDAR

Councilmember de Michele requested that the following statement be entered on the minutes:

For the record that I am currently employed with an entity that is included in the City's payables, Influence the Choice. I currently fill the role of temporary Executive Director of Influence the Choice. The City serves as a fiscal agent for this agency in the disbursement of a federal fund. Grant funds are being dispersed under this month's accounts payables. I have asked for advice from the City attorney as to whether this warrants a conflict of interest and have been informed that I am not legally required to be excused from voting as the City is carrying out a decision that was previously made by the Council. However, for the sake of transparency, I would like to declare this employment and have this statement entered on the minutes.

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY HUNT, SECONDED BY REH; MOTION CARRIED (6-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 0890 - Accounts: Payables and Payroll of Sept. 7, 2021, \$15,021,316.93;** Approved.
- b) **Minutes: City Council Study Session, July 13, 2021;** Approved.
- c) **AB 8103 - 2021 Carpet Replacement Project (Police Flooring);** Accepted the completion of the flooring replacement project and authorized the release of the retainage.
- d) **AB 8219 - Amendments to IMC 13.70.040, Sewer Rates to Adopt King County Charge;** Adopted Ordinance No. 2949, amending Section 13.70.040 of the Issaquah Municipal Code relating to sewer rates and charges to add the 2022 King County pass-through charge.
- e) **AB 8228 - Amending Financial Management Policy re: Grants, Expenditures & Capital Assets;** Adopted Ordinance No. 2950, amending the Financial Management Policy and establishing an effective date.
- f) **AB 8233 - Holiday Inn Lift Station, Change Order 3;** Authorized Change Order No. 3 in the amount of \$24,667.88 (including sales tax) to Road Construction Northwest for the construction contract of the Holiday Inn Lift Station Revision Project.

PUBLIC HEARING

- a) **AB 8140 - Amendments to Sign Code**

Introduced by Mayor Pauly and presented by Lucy Sloman, Planning Manager.

The public hearing was opened at 7:58 PM.

The following public comment was provided:

Randy Banneker, representing Seattle King County Realtors, spoke in support of the proposed sign code amendments.

The public hearing was closed at 8:01 PM.

Action on this item is anticipated at the Sept. 20, 2021 Council meeting.

REGULAR BUSINESS

a) **AB 8227 - Second 2021 Budget Amendment**

Introduced by Mayor Pauly and presented by Autumn Monahan, Interim Finance Director. Following Council discussion,

IT WAS MOVED BY HUNT, SECONDED BY REH, TO:

Adopt Ordinance No. 2951, amending the 2021 budget as set forth in Ordinance No. 2927 and amended in Ordinance No. 2939 concerning revenues, expenditures, and fund balance for various funds for the year 2021.

MOTION CARRIED, 5-1 (*Opposed: Councilmember Marts*).

GOOD OF THE ORDER

- a) Council President Appointments to Capital Financing Community Task Force
- Councilmember Goodman (shifting to Mayor-appointed seat after finished serving on City Council)
 - Councilmember Hall
 - Councilmember Marts
- b) *Mayor Pauly:*
Upcoming Council Meetings - Announced anticipated agenda items.

EXECUTIVE SESSION

At 9:14 PM, Council recessed into Executive Session for the purpose of discussing collective bargaining per RCW 42.30.140(4). The item was expected to take approximately 30 minutes. The session was extended by 1 hour and 15 minutes.

ADJOURNMENT

The regular meeting reconvened at 10:53 PM. There being no further business to come before the Council, the meeting was adjourned at 10:53 PM.

Tisha Gieser, City Clerk

Mary Lou Pauly, Mayor



2021 Water Main Replacement Project

**Proposed Council Action:
Accept Project**

DEPARTMENT OF	PW - Public Works Bob York
OTHER COUNCIL MEETINGS	Jan. 2, 2021 (AB 8091), Apr. 5, 2021 (AB 8156)
COMP PLAN POLICY NOS.	n/a
OTHER POLICIES	n/a
EXHIBITS	A. CIP Project Summary

SUMMARY STATEMENT

Introduction

This agenda bill seeks Council authorization to accept completion of the 2021 Water Main Replacement Project.

Background

On January 4, 2021 the City Council (AB 8091) awarded the contract for the 2021 Water Main Replacement Project, to A Advanced Septic & Construction Services in the amount of \$825,331.10 (including sales tax). The work performed under the base contract included the installation of approximately 2,800 lineal feet of 8-inch ductile iron water main and appurtenances, paving and property restoration, primarily in the South Lake Sammamish neighborhood.

Completed Project

The completed contract cost was \$832,708.01 (including sales tax). Actual installed construction quantities were lower than those estimated in the base contract, saving \$44,484.44 (including sales tax). There were change orders that were authorized by the City Council (AB 8156) to add scope, including replacing a failed water meter serving Lake Sammamish State Park and relocating a hydrant on Alder Street, totaling \$51,475.05 (including sales tax).

The project was completed within budget (see Financial Information section). Acceptance of the project is now requested.

Financial Information

This project was included in the 2020-2025 CIP as Project WT015 (Exhibit A) and spending was authorized in the 2021 budget.

	Budget	Actual Costs
Base Amount		\$826,081.40
Change Orders		\$51,475.05
Additions/Reductions Based On Final Estimate:		(\$44,848.44)
Total Construction Costs	\$826,081	\$832,708.01
Contingency and Other Costs	\$117,805	\$4,003.25
Total Project Costs	\$943,886	\$836,711.26

Total project costs were more than \$100,000 under the authorized budget.

Administration's Recommendation

The Administration recommends acceptance of the 2021 Water Main Replacement Project and release of the retainage to the contractor.

Update

n/a

Alternative(s)

n/a

RECOMMENDATION

Administration / Public Works Department:

MOVE TO: Accept completion of the 2021 Water Main Replacement Project and release of the retainage to the contractor.

Water Utility

Water Main Replacement Program

Project Number: WT 015

Project Manager: Robert York

Starting Year: 2018

Completion Year: Future Years

Estimated Annual Ongoing Costs*: N/A

**Subject to change and does not represent a budget commitment*



Project Summary

This ongoing capital infrastructure maintenance project replaces approximately 2,000 lineal feet of water main each year as identified in the City's Water System Update.

Project Justification

Many of the City's water mains are old, some of which are made of asbestos cement, or have unrestrained joints. Some water mains have dead ends with frequent leaks. Water mains and pressure reducing valves (PRV's) slated for replacement are identified in the adopted Water System Plan and are generally old and leaky and undersized for fire flow.

Replacement is coordinated with pavement overlay or other construction programs to capitalize on when underground utilities are accessible. Generally, removing dead end mains increases water quality by preventing stagnation. In 2017, the City assumed ownership and operation of the Greenwood Point/South Cove water system from City of Bellevue. Significant water main replacement has been underway and will continue to be required in that area.

WT 015 - Water Main Replacement Program							
	2020	2021	2022	2023	2024	2025	Future Years
Water Fund	895,840	943,886	993,137	-	947,800	965,400	2,388,500
Total Revenue	895,840	943,886	993,137	-	947,800	965,400	2,388,500
Design & Engineering	44,000	46,000	48,000	-	50,000	50,000	150,000
Construction & Permitting	774,400	798,600	822,800	-	750,000	750,000	2,035,000
Inflation		19,426	40,057	-	72,800	90,400	-
Contingency	77,440	79,860	82,280	-	75,000	75,000	203,500
Total Expenses	895,840	943,886	993,137	-	947,800	965,400	2,388,500
Net Revenue and Expenses	-	-	-	-	-	-	-



**CITY COUNCIL
AGENDA BILL**

City Council Regular Meeting - 04 Oct 2021

NEW
AB 8188 -
Consent Calendar

**Forest Rim Reservoirs Retrofit & Cougar Ridge
Automatic Isolation Valve Project**

**Proposed Council Action:
Accept Project**

DEPARTMENT OF	PW - Public Works Bob York
OTHER COUNCIL MEETINGS	Jul. 20, 2020 (AB 8003)
COMP PLAN POLICY NOS.	n/a
OTHER POLICIES	n/a
EXHIBITS	A. CIP Project Summary

SUMMARY STATEMENT

Introduction

This agenda bill seeks Council authorization to accept completion of the Forest Rim Reservoirs Retrofit & Cougar Ridge Automatic Isolation Valve Project.

Background

On July 20, 2020, the City Council awarded the contract for the Forest Rim Reservoirs Retrofit & Cougar Ridge Automatic Isolation Valve Project to T Baily, Inc in the amount of \$657,229.65 (including sales tax). The completed contract cost was \$653,008.04 (including sales tax). There were no change orders. The actual construction cost was lower than the bid price due to minor quantity underruns.

Completed Project

The work performed under the project included

- painting and restoration work on two water storage reservoirs within the Forest Rim neighborhood on Squak Mountain, and
- installing an automatically-controlled gate valve on Cougar Ridge Reservoir A and re-plumbing the existing automatically-controlled gate valve to service Reservoir B to protect the water distribution system.

The project was completed within budget (see Financial Information section). Acceptance of the project is now requested.

Financial Information

This project was included in the 2018-2022 CIP as two projects, Projects WT 017 and WT 043 (Exhibit A) and spending was authorized in the 2020 budget.

Cost Summary	Budget	Actual Costs
Construction Contract (T Bailey Inc)	\$657,230	\$653,008.04
Design Contract (Gray and Osborne)	\$65,880	\$65,880
Contingency	\$32,870	0
Total	\$755,980	\$718,888.04

The project was completed approximately \$37,000 under the approved budget.

Administration's Recommendation

The Administration recommends acceptance of the Forest Rim Reservoirs Retrofit & Cougar Ridge Automatic Isolation Valve Project and release of the retainage to the contractor.

Update

n/a

Alternative(s)

n/a

RECOMMENDATION

Administration / Public Works Department:

MOVE TO: Accept completion of the Forest Rim Reservoirs Retrofit & Cougar Ridge Automatic Isolation Valve Project and release of the retainage to the contractor.