

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
December 16, 2019

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Barbara de Michele
Stacy Goodman
Zach Hall
Victoria Hunt
Tola Marts
Chris Reh
Lindsey Walsh

Administration/Staff:

Mary Lou Pauly, Mayor
Wally Bobkiewicz, City Administrator
Jim Haney, City Attorney
Tisha Gieser, Deputy City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

SPECIAL BUSINESS

a) **ID 0608 - Recognition of Councilmember Winterstein**

Mayor Pauly presented Councilmember Winterstein with a Certificate of Appreciation and thanked him for his service to the citizens of Issaquah. Councilmember Winterstein made remarks.

AUDIENCE COMMENTS

The following public comments were provided:

The following individuals spoke in support of the proposed redesignation and rezone of the three Issaquah School District parcels at 228th Ave. SE to Community Facilities (redesignation) and Community Facilities – Facilities (rezone):

- Tom Reed, 4236 246th Place SE
- Ron Thiele, Superintendent, Issaquah School District
- Anne Moore, Issaquah School District Board member
- Sydne Mullings, Issaquah School District Board member
- Alison Keith, 4242 246th Pl. SE
- Casey Stookey, Assistant Principal, Pacific Cascade Middle School
- Amy Hess, teacher
- Gretel von Bongen, teacher
- Kristi Hardy, teacher
- Natalie Fowler, Human Resources Director, Issaquah School District
- Peter Hayes, real estate broker, Issaquah School District

- Denise Stiffarm, legal counsel for the Issaquah School District
- Anya, High School Junior
- Steve Doer, Issaquah Highlands

The following individuals spoke in support of the proposed redesignation and rezone of the Issaquah School District parcels at 228th Ave. SE as recommended by the Planning Policy Commission (Parcels #1 & 2: No changes from the current Comprehensive Plan land use designation and zoning; Parcel #3: Comprehensive Plan designation changed to Community Facilities and zoning changed to Community Facilities – Open Space (CF-OS)).

- Rick Aramburu, legal counsel for the Providence Point Umbrella Association
- Roberta Brown, 22719 SE 43rd Court
- Irene Rice, Providence Point Umbrella Association board member
- Ron Imhoff, Providence Point
- Sue Anne Boelens, President, Providence Point Umbrella Association
- Francie Peto, Providence Point resident
- Nora Albert, Providence Point resident
- Dan Sreebny, 22618 SE 44th Place
- Tim Brown, Forest Village

The following individuals made other public comments:

- Ken Esemann, 2473 NW Stoney Creek Dr., spoke regarding considerations and concerns related to the upcoming Title 18 Land Use Code update.
- Steve Pereira, spoke regarding the City’s code related to environmental policies and the proposed redesignation and rezone of the Issaquah School District parcels at 228th Ave. SE.

COMMITTEE / REGIONAL REPORTS

Councilmember Winterstein:

- Puget Sound Growth Management Policy Board – Made report.

Council President Marts:

- Sound Cities Association Public Issues Committee – Made report.

MAYOR'S REPORT

An executive session is not anticipated this evening.

The Mayor spoke on the following topics:

- Eastside Fire & Rescue Board Report
- City Staff Helps Local Business: Issaquah Cleaners
- Updates to East Lake Sammamish Parkway and SE 43rd Roundabout
- Passing of George McGrath

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY MARTS, SECONDED BY WINTERSTEIN; MOTION CARRIED (6-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 0590 - Accounts: Payables and Payroll of Dec. 16, 2019, \$10,361,696.21**; Approved.
- b) **Minutes: City Council Special Meeting, Nov. 26, 2019**; Approved.
- c) **Minutes: City Council Regular Meeting, Dec. 2, 2019**; Approved.
- d) **Minutes: City Council Special Meeting, Dec. 5, 2019**; Approved.
- e) **Minutes: City Council Special Meeting, Dec. 9, 2019**; Approved.
- f) **AB 7856 - Lodging Tax Advisory Committee 2020 Funding Request**; Approved the Lodging Tax Advisory Committee's request to appropriate \$360,000 from the Lodging Tax Fund to the destination marketing organization, Visit Issaquah, as proposed in the 2020 budget.
- g) **AB 7857 - Tourism Promotion Agreement for Visit Issaquah**; Authorized the Mayor to enter into and execute the agreement with Visit Issaquah for tourism promotion services.
- h) **AB 7896 - IPSSA Police Communications Lead Memorandum of Understanding**; Ratified the Memorandum of Understanding with the Issaquah Police Support Staff Association, attached as Exhibit A; and direct the Finance Director to prepare an amendment to the salary ordinance to include the revised IPSSA salary and wage schedule.
- i) **AB 7897 - Establishing Management Leave Time for Dept. Directors, the Deputy City Administrator and City Administrator**; Approved Resolution No. 2019-17, relating to employee benefits; amending the Issaquah Administrative Manual Policy No. 901-09, Overtime and Compensatory Time; amending the City's Personnel Policies to add a Management Leave Time Policy for Department Directors, the Deputy City Administrator and City Administrator in lieu of Compensatory Time Accrual; amending the City's Personnel Policies to incorporate the existing compensatory time policy for other exempt city staff; and directing the Mayor, City Administrator and the Human Resources Director to make any changes to personnel policies or process needed to implement these changes; providing for severability and establishing an effective date of December 16, 2019.
- j) **AB 7899 - Land Use Code (Title 18) Update Ad Hoc Planning Committee**; Established the Land Use Code (Title 18) Update Planning Ad Hoc Committee composed of Councilmembers Goodman, Walsh and Councilmember-elect Hunt; and directed the Committee to report back to the City Council with recommendations on project scope, stakeholders, public engagement plan, and the City Council review process for the Land Use Code Update on or before Jan. 21, 2020.

REGULAR BUSINESS

- a) **AB 7867 - 2019 Budget Amendment**

Introduced by Mayor Pauly and presented by Susan Monsell, Budget Analyst.

Following Council discussion,

IT WAS MOVED BY MARTS, SECONDED BY REH, TO:

Adopt Ordinance No. 2893, amending the 2019 budget as set forth in Ordinance No. 2854 and amended in Ordinances Nos. 2863 and 2878 concerning revenues, expenditures, and fund balance for various funds for the year 2019.

MOTION CARRIED, 6-0.

b) **AB 7877 - State Environmental Policy Act (SEPA) Appeal of Comprehensive Plan and Zoning Map Amendments (QUASI-JUDICIAL)**

Introduced by Mayor Pauly and presented by Ray Liaw, Legal Counsel to the City Council.

Councilmember Goodman requested an amendment to page 5, under Section IV. FINDINGS OF FACT, District Plans for the Property, Item #2, as follows:

"In April 2016, voters within the Issaquah School District approved the issuance of construction bonds for four new schools, including a high school, by a ~~69%~~nearly 70% majority."

There being no objection, the amendment was incorporated.

Following Council discussion,

IT WAS MOVED BY MARTS, SECONDED BY WINTERSTEIN, TO:

Adopt the amended Findings of Fact, Conclusions and Decision as prepared by City Council legal counsel, Ray Liaw, denying appeal number APP19-00006 and upholding the Final Determination of Nonsignificance (DNS) for the 2019 Comprehensive Plan and Zoning Map Amendments.

MOTION CARRIED, 6-0.

c) **AB 7787 - 2019 Comprehensive Plan and Zoning Map Amendments**

Introduced by Mayor Pauly and presented by Trish Heinonen, Policy Planning Manager.

Following Council discussion,

IT WAS MOVED BY MARTS, SECONDED BY WINTERSTEIN, TO:

Adopt Ordinance No. 2894, adopting by reference several amendments to the Issaquah Comprehensive Plan processed as part of the 2019 Comprehensive Plan and Zoning Map amendments; amending the Land Use Element; the Transportation Element; the Parks, Recreation, Open Space and Trails Element; Utilities and Public Services Element; and the Capital Facilities Element; and adopting by reference amendments to the City's Zoning Map; excluding Comprehensive Plan and Zoning Map amendments for three parcels being acquired by the Issaquah School District in the Providence Heights neighborhood to be adopted by separate ordinance; providing for severability and establishing an effective date.

IT WAS MOVED BY GOODMAN, SECONDED BY REH, TO:

Amend the rezone to zone all of Parcel 12, except for roadway portions, as Community Facilities - Open Space (CF-OS).

AMENDMENT FAILED, 2-4 (*Proponents: Goodman, Reh*).

MAIN MOTION CARRIED, 6-0.

IT WAS MOVED BY MARTS, SECONDED BY WINTERSTEIN, TO:

Adopt Ordinance No. 2895, amending the land use designation map in the Issaquah Comprehensive Plan to change the designation of three parcels being acquired by the Issaquah School District on 228th Avenue SE from Low Density Residential to Community Facilities and rezoning the three parcels from Single Family-Small Lot (SF-SL) to Community Facilities – Facilities (CF-F).

IT WAS MOVED BY GOODMAN, SECONDED BY REH, TO:

Postpone the motion on the ordinance to the Jan. 21 Regular Council meeting to allow an opportunity for continued dialogue.

MOTION TO POSTPONE CARRIED, 4-2 (*Opponents: de Michele, Marts*).

GOOD OF THE ORDER

Mayor Pauly:

Upcoming Council Meetings - Announced anticipated upcoming agenda items.

Council President Marts and Councilmembers de Michele, Goodman, Walsh:

Goodbye - Made comments about Councilmember Winterstein and thanked him for his service.

EXECUTIVE SESSION - None.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 10:52 PM.

Tisha Gieser, Deputy City Clerk

Mary Lou Pauly, Mayor



CITY COUNCIL
AGENDA BILL

City Council Regular Meeting - 06 Jan 2020

2019 Maintenance Overlay Project, MC19-1

**Proposed Council Action:
Accept Project**

DEPARTMENT OF	PWO - Public Works Operations Bennett Ashbaugh
COUNCIL LIAISON	n/a
OTHER COUNCIL MEETINGS	May 6, 2019 (AB 7791)
COMP PLAN POLICY NOS.	n/a
OTHER POLICIES	n/a
EXHIBITS	A. CIP Project Summary

SUMMARY STATEMENT

This agenda bill seeks Council authorization to accept completion of the Maintenance Overlay Project MC19-1 with Lakeside Industries.

On May 6, 2019 the City Council awarded the contract for the 2019 Maintenance Overlay Project, to Lakeside Industries in the amount of \$694,830. The completed contract amounted to \$746,785.06.

The increase in the contract cost was due to a change order of \$51,955.06 executed on Dec. 10, 2019. The change order covered the added collaborative work with Public Works Engineering (PWE) (\$51,469) and an additional \$486.06 for pavement management on the projects identified below.

The work performed under MC19-1 included the pavement rehabilitation of the following roadways:

- **2nd Ave SE:** SE Jones Ln to Front St S
 - Collaborative project with Public Works Engineering (PWE). Extended limits of paving job for Complete Streets drainage improvements performed in 2018.
- **SE 43rd Pl(Southcove)**
 - Collaborative project with Public Works Operations (PWO) Water Division. Replaced aging underground services prior to paving.
- **193rd Ave SE(Southcove)**
 - Collaborative project with PWE. Capital water-main replacement prior to paving.
- **2nd Ave NW:** NW Juniper St to NW Holly St
 - Collaborative project with PWE. Capital stormwater replacement prior to paving.
- **Juniper/Rainier Blvd. Intersection**
 - Collaborative project with PWE (Complete streets ADA ramp and drainage repairs prior to paving)
- **NW Sammamish Rd:** SR 900 through the Lake Sammamish State Park entrance.

The project was completed within the Pavement Management Program budget (see Financial Information section). Acceptance of the project is now requested.

Financial Information

The 2019 Maintenance Overlay Project MC19-1 is included within the 2018-2022 CIP as Project TR 030, Pavement Management Program (Exhibit A). The approved 2019 budget for the Pavement Management Program is \$954,000.

The original contract amount for MC19-1 accounted for \$694,830 of the Pavement Management Program. As explained in the Summary Statement, the actual contract costs for MC19-1 was \$746,785.

Below is a summary of the 2019 Pavement Management Program costs:

Item #	Description	2019 Expenditures
1	MC19-1 Contract with Lakeside Industries	\$746,785
2	MC19-1 Contract Support Work (site prep, other misc. items)	\$27,958
3	MC19-2 Pavement Condition Index (PCI)	\$49,066
4	Other Budget Items used for Contract	
4a	193rd Ave. SE (Capital Water Fund)	(\$24,076)
4b	2nd Ave NW (Capital Stormwater Fund)	(\$21,092)
4c	Juniper/Rainier Blvd. (Complete Streets Fund)	(\$6,301)
	Other Budget Items Subtotal	(\$51,469)
	Total 2019 Anticipated Expenditures	\$772,340

Below is a summary of remaining funds and reauthorizations.

Description	Totals
2019 PMP Budget	\$954,000
2019 Expenses (see above)	(\$772,340)
Subtotal	\$181,660
MC19-2 Pavement Condition Index (Requested reauthorization for 2020)	(\$37,398)
AB 7852 - ITS Traffic Cameras (Requested reauthorization for 2020)	(\$125,613)
Remaining Funds	\$18,649

Administration's Recommendation

The Administration recommends acceptance of the 2019 Maintenance Overlay Project MC19-1 and release of the retainage to the contractor.

Update

n/a

Alternative(s)

n/a

RECOMMENDATION

Administration / Public Works Operations Department:

MOVE TO: Accept completion of the 2019 Maintenance Overlay Project and release of the retainage to the contractor.

**City of Issaquah
Multi-Year Capital Project**

Project:	TR 030 Overlay Program
Department:	PWO
Project Manager:	Mike Bengry
Year Identified:	1995
Completion Year:	Future
REET 2	
Strategic Plan Reference:	
Project Priority:	Acceptable
Project Score:	64
Asset Type:	Street
Location:	City Wide
Related Projects:	
Overview:	
Justification:	Overlaying streets prior to deterioration of structural integrity is much more cost effective than rebuilding the entire street structure. Traffic safety based on maintaining the integrity of the road surfaces.
Detailed Project Description:	Annually - Overlay streets based on Pavement Management Program. Budget proposed is the amount needed to maintain Pavement Condition Index (PCI) of 75.
Description of Operating Impacts:	When adequately funded, drives down operating costs for patching (pothole and otherwise).

City of Issaquah
Multi-Year Capital Project

Project: **TR 030 Overlay Program**

Capital Budget	Previous Years	5-Year Capital Improvement Plan					Future Years Total
		2018	2019	2020	2021	2022	
Sources/Funding	Appropriated to Date	Budget	Budget	Budget	Budget	Budget	Budget
REET 2	\$ -	\$ 900,000	\$ 954,000	\$ 1,011,000	\$ 1,072,000	\$ 1,136,000	\$ 6,787,000
Total Sources	\$ -	\$ 900,000	\$ 954,000	\$ 1,011,000	\$ 1,072,000	\$ 1,136,000	\$ 6,787,000

Uses/Costs	Appropriated to Date	Budget	Budget	Budget	Budget	Budget	Budget
Construction or Contractor	\$ -	\$ 900,000	\$ 954,000	\$ 1,011,000	\$ 1,072,000	\$ 1,136,000	\$ 6,787,000
Total Uses	\$ -	\$ 900,000	\$ 954,000	\$ 1,011,000	\$ 1,072,000	\$ 1,136,000	\$ 6,787,000

Capital Sources Over (Under) Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Capital Project Performance		
Overall Project Sources	Estimate Project To-Date Actuals	Overall Sources Remaining
\$ 11,860,000	\$ -	\$ 11,860,000
\$ 11,860,000	\$ -	\$ 11,860,000

Overall Project Uses	Project To-Date Actuals	Overall Uses Remaining
\$ 11,860,000	\$ -	\$ 11,860,000
\$ 11,860,000	\$ -	\$ 11,860,000

\$ -	\$ -	\$ -
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Operating Impacts	Appropriated to Date	Budget	Budget	Budget	Budget	Budget	Budget
Revenue							
Revenue Type	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-time Expenditures							
Expenditure Type	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total One-time Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
On-going Expenditures							
Maintenance & Repairs	\$ -	\$ -	\$ -	\$ 7,500	\$ 10,000	\$ 10,000	\$ 125,000
Sub-total On-going Expenditures	\$ -	\$ -	\$ -	\$ 7,500	\$ 10,000	\$ 10,000	\$ 125,000
Total Operating Impact	\$ -	\$ -	\$ -	\$ 7,500	\$ 10,000	\$ 10,000	\$ 125,000

Overall Operating Impact	Operating To-Date Actuals
Revenues	
\$ -	\$ -
\$ -	\$ -
One-time Expenditures	
\$ -	\$ -
\$ -	\$ -
On-going Expenditures	
\$ 152,500	\$ -
\$ 152,500	\$ -
\$ 152,500	\$ -



**CITY COUNCIL
AGENDA BILL**

City Council Regular Meeting - 06 Jan 2020

NEW
AB 7883 -
Consent Calendar

**King County Parks Property Tax Levy Agreement
2020-25**

**Proposed Council Action:
Authorize**

DEPARTMENT OF	Parks & Recreation Jennifer Fink
COUNCIL LIAISON	n/a
OTHER COUNCIL MEETINGS	n/a
COMP PLAN POLICY NOS.	P-E2.3
OTHER POLICIES	n/a
EXHIBITS	A. Proposed Agreement

SUMMARY STATEMENT

Introduction

This agenda bill seeks City Council authorization to enter into an agreement with King County to accept 2020 King County Parks Levy funding to support Issaquah's park system.

Background

The City has previously entered into agreement with King County for similar Park Levy agreements. The past two levies had varied focuses:

- 2008-2013: acquisition of open space and natural lands, and the acquisition and development of county regional trails or city trails that are regional in nature, and may specifically include local trails in underserved areas linking to city or county trails that connect to regional trails
- 2014-2019: repairing, replacing, and improving local parks and trails in King County's cities

Proposal

On Aug. 6, 2019 the voters of King County approved Proposition No. 1 Parks Levy. Proposition No. 1 authorized an additional six year property tax levy at a rate of \$0.1832 in the first year, with subsequent levies adjusted by inflation for the purpose of:

- maintaining and operating King County's open space system
- improving parks, recreation, access, and mobility in the King County open space system by acquiring lands and continuing to develop regional trails
- improving parks and trails in and acquiring lands by metropolitan parks districts, towns, and cities in King County
- funding environmental education, maintenance, and conservation programs at the Woodland Park Zoo
- funding capital construction at the Seattle Aquarium
- funding for capital improvements at publicly owned pools

The 2020-25 Parks Levy is effective for six years per state law and will expire on Dec. 31, 2025.

In order to receive the City's portion of the levy proceeds, the City must enter into an agreement with King County (Exhibit A).

The City's portion of the annual levy is 8%, and the first year of levy proceeds is estimated at \$203,000. Park Levy funding is included in the 2020 budget for park system operation and capital improvement projects.

King County distributes funds to local jurisdictions at three different times during the year. The City will be required to provide an annual report to King County on the use of the funds.

Next Steps

Once executed, this agreement will provide annual funding to the Issaquah parks system through the duration of the levy.

Financial Information