

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
November 4, 2019

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Mariah Bettise
Stacy Goodman
Victoria Hunt
Tola Marts (*Excused Absence*)
Chris Reh
Lindsey Walsh
Paul Winterstein

Administration/Staff:

Mary Lou Pauly, Mayor
Wally Bobkiewicz, City Administrator
Jim Haney, City Attorney
Tisha Gieser, Deputy City Clerk

CALL TO ORDER

Mayor Pauly called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Pauly led the Pledge of Allegiance.

AUDIENCE COMMENTS

The following public comment was provided:

- Senator Mark Mullett, spoke regarding traffic impacts and regional benefits of having an additional high school.
- Larry Franks, 24001 SE 103rd St., representing the Friends of the Issaquah Salmon Hatchery (FISH), spoke regarding the status of regional chinook salmon returns (handout provided).
- Elizabeth Maupin, 100 Big Bear Place, spoke regarding AB 7833 (Amending IMC 5.05 and 5.05 relating to Business & Occupation (B&O) Taxes) and encouraged signage at bus stops throughout town in the event the stops are relocated during a weather event.
- Mary Lynch, 2690 NW Oakcrest Dr., spoke regarding Olde Town Traffic Calming, the implementation of red stop paddle cameras on Issaquah School District buses as of Nov. 21, 2019, and thanked the City for not using the Bergsma property for right-of-way for the Newport Way NW project.
- Corey Christiansen, Squak Mountain, requested sidewalks on Mount Olympus Dr. to redirect people to walk along the road rather than through the Cemetery and a guiding policy and master plan for the Hillside Cemetery.

The following individuals expressed concerns with the current Olde Town Traffic Calming strategies and made suggestions to improve safety and reduce cut-through traffic:

- Heather Finerty, 423 SE Clark St. and Malia Greening, 575 SE Bush St. (handout provided)
- Jennifer Krohn, 300 SE Bush St.
- Gail Paladines, 290 SE Andrews St.
- Gail Givan, 360 SE Andrews St.
- Jenni Bingham, 375 SE Andrews St.

- Bill Frisinger, 415 SE Bush St.
- Marcy O'Neill, 441 NE Alder St.
- Michael Tyson, 440 E. Sunset Way
- Julia Seidman, 433 SE Clark St.
- David Kappler, 255 SE Andrews St., also commented on improvements observed as a result of the traffic calming near his home
- Ted Jenneskens, 465 SE Croston Lane, asked if there was coordination between the City and Issaquah School District on this issue

COMMITTEE / REGIONAL REPORTS

Councilmember Walsh:

- Eastside Transportation Partnership – Announced upcoming meeting.

Councilmember Hunt:

- Cascade Water Alliance Board – Made report. Announced upcoming meeting.

Councilmember Winterstein:

- Puget Sound Growth Management Policy Board – Announced upcoming meeting.

Councilmember Goodman:

- Eastside Fire & Rescue Board – Announced upcoming meeting.

MAYOR'S REPORT

There will be an executive session this evening to discuss Collective Bargaining per RCW 42.30.140(4)(a) and pending/potential litigation per RCW 42.30.110(1)(i). These items are expected to last 45 minutes. No action is anticipated to follow in open session.

The Mayor provided a report on the following topics:

- AB 7737 - Interlocal Agreement for Kokanee Work Group
- Sports Medicine Combine Update
- Upcoming Volunteer Events in Issaquah Parks
- Acceptance of Bergsma Grant Funds (AB 7866)
- Newport Way NW Design
- Coffee with the Mayor

INFORMATIONAL UPDATES

a) **ID 0593 - Visit Issaquah Update**

Tim Dutter, Economic Development Officer, and Beth Javens, Executive Director of Visit Issaquah, provided an update of Visit Issaquah activities.

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY BETTISE, SECONDED BY GOODMAN; MOTION CARRIED (6-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) **ID 0395 - Accounts: Payables and Payroll of Nov. 4, 2019, \$ 2,901,927.25;** Approved.
- b) **Minutes: City Council Special Meeting, Oct. 14, 2019;** Approved.
- c) **Minutes: Council Budget Study Session, Oct. 14, 2019;** Approved.
- d) **Minutes: City Council Regular Meeting, Oct. 21, 2019;** Approved.
- e) **AB 7737 - Interlocal Agreement for Kokanee Work Group;** Authorized the Mayor to enter into and execute an Interlocal Agreement with King County and the Cities of Bellevue, Sammamish and Redmond, and the Snoqualmie Tribe for Lake Sammamish Watershed investigations and Kokanee Salmon recovery actions.
- f) **AB 7773 - Amending IMC 18.03.300 to Shift Authority of Urban Villages Development Commission to Development & Planning Policy Commissions;** Adopted Ordinance No. 2879, transferring the authority and responsibilities of the Urban Village Development Commission to the Development Commission and Policy Planning Commission and amending IMC 18.03.045 and 18.03.300 to reflect such transfer.
- g) **AB 7833 - Amending IMC 5.04 and 5.05, relating to Business & Occupation (B&O) Taxes;** Adopted Ordinance No. 2880, relating to business and occupation taxes; repealing the definition of “engaging in business” (effective until January 1, 2019) in IMC 5.04.040; amending IMC 5.04.092(F) and (G) to provide for apportionment of taxes; amending IMC 5.04.100(W) to change RCW references within the exemption for manufacturing, selling or distributing motor vehicle fuel; amending IMC 5.05.050(A) to change the date for annual B&O tax payments to April 15 effective January 1, 2021; providing for severability and establishing an effective date of January 1, 2020.
- h) **AB 7866 - King County Conservation Futures Tax Levy (CFT) Grant (Bergsma) & Interlocal Agreement;** Authorized acceptance of \$5,322,282 in King County Conservation Futures bond funding; and approve Resolution No. 2019-14, approving an interlocal cooperation agreement with King County for conservation futures-funded open space acquisition projects and authorizing the Mayor to enter into and execute the agreement.
- i) **AB 7874 - Issuance of Unlimited Tax General Obligation Refunding Bonds;** Adopted Ordinance No. 2881, relating to contracting indebtedness; authorizing the issuance, sale and delivery of an aggregate principal amount not to exceed \$2.9 million of unlimited tax general obligation refunding bonds in an amount necessary to refund certain outstanding unlimited tax general obligation bonds of the City to achieve a debt service savings; fixing or setting parameters with respect to certain terms and covenants of the bonds authorized by this ordinance; appointing the City’s designated representative to conduct the sale of the bonds authorized in this ordinance in one or more series and to approve Bond Sale Terms for each sale of bonds; and providing for other related matters.

PUBLIC HEARING

- a) **AB 7757 - 2020 Levy and Revenue Sources**

Introduced by Mayor Pauly and presented by Beth Goldberg, Finance Director.

Mayor Pauly opened the public hearing at 8:34 PM.

No public comments were provided.

Following Council discussion,

IT WAS MOVED BY WINTERSTEIN, SECONDED BY REH, TO:

Continue the public hearing to the Nov. 18, 2019 Council meeting.

MOTION CARRIED, 6-0.

REGULAR BUSINESS

a) **AB 7852 - ITS Traffic Camera Upgrade**

Introduced by Mayor Pauly and presented by Bennett Ashbaugh, Public Works Operations Streets Manager.

The following motion, which was moved and seconded at the Oct. 21 Council meeting, was before the Council for action:

Award the construction contract to Titan Earthwork LLC for the amount of \$372,385 (including sales tax); and direct the Finance Director to include \$71,492 from the ITS Traffic Signal System Fund balance and \$125,613 from the remaining budget of the 2019 Pavement Management Program in a subsequent 2019 budget amendment.

Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY BETTISE, TO:

Amend the motion to:

Strike \$70,690 and insert \$71,492, which is the remaining balance of the ITS Signal System Fund, minus the Art Fund contribution.

AMENDMENT CARRIED, 6-0.

MAIN MOTION AS AMENDED CARRIED, 5-1 (Opponent: Reh).

b) **AB 7850 - Proposed 2020 Budget: Revenue Sources - Utility Tax**

Introduced by Mayor Pauly. Following Council discussion,

IT WAS MOVED BY BETTISE, SECONDED BY GOODMAN, TO:

Forward AB 7850 to the Nov. 18, 2019 Council meeting for deliberation and action.

MOTION CARRIED, 6-0.

c) **AB 7849 - Proposed 2020 Budget: Revenue Sources - Parks Recreation Fees**

Introduced by Mayor Pauly. Following Council discussion,

IT WAS MOVED BY BETTISE, SECONDED BY GOODMAN, TO:

Forward AB 7849 to the Nov. 18, 2019 Council meeting for deliberation and action.

MOTION CARRIED, 6-0.

d) **AB 7870 - Proposed 2020 Budget: Revenue Sources - Cemetery Fees**

Introduced by Mayor Pauly, and presented by Jeff Watling, Parks & Recreation Director.

Following Council discussion,

IT WAS MOVED BY BETTISE, SECONDED BY WINTERSTEIN, TO:

Forward AB 7870 to the Nov. 18, 2019 Council meeting for deliberation and action.

MOTION CARRIED, 6-0.

GOOD OF THE ORDER

Mayor Pauly:

Upcoming Council Meetings - Announced upcoming agenda items.

Councilmember Goodman:

Council Chambers Upgrade - Suggested moving the Audience Comments podium so audience members seated directly behind the speaker can clearly see the screen.

EXECUTIVE SESSION

At 9:58 PM, Council recessed into Executive Session for the purpose of discussing collective bargaining per RCW 42.30.140(4)(a) and pending and potential litigation per RCW 42.30.110(1)(i). The items are expected to take approximately 25 minutes. The session was extended by 30 minutes.

ADJOURNMENT

The regular meeting reconvened at 10:52 PM. There being no further business to come before the Council, the meeting was adjourned at 10:52 PM.

Tisha Gieser, Deputy City Clerk

Mary Lou Pauly, Mayor



CITY COUNCIL
AGENDA BILL

City Council Regular Meeting - 18 Nov 2019

NEW
AB 7742 -
Consent Calendar

2019 Water Main Rehabilitation Project - South Cove Proposed Council Action:
Accept Project

Table with 2 columns: Department/Council Liaison/Other Council Meetings/Comp Plan Policy Nos./Other Policies/Exhibits and PWE - Public Works Engineering Bob York/n/a/March 18, 2019 (AB 7744)/U A-4, U C-4/2018 Water System Plan/None.

SUMMARY STATEMENT

This agenda bill seeks Council authorization to accept completion of the 2019 Water Main Rehabilitation Project - South Cove.

On March 18, 2019, the City Council awarded the contract for the 2019 Water Main Rehabilitation Project - South Cove to Kar-Vel Construction in the amount of \$779,542.50 (including sales tax). The completed contract cost was \$793,070.46 (including sales tax).

The project included the installation of approximately 2,000 lineal feet of 12-inch and 1,000 lineal feet of 8-inch ductile iron water main and appurtenances, paving, and property restoration. Project locations included 182nd Avenue SE and SE 41st Place (in the Timberlake Lane neighborhood) and NW Sammamish Road, from approximately the Lake Sammamish State Park entrance to the SE 5200 block.

There were two change orders for the project to cover additional required materials. The total with change orders included remained within the project budget.

ADA ramp work was completed in conjunction with the watermain work and was funded from other sources as noted in the Financial Section. Acceptance of the project is now requested.

Financial Information

As outlined in AB 7744, the funding for the water main work is included in the 2018-2022 Capital Improvement Plan from two programs:

- WT 005, I-90 Watermain Underboring; and
WT 015, Watermain Replacement Program.

The following table summarizes the available budget. These funding sources were also used for the Front Street Water Main project (AB 7747) as well as the South Cove Water Main Replacement project, Mt Fury Water Main Replacement project and completion of the 2018 Water Main Replacement project.

Table with 2 columns: Budget/Funding Sources for South Cove/Front St./Mt. Fury/Complete 2018 Water Main and Amount. Rows include WT 005, WT 015, Facilities Maintenance Budget, TR 011, and Total (\$1,397,526).

As shown below, the cumulative expenditure for this suite of projects is approximately \$127,000 below the available budget.

Project Expenditures	
Project 1 - Mt. Fury	\$74,954
Project 2 - Front Street South (AB 7747; Westerlund)	\$211,535
Project 3 - South Cove (AB 7742; Kar-Vel)	\$793,070
Project 4 - Completion of 2018 Water Main Work	\$81,447
Contingency and Other Costs	\$109,520
Total	\$1,270,526
Remaining Available Budget	\$127,010

Administration's Recommendation

The Administration recommends acceptance of the 2019 Water System Improvements - South Cove project and release of the retainage to the contractor.

Update

n/a

Alternative(s)

n/a

RECOMMENDATION

Administration / Public Works Engineering Department:

MOVE TO: Accept completion of the 2019 Water Main Rehabilitation Project - South Cove project and release of the retainage to the contractor.



**CITY COUNCIL
AGENDA BILL**

City Council Regular Meeting - 18 Nov 2019

NEW
AB 7747 -
Consent Calendar

2019 Water Main Rehabilitation - Front Street South Project

**Proposed Council Action:
Accept Project**

**DEPARTMENT OF
COUNCIL LIAISON
OTHER COUNCIL MEETINGS
COMP PLAN POLICY NOS.
OTHER POLICIES
EXHIBITS**

PWE - Public Works Engineering Bob York
n/a
March 4, 2019 (AB 7743); March 18, 2019 (AB 7744)
U A-4, U C-4
2018 Water System Plan
None.

SUMMARY STATEMENT

This agenda bill seeks Council authorization to accept completion of the 2019 Water System Improvements - Front Street South project.

On March 4 2019, the City Council awarded the contract for the 2019 Water System Improvements - Front Street South to Westerlund Excavation, LLC in the amount of \$153,175, including sales tax.

Work under the project included the installation of approximately 250 lineal feet of 12 inch ductile iron water main and appurtenances, paving, and site restoration.

The completed contract cost was \$211,535 (including sales tax). There were five change orders related to additions of utility, concrete work, and quantity adjustments.

All work proceeded as planned with minimal disruption to the affected streets and properties. Acceptance of the project is now requested.

Financial Information

As outlined in AB 7744, the funding for the water main work is included in the 2018-2022 Capital Improvement Plan from two programs:

- WT 005, I-90 Watermain Underboring; and
- WT 015, Watermain Replacement Program.

The following table summarizes the available budget. These funding sources were also used for the Front Street Water Main project as well as the South Cove Water Main Replacement project (AB 7742), Mt Fury Water Main Replacement project and completion of the 2018 Water Main Replacement project.

Budget/Funding Sources	
WT 005 - 4009010.563000 - I-90 Watermain Underboring	\$564,000
WT 015 - 4009011.563091 - 2019 Annual Watermain Replacement Program	\$810,880
Facilities Maintenance Budget - Community Center Entrance: drainage and ADA ramp	\$14,910
TR 011 - 3100000.563000 - 2019 Complete Streets: ADA ramp	\$7,736
Total	\$1,397,526

As shown below, the cumulative expenditure for this suite of projects is approximately \$127,000 below the available budget.

Project Expenditures	Actual
Project 1 - Mt. Fury	\$74,954
Project 2 - Front Street South (AB 7747; Westerlund)	\$211,535

Project Expenditures	Actual
Project 3 - South Cove (AB 7742; Kar-Vel)	\$793,070
Project 4 - Completion of 2018 Watermain Work	\$81,447
Contingency and Other Costs	\$109,520
Total Expenditures	\$1,270,526
Remaining Available Budget	\$127,010

Administration's Recommendation

The Administration recommends acceptance of the 2019 Water Main Rehabilitation - Front Street South project and release of the retainage to the contractor.

Update

n/a

Alternative(s)

n/a

RECOMMENDATION

Administration / Public Works Engineering Department:

MOVE TO:

Accept the 2019 Water Main Rehabilitation - Front Street South project and release the retainage to the contractor.



**Emergency Management Performance Grant (EMPG) Proposed Council Action:
Accept Grant; Authorize Agreement**

DEPARTMENT OF	PWO - Public Works Operations Bret Heath
COUNCIL LIAISON	n/a
OTHER COUNCIL MEETINGS	Aug. 5, 2019
COMP PLAN POLICY NOS.	n/a
OTHER POLICIES	n/a
EXHIBITS	A. Agreement

SUMMARY STATEMENT

This agenda bill requests Council authorization to submit an application for an Emergency Management Performance Grant (EMPG).

The Federal Department of Homeland Security administers EMPG's with state governments, who in turn share the grants with local governments. The grants are administered as reimbursement grants. Local governments procure eligible items and then invoice the Washington State Military Department, Emergency Management Division for reimbursement.

The EMPG is a recurring grant that the City applies for annually. The 2019 EMPG grant cycle began June 2019 and ends August 2020. Under the Washington Administrative Code, the City is eligible for an award of \$20,681. EMPG grant funds are typically used for emergency equipment and/or training. The 2019 funds would be used for emergency network infrastructure connectivity equipment.

Following Council authorization, staff will prepare and submit the grant application. When funds are awarded, this agenda bill will return for Council authorization to accept funds and enter into the grant agreement.

Financial Information

EMPG's are administered as reimbursement grants (i.e. local governments procure eligible items and then invoice the State for reimbursement). The anticipated grant revenue and related expenditure ~~will be~~ are included in the proposed 2020 budget.

Administration's Recommendation

~~The Administration recommends authorizing submittal of the 2019 Emergency Management Performance Grant application for emergency network infrastructure connectivity equipment.~~

The Administration recommends accepting the 2019 Emergency Management Performance grant award in the amount of \$20,681.00 for emergency network infrastructure connectivity equipment, and authorizing the Mayor to enter into and execute the grant agreement with the Washington State Military Department.

Update

On Aug. 5, 2019 the City Council authorized submittal of an EMPG grant application. The Washington State Military Department, Emergency Management Division has subsequently awarded \$20,681 to the City of Issaquah for emergency network infrastructure connectivity equipment. This agenda bill requests acceptance of the grant funds and authorization to enter into the related grant agreement with the Washington State Military Department (Exhibit A).

Alternative(s)

~~Do not authorize submittal of the 2019 EMPG grant. (Impact: Forego the \$20,681 grant share.)~~
~~Do not accept the 2019 EMPG grant. (Impact: Forego the \$20,681 grant.)~~

RECOMMENDATION

Administration / Public Works Operations Department: