

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
June 5, 2017

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Eileen Barber
Mariah Bettise
Stacy Goodman
Tola Marts
Mary Lou Pauly
Bill Ramos
Paul Winterstein

Administration/Staff:

Fred Butler, Mayor
Emily Moon, Deputy City Administrator
Zach Lell, Acting City Attorney
Tisha Gieser, Deputy City Clerk

CALL TO ORDER

Mayor Butler called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Butler led the Pledge of Allegiance.

SPECIAL BUSINESS

- a) AB 7427 - Hall of Fame Recognition

Mayor Butler inducted Joe Forkner into the Issaquah Hall of Fame as the newest recipient and presented him with a Certificate of Appreciation. Past recipients were called forward for recognition.

- b) AB 7423 - One Center City Update

Paul Roybal of King County Metro and Wesley King of Sound Transit provided a presentation on the four-agency partnership known as One Center City.

AUDIENCE COMMENTS

The following individuals spoke regarding preservation of the Providence Heights campus:

- Susan Hass, 19524 SE 24th Place, Sammamish
- Steve Christensen, 23416 SE 17th Place, Sammamish
- Paula Harper-Christensen, 23416 SE 17th Place, Sammamish

The following additional public comments were provided:

- David Kappler, 255 SE Andrews St., spoke against the proposed CF-F zoning for the potential King County Island annexation (AB 7433).
- Mary Lynch, 2690 NW Oakcrest Dr., spoke regarding the Citizen Action Request (CAR) process and her recent request regarding the site of the future skate park at Tibbetts Valley Park.
- Steve Pereira, 170 NE Dogwood St., spoke regarding preservation of the Providence Heights campus and vertical mixed use development.

COMMITTEE / REGIONAL REPORTS*Councilmember Bettise:*

- Eastside Human Services Forum – Summarized the previous meeting. The Growing Opiate and Heroin Crisis event sponsored by the Forum will be held June 14. The next meeting will be held Sept. 20, 2017.
- Economic Development Council of Seattle and King County – The next meeting will be held June 14, 2017.

Councilmember Ramos:

- Infrastructure Committee – Summarized the previous meeting. The next meeting will be held June 15, 2017.
- Regional Transit Committee – Summarized the previous meeting.
- Emergency Management Advisory Council – The next meeting will be held June 14, 2017.

Councilmember Winterstein:

- Puget Sound Regional Council (PSRC) Growth Management Policy Board – Summarized the previous meeting.
- Lodging Tax Advisory Committee – Summarized the previous meeting.

Councilmember Tola Marts:

- Services & Safety Committee – Summarized the previous meeting.
- Sound Cities Association Public Issues Committee – The next meeting will be held June 14, 2017.
- King County E-911 Strategic Plan Scoping Committee Leadership Group – The next meeting will be held June 20, 2017.
- Growth Management Planning Council – The next meeting will be held May 31, 2017.

Deputy Council President Pauly:

- Land & Shore Committee – Summarized the previous meeting.
- Greater Issaquah Chamber of Commerce Board – Summarized the previous meeting.
- Cascade Water Alliance Board – Summarized the previous meeting.
- Eastside Fire & Rescue (EFR) Finance & Administrative Committee – Summarized the previous meeting.
- Eastside Fire & Rescue Board - The next meeting will be held June 8, 2017. The August meeting will be cancelled.

Council President Goodman:

- Land & Shore Committee – The next meeting will be held June 7, 2017.

MAYOR'S REPORT

- a) There will be an Executive Session held this evening for the purpose of discussing potential litigation per RCW 42.30.110(1)(i). This item is expected to take approximately 15 minutes. Action is anticipated to follow in open session.
- b) Ernie Smith, a former Issaquah City Council member, recently passed away. Smith, who served on the council in the 1980s, was also active in our community as a youth sports coach and a member of the Kiwanis Club of Issaquah. He was 68.
- c) On May 25, we cut a ribbon and celebrated the newest amenities at Confluence Park — including a pedestrian bridge and playground with designs chosen by our community.

- d) On May 25, attended the Sound Transit board meeting. Several projects were approved related to link extensions, and the adopted 2017 annual operating budget was amended to accommodate resources needed for ST3.
- e) On May 31, attended the PSRC’s General Assembly, which includes all mayors, county executives, commissioners and councilmembers of PSRC member jurisdictions.

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY; MOTION CARRIED (7-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) Accounts: Payables and Payroll, June 5, 2017; **Approved \$ 3,552,464.05.**

ACCOUNTS PAYABLE	CHECK NUMBERS	AMOUNT
Accounts Payable Special Check	168125 to 168129	79,010.69
Accounts Payable Checks	168130 to 168387	2,342,595.08
Accounts Payable Check Voided	168303 to 168303	(40,973.39)
Municipal Court	4536 to 4553	4,242.98
		\$ 2,384,875.36

PAYROLL	CHECK NUMBERS	AMOUNT
Payroll Checks	1316 to 1355	30,719.25
Direct Deposits	84104 to 84398	590,425.40
Payroll Wire Transfer Checks	84399 to 84403	546,444.04
		\$ 1,167,588.69

- b) Minutes: City Council Work Session, May 8, 2017; **Approved.**
- c) Minutes: City Council Special Committee Work Session, May 10, 2017; **Approved.**
- d) Minutes: City Council Regular Meeting, May 15, 2017; **Approved.**
- e) AB 7352 - 2017 Second Budget Amendments; **Set the required public hearing for the Council meeting of June 19, 2017; and referred AB 7352 to the June 13, 2017 Council Services & Safety Committee for review and recommendation, returning to the full Council June 19, 2017.**
- f) AB 7419 - Interlocal Agreement with Eastside Fire & Rescue for Tactical Emergency Medical Support; **Referred AB 7419 to the June 13, 2017 Council Services & Safety Committee meeting for review and recommendation, returning to the full Council on June 19, 2017.**
- g) AB 7429 - Surplus City Equipment; **Declared the items listed in AB 7429, Exhibit A, as surplus and authorized Administration to dispose of them in accordance with state law.**

- h) AB 7437 - 2017 Maintenance Overlay Project, MC17-1; **Awarded the bid for the 2017 Maintenance Overlay Project, Contract MC17-1, to Lakeside Industries Inc. in the amount of \$1,116,950.10 including sales tax, with the understanding that a change order will be issued to ensure the project is within budget.**
- i) AB 7438 - PSE Green Direct Power Service Agreement; **Referred AB 7438 to the June 13, 2017 Council Services & Safety Committee for review and recommendation, returning to the full Council on June 19, 2017.**

PUBLIC HEARING

- a) AB 7313 - Capital Improvement Plan, including Transportation, 2018-2022

Introduced by Mayor Butler and presented by Jennifer Olson, Finance Director.

Mayor Butler opened the public hearing at 8:17 p.m.

The following public comments were provided:

- Mary Lynch, 2690 NW Oakcrest Dr., spoke regarding capital priorities.
- Steve Pereira, 170 NE Dogwood St., spoke regarding capital priorities and suggested providing more information on the CIP rating system with the public.

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

Continue the public hearing to the July 17, 2017 Council meeting.

MOTION CARRIED, 7-0.

REGULAR BUSINESS

- a) AB 7390 - Financial Management Policy

Introduced by Mayor Butler and presented by Jennifer Olson, Finance Director. Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

Refer AB 7390 to the following meetings for review and recommendation,

- June 12, 2017 Council Committee Work Session
- July 10, 2017 Council Committee Work Session
- Aug. 7, 2017 City Council Regular Meeting, Public Hearing
- Aug. 14, 2017 Council Committee Work Session
- Additional (special) work sessions, if needed
- Sept. 5, 2017 City Council Regular Meeting, Cont. Public Hearing

Returning to the full Council on Sept. 5, 2017.

MOTION CARRIED, 7-0.

- b) AB 7433 - Annexation of King County Island and Establishment of Pre-Annexation Zoning (Zoning Element is QUASI-JUDICIAL)

Introduced by Mayor Butler. Acting City Attorney Zach Lell explained the quasi-judicial aspect of the agenda bill.

Trish Heinonen, Policy Planning Manager, presented AB 7433. Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

1) Approve Resolution No. 2017-06, declaring the Council's intent to consider annexing an area commonly known as the King County Island and requiring the same to assume its share of indebtedness; declaring the Council's intent to consider establishing pre-annexation zoning of Intensive Commercial (IC) Community Facilities - Open Space (CF-O) and Community Facilities - Facilities (CF-F) for the land within such island; setting two public hearings for public input on the pre-annexation zoning and one public hearing on the question of annexation; and authorizing the Mayor to submit a notice of intent to the Washington State Boundary Review Board for King County; and, 2) Refer AB 7433 to the July 6, 2017 Council Land & Shore Committee for review and recommendation, returning to the full Council for related public hearings on July 17 and Sept. 5, 2017.

MOTION CARRIED, 7-0.

- c) AB 7442 - Annexation of Bellevue Utility Island and Establishment of Pre-Annexation Zoning (Zoning Element is QUASI-JUDICIAL)

Introduced by Mayor Butler and presented by Trish Heinonen, Policy Planning Manager. Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

1) Approve Resolution No. 2017-07, declaring the Council's intent to consider annexing an area commonly known as the Bellevue Utility Parcel Island and requiring the same to assume its share of indebtedness; declaring the Council's intent to consider establishing pre-annexation zoning of Community Facilities - Facilities (CF-F) for the land within such island; setting two public hearings for public input on the pre-annexation zoning and one public hearing on the question of annexation; and authorizing the mayor to submit a notice of intent to the Washington State Boundary Review Board for King County; and, 2) Refer AB 7442 to the July 6, 2017 Council Land & Shore Committee for review and recommendation, returning to the full Council for related public hearings on July 17 and Sept. 5, 2017.

MOTION CARRIED, 7-0.

- d) AB 7435 - Vertical Mixed-Use Consultant

Introduced by Mayor Butler and presented by Jen Davis-Hayes, Economic Development Manager. Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

Authorize the Mayor to enter into and execute a contract with Crandall Arambula for consulting services and direct the Finance Director to include \$60,000 in a subsequent 2017 budget amendment utilizing funds from the General Fund.

MOTION CARRIED, 7-0.

GOOD OF THE ORDER

Deputy Council President Pauly:

Council Retreat – Announced the retreat will occur June 9-10, 2017.

EXECUTIVE SESSION

At 9:06 PM, Council recessed into Executive Session for the purpose of discussing potential litigation per RCW 42.30.110(1)(i). The item was expected to take approximately 15 minutes. The session was extended five minutes.

REGULAR BUSINESS

Mayor Butler reconvened the regular meeting at 9:26 p.m.

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY, TO:

Authorize the Mayor to execute the proposed Interlocal Agreement with the Sammamish Plateau Water and Sewer District regarding the S.E. 62nd Street Extension Improvement Project, in substantially the form presented to Council together with such minor revisions as the Mayor may deem necessary and appropriate.

MOTION CARRIED, 7-0.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 9:27 PM.

Tisha Gieser, Deputy City Clerk

Fred Butler, Mayor



Discuss Creation of a Transportation Mobility Board | **Proposed Council Action: Proceed**

DEPARTMENT OF	Executive Department, Emily Moon
COUNCIL COMMITTEE LIAISON	Councilmember Ramos
OTHER COUNCIL MEETINGS	Oct. 3, 2016
EXHIBITS	A. Research Notes B. Bellevue Ordinance C. Kirkland Ordinance

POLICY & BUDGET INFO		Expenditure Required
Comp Plan Policy Nos.	n/a	\$ n/a
Consistent:	n/a	Amount Budgeted
Other Policies	n/a	\$ n/a

SUMMARY STATEMENT

Background

In late 2015, Mayor Butler appointed volunteers to serve on an interim Traffic Task Force, which issued a final report in April 2016. One recommendation of the task force's Non-Capital Investments in Mobility Subcommittee (and, ultimately, of the full task force) was that the City form an ongoing community stakeholder group to help identify mobility solutions. The group's intended purpose was to "enhance Issaquah's approach to mobility through user engagement and feedback."

The task force envisioned that this stakeholder group would become pseudo-experts in our interconnected mobility system. The group would then seek innovative strategies and engage with community members on a number of mobility topics. The group would assist in developing Issaquah's mobility culture and could provide direct feedback to City Administration and City Council.

This stakeholder input could help the City prioritize mobility-related programs in a number of ways: by providing community input toward identifying resources for investments, enhancing the community understanding about initiatives and infrastructure needs, and supporting actions and innovations that change travel culture. The task force envisioned a key role of the group would be to help spread the word about mobility options and efforts, and that City staff would support this group.

Council Feedback

Subsequent to receiving the task force's report, Council Leadership expressed interest in pursuing the advisory board recommendation and in, possibly, broadening the group's potential purview.

The Council Infrastructure Committee discussed this topic briefly at their September 19, 2016 meeting. Acting Chair Pauly requested that the CIC have time to review the materials provided at that meeting and to consider the questions posed below prior to and during the October CIC meeting and then engage the full City Council in a discussion at an upcoming work session. Due to budget deliberations, the agenda bill is being referred to the December work session.

Considerations

In examining whether the City should form an advisory board or a stakeholder group, input will be needed on the group's structure, purpose, mechanics and integration into current practices. A sampling of those and other considerations include:

- | What will be the group's mission and purview?
- | What will be the membership roster size?
- | Will the membership have any eligibility requirements (e.g., subject matter expertise, residency, etc.)?
- | What will be the length of terms?
- | What will constitute success for the group?
- | How will their effectiveness of work product be evaluated?
- | Who will the group report to and advise?
- | How will the group's monthly (bi-monthly, quarterly?) agenda and its annual work plan be established?
- | How will the transportation-related purview of the Council Infrastructure Committee, Planning Commission and other bodies change with this new board's creation or how will we facilitate decision-making when there are overlaps in responsibilities?
- | Who will be the City liaison to the group? What other responsibilities and tasks will that person have to set aside to be a successful liaison to this group?
- | How will we ensure that these volunteers derive satisfaction from their role, involvement and work product?

Research

Preliminary research on transportation boards/commissions in other jurisdictions is attached as Exhibit A. Additionally, ordinances enacting the Transportation Commissions of Bellevue and Kirkland are included as Exhibits B and C.

Consistency With Comprehensive Plan:

n/a

Administration's Recommendation:

Discuss the CIC's recommendation to establish a Transportation Mobility Board, as presented in this agenda bill. Proceed to consider adoption of a proposed ordinance establishing a Transportation Advisory Board as part of AB 7440.

Update:

The Council Infrastructure Committee discussed the creation of a Transportation Advisory Board over the past several months. That work culminated in a March 2017 request to have staff draft an ordinance establishing the advisory board. The Infrastructure Committee reviewed the draft ordinance at its May 2017 meeting and recommended it be presented to City Council for consideration in June.

The Committee had previously acknowledged the need for additional staffing resources to support the Transportation Advisory Board and to assist in carrying out its workplan. These resources will need to be discussed and recommended to the full Council, either as part of the 2018 budget development process or sooner.

This agenda bill has now satisfied its purpose. A new agenda bill has been drafted proposing adoption of the ordinance establishing a Transportation Advisory Board. AB 7440 is on the June 19 Consent Agenda for referral to the Council Infrastructure Committee.

Alternative(s):

- 1) Take no action.
- 2) Refer to other council committee or work session.

RECOMMENDATION

Council Infrastructure Committee / Bill Ramos, Chair:

MOVE TO:

~~Refer AB 7249 to the October 11, 2016 Council Infrastructure Committee meeting and the December 12, 2016 Council Committee Work Session for review and recommendation, returning to the full Council January 3, 2017.~~

MOVE TO: Proceed to consider adoption of a proposed ordinance establishing a Transportation Advisory Board as part of AB 7440.

Chapter 3.63

TRANSPORTATION COMMISSION

Sections:

- 3.63.010 Transportation commission established.
- 3.63.020 Officers.
- 3.63.030 Meetings.
- 3.63.040 Council communications.
- 3.63.050 Bylaws and procedures.
- 3.63.060 Staff support.
- 3.63.070 Power and duties.
- 3.63.080 Limitations.

3.63.010 Transportation commission established.

There shall be a transportation commission of the city of Bellevue.

A. Membership and Appointment. The transportation commission shall consist of seven members appointed by the mayor following the consent of a majority of the city council. Commission members shall be appointed without respect to political affiliation and shall serve without compensation. The council liaison may recommend appointment of a nonvoting ex-officio member.

B. Eligibility. Members of the transportation commission must be residents of the city of Bellevue.

C. Terms of Office. The term for all positions on the commission shall be four years. Each position shall expire on May 31st of the last year of the term. The expiration date of the terms of the positions on the commission shall be staggered so that no more than four positions expire in the same year.

No person shall serve more than two consecutive terms, provided a person appointed to fill an unexpired term of less than two years is eligible to serve two successive four-year terms, and provided further, a person who is ineligible to serve for having served two consecutive terms may again serve after two years have elapsed from the end of the second such term.

D. Vacancies, Removal of Commission Members, and Filling of Unexpired Terms.

1. The position of a member of the transportation commission shall become vacant upon such member ceasing to be a resident of the city.

2. Members of the commission may be removed at any time by the mayor, upon approval of a majority of the city council, for neglect of duty, conflict of interest, unexcused absence from three consecutive regular meetings of the commission, or for any reason deemed sufficient by a majority of the council. The decision of the council shall be final and there shall be no appeal.

3. Vacancies occurring for reasons other than the expiration of a term shall be filled for the unexpired portion of the term by appointment by the mayor upon approval of a majority of the council.

E. Ethical Standards. Commission members shall be held to high ethical standards and shall at all times comply with the provisions of Chapter 3.92 BCC, as they exist now or may be hereafter amended. (Ord. 6243 § 2, 2015.)

3.63.020 Officers.

A chair, vice chair, and such other officers as the commission deems necessary shall be elected annually from its members. The chair shall preside at meetings; the vice chair shall preside at meetings in the absence of the chair. (Ord. 6243 § 2, 2015.)

3.63.030 Meetings.

A. The commission shall meet at least once a month, with the exception that, critical or time-sensitive work permitting, the commission may recess for either the month of August or December.

B. All meetings shall be open to the public; provided, the commission may hold executive sessions as permitted by law. Commission business shall be conducted in compliance with the requirements, as applicable, of the Open Public Meetings Act, Chapter 42.30 RCW, and the Public Records Act, Chapter 42.56 RCW, as they exist now or may be hereafter amended.

C. A majority of the membership shall constitute a quorum. Action may be taken by a majority of the members present, when a quorum exists.

D. Affirmative votes from a majority of members present and voting shall be necessary to carry any proposition. A member who fails to vote without a valid disqualification is declared to have voted in the affirmative.

E. A member not able to be physically present for a meeting may participate remotely using approved teleconferencing equipment. Remote participation must be approved in advance, either at an earlier commission meeting or before joining a current meeting. A member may participate remotely no more than four times per year, unless absent for medical reasons, and only two members may participate remotely during any one commission meeting. Such remote participation will be considered attendance at the meeting and shall be counted toward determination of a quorum.

1. Examples of situations where remote participation is authorized include, but are not limited to:

- a. An agenda item is time sensitive, and remote participation is needed to achieve a quorum;
- b. An agenda item is of high importance to the member who cannot be physically present;
- c. It is considered important for all members to participate in a key decision, but a member is unable to be physically present. (Ord. 6243 § 2, 2015.)

3.63.040 Council communications.

Formal communications with, or feedback to, the council shall represent the official majority and/or minority opinions of the commission, and not those of individual commission members. Commission members wishing to express an individual opinion shall provide their comments at the public comment opportunities on the meeting agenda. (Ord. 6243 § 2, 2015.)

3.63.050 Bylaws and procedures.

The commission shall adopt bylaws and procedures not inconsistent with any requirements established in the Bellevue City Code for the conduct of its meetings and hearings, setting of times of hearings, and giving of notice to the public. (Ord. 6243 § 2, 2015.)

3.63.060 Staff support.

The transportation department shall provide technical and administrative support for the commission. (Ord. 6243 § 2, 2015.)

3.63.070 Power and duties.

The commission shall act in a policy advisory capacity to the city council. The commission may hold public hearings and shall conduct studies, perform analyses, and prepare reports as required by the traffic standards code or requested by the city council. The commission shall review, advise, and make recommendations to the council as needed regarding:

- A. The preparation of transportation facilities plans as provided in BCC 14.10.030(A) and 22.16.050;
- B. The progress of transportation facilities plans and corrective actions;
- C. Review of updated concurrency reports and recommendations on transportation capacity projects needed to meet level-of-service standards city-wide;

The Bellevue City Code is current through Ordinance 6290, passed May 16, 2016, and Resolution 9100, passed May 16, 2016.

- D. Adopted level-of-service standards or transportation concurrency methodology specified in the traffic standards code;
- E. Long-range and short-range funding programs for transportation facilities or projects;
- F. Short-term planning studies and implementation programs, such as transportation demand management;
- G. Capital improvement program (CIP) and six-year transportation improvement program (TIP) project prioritization;
- H. Multi-modal system planning;
- I. Long-range transportation planning, including participation with the planning commission in preparing, reviewing and recommending comprehensive plan updates and subarea transportation plans; provided, that the planning commission shall review and make final recommendations to the city council on all matters which will be adopted by the city council as part of the comprehensive plan; and
- J. Technical advice and make recommendations on: public transit plans, facilities and services; state of mobility evaluation and reporting; travel demand management programs, and specific transportation improvement projects.

In addition, the commission:

- K. May participate in community outreach activities as assigned by council;
- L. May provide the public with opportunities for involvement in the commission's activities;
- M. May recommend particular concepts for inclusion in the city's vision, subject to approval by council;
- N. May provide suggestions regarding new matters or initiatives that council might consider;
- O. Shall provide at least quarterly communications to the council, highlighting major activities, future work plans, changes in work plans, and any policy direction requested;
- P. Shall cooperate and coordinate duties with other council-appointed boards, commissions, committees, and task forces as appropriate; and
- Q. Shall perform other duties as may be directed by the city council. (Ord. 6243 § 2, 2015.)

3.63.080 Limitations.

The commission shall have no powers and duties related to the following activities:

- A. Advocacy on behalf of the city or the commission without express council permission;
- B. Supervision of staff, administrative operations, or development activities;
- C. Traffic operations and street maintenance activities where professional staff receive direction from the city council; and
- D. Regional issues not specifically assigned to the commission by the city council. (Ord. 6243 § 2, 2015.)