

**CITY OF ISSAQUAH
City Council Regular Meeting**

7:00 PM
April 3, 2017

Council Chambers
135 E. Sunset Way

MINUTES

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Eileen Barber
Mariah Bettise
Stacy Goodman
Tola Marts
Mary Lou Pauly
Bill Ramos
Paul Winterstein

Administration/Staff:

Fred Butler, Mayor
Bob Harrison, City Administrator
Jim Haney, City Attorney
Tisha Gieser, Deputy City Clerk

CALL TO ORDER

Mayor Butler called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Butler led the Pledge of Allegiance.

SPECIAL BUSINESS

- a) AB 7408 - Public Safety Telecommunications Week Proclamation

Mayor Butler proclaimed the week of April 9 through April 15, 2017 to be Public Safety Telecommunications Week in honor of the men and women whose diligence and professionalism keep our city and citizens safe. Police Chief Scott Behrbaum accepted the proclamation.

AUDIENCE COMMENTS

The following public comments were provided:

- Ken Esemann, 2473 NW Stoney Creek Dr., spoke regarding the Talus hillside event.
- Mary Lynch, 2690 NW Oakcrest Dr., invited all to attend the Newport Way NW community meeting on April 5. Ms. Lynch also spoke regarding the neighborhood leader's meeting, input on the parks strategic plan, and construction along Newport Way.

COMMITTEE / REGIONAL REPORTS

Councilmember Bettise:

- Eastside Human Services Forum – Summarized the previous meeting. The next meeting will be held May 17, 2017.
- King Conservation District Advisory Committee – Summarized the previous meeting.

Councilmember Ramos:

- Emergency Management Advisory Council – The next meeting will be held April 12, 2017.
- Eastside Transportation Partnership – Summarized the previous meeting.
- Regional Transit Committee – Summarized the previous meeting.
- Infrastructure Committee – Summarized the previous meeting.

Councilmember Winterstein:

- Puget Sound Regional Council (PSRC) Growth Management Policy Board – The next meeting will be held April 6, 2017.

Councilmember Marts:

- Services & Safety Committee – The next meeting will be held April 11, 2017.
- Sound Cities Association Public Issues Committee – Summarized a recent meeting with Governor Inslee.
- Growth Management Planning Council – Summarized the previous meeting.
- King County E-911 Strategic Plan Scoping Committee Leadership Group – The next meeting will be held June 20, 2017.

Councilmember Barber:

- Eastside Fire & Rescue Board – Summarized the previous meetings.
- Water Resource Inventory Area 8 (WRIA8) Salmon Recovery Council – Summarized the previous meeting.

Council President Goodman:

- Land & Shore Committee – The next meeting will be held April 6, 2017.

MAYOR'S REPORT

- a) There will not be an Executive Session held this evening.
- b) Mayor Butler proclaimed that Issaquah celebrates Arbor Day and carries that spirit through our activities, policies and priorities all year long. Mayor Butler urged all citizens to celebrate and support efforts to protect our trees and woodlands and plant trees to create a healthier community, promoting the well-being of future generations. Our Arbor Day tree planting is Saturday, April 15, 2017.
- c) Mayor Butler proclaimed April 2017 to be Sexual Assault Awareness Month in the City of Issaquah and encouraged all citizens to come together in this special observance and join advocates and communities across the country in acting to prevent sexual violence.
- d) Mail surveys have recently been sent out to 3,000 households in Issaquah as part of our 2017 citizen survey. If you've received a survey, please complete it and send it back. For those who didn't receive a survey - we still want to hear from you! Look for an online version for all residents soon.
- e) A decade ago, the cities of Issaquah and Chefchaouen, Morocco formally became sister cities. This anniversary marks a decade of building bridges between our two communities — creating opportunities for exchange of ideas and values and fostering friendships, respect and goodwill. The values of tolerance, friendship and acceptance are more important now than ever before. Today is a special day — it is the anniversary of when we dedicated the Blue Door, a gift from Chefchaouen, outside of our City Hall. Through its relationship with Chefchaouen, Issaquah is an active and engaged member of the global community.

CONSENT CALENDAR

Items listed were distributed to Councilmembers in advance for study and were enacted with one motion.

IT WAS MOVED BY GOODMAN, SECONDED BY PAULY; MOTION CARRIED (7-0), TO APPROVE THE CONSENT AGENDA AS PRESENTED.

- a) Accounts: Payables and Payroll, April 3, 2017; **Approved \$ 2,497,835.58.**

ACCOUNTS PAYABLE	CHECK NUMBERS		AMOUNT
Accounts Payable Replacement Checks	167051	167053	179,628.51
Accounts Payable Checks	167054	to 167062	160,053.17
Accounts Payable Checks	167063	to 167287	806,726.54
Accounts Payable Check Voided	165674	to 165674	(47.59)
Accounts Payable Check Voided	165278	to 165278	(178,000.00)
Accounts Payable Check Voided	165225	to 165225	(1,650.28)
Accounts Payable Check Voided	166966	to 166966	(1,450.00)
Accounts Payable Check Voided	165369	to 165369	(23.48)
Accounts Payable Check Voided	166260	to 166260	(375.00)
Accounts Payable Check Voided	166615	to 166615	(500.00)
Municipal Court	4457	to 4483	39,539.80
Municipal Court	4484	to 4499	10,071.00
			\$ 1,013,972.67
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PAYROLL	CHECK NUMBERS		AMOUNT
Payroll Checks	1127	to 1182	32,657.03
Direct Deposits	82946	to 83227	563,784.98
Payroll Wire Transfer Checks	83228	to 83232	552,355.87
			\$ 1,148,797.88
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ACH Transactions			\$ 335,065.03

- b) Minutes: Council Committee Work Session, March 13, 2017; **Approved.**
- c) Minutes: City Council Regular Meeting, March 20, 2017; **Approved.**
- d) AB 7195 - Skate Park Construction; **Referred AB 7195 to the April 11, 2017 Council Services & Safety Committee for review and recommendation, returning to the full Council on April 17, 2017.**
- e) AB 7346 - Interagency Agreement w/Mountains-to-Sound (Tradition Lake); **Referred AB 7346 to the April 11, 2017 Council Services & Safety Committee for review and recommendation, returning to the full Council on May 1, 2017.**
- f) AB 7387 - Issaquah Title VI Program - Federal Transit Administration; **Approved Resolution No. 2017-04, authorizing adoption of a Title VI Program and the reporting requirements as required by the Federal Transit Administration.**

- g) AB 7406 - Downtown Issaquah Association Funding Request; **Referred AB 7406 to the April 11, 2017 Council Services & Safety Committee for review and recommendation, returning to the full Council on April 17, 2017.**

PUBLIC HEARING

- a) AB 7306 - Capital Budget Policy

Introduced by Mayor Butler and presented by Finance Director Jen Olson.

Mayor Butler opened the public hearing at 7:35 p.m.

The following public comment was provided:

Mary Lynch, 2690 NW Oakcrest Dr., spoke in support of the policy.

Mayor Butler closed the public hearing at 7:37 p.m.

Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY WINTERSTEIN, TO:

Approve Resolution No. 2017-05, amending Resolution Nos. 2016-10 and 2013-13 which adopted the Comprehensive Financial and Budget Policies.

MOTION CARRIED, 7-0.

REGULAR BUSINESS

- a) AB 7336 - Anti-Aircraft Creek Culvert Replacement

Introduced by Mayor Butler and presented by Frank Reinart, Senior Engineer.

Following Council discussion,

IT WAS MOVED BY GOODMAN, SECONDED BY RAMOS, TO:

Refer [postpone] AB 7336 to the April 17, 2017 Regular Council meeting so that additional information can be provided.

MOTION CARRIED, 7-0.

GOOD OF THE ORDER – None.

EXECUTIVE SESSION – None.

ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 8:12 PM.

Tisha Gieser, Deputy City Clerk

Fred Butler, Mayor



**CITY COUNCIL
AGENDA BILL**
City Council Regular Meeting - 17 Apr 2017

NEW
AB 7289 -
Consent
Calendar

Boards & Commissions Annual Appointments | **Proposed Council Action:**
Confirm

DEPARTMENT OF	City Clerk's Office, Tina Eggers
COUNCIL COMMITTEE LIAISON	n/a
OTHER COUNCIL MEETINGS	n/a
EXHIBITS	A. Mayor's Appointments B. List of Applicants C. Applications & Resumes

POLICY & BUDGET INFO		Expenditure Required
Comp Plan Policy Nos.	n/a	\$ n/a
Consistent:	n/a	Amount Budgeted
Other Policies	Resolution No. 2006-01; Council Policy Re Appointments (a/k/a item 6-9 of the Council Resource Manual)	\$ n/a

SUMMARY STATEMENT

The Mayor is responsible for appointing members to boards and commissions and to ensure an equitable balance of interests and expertise are represented on all advisory bodies at the time reappointments are considered. Council's affirmation of the appointments formally concludes the appointment process.

Recruitment Process

The annual recruitment process began in January 2017, utilizing a variety of media (press, website, social media, email, newsletters, etc.). Boards and commissions were also encouraged to explore potential applicants within the community. Following the application deadline, the Clerk's Office compiled the applications and forwarded the information to each board/commission staff liaison.

[see next page]

Applicants

The City received a great number of applicants expressing interest in more than one board or commission. The below chart shows the type of open seats available and the overall interest of the 65 applicants.

OPEN / EXPIRING SEATS 2017 Annual Recruitment	65 Applicants	Regular Positions	Alternate Positions	Total Positions	
Arts	10	2	2	4	
Cable TV	2	3	2	5	
Cemetery	3	2	1	3	
Civil Service	2	0	0	0	
Development	15	1	2	3	
Economic Vitality	14	4	0	4	
Human Services	19	2	2	4	
Library	8	2	1	3	
Lodging Tax	0	0	0	0	
Parks	15	3	2	5	
Planning Policy	19	1	3	4	
River & Streams	7	0	2	2	
Sister Cities	8	3	1	4	
Urban Village	12	2	2	4	
TOTAL	14	134	25	20	45

Recommendations

Each board/commission established a screening process, interview team, scheduled/conducted interviews, and prepared its initial recommendations for consideration. Staff liaisons worked collaboratively to prepare final recommendations for Mayor Butler's review that demonstrated alignment with city policy, provided opportunities for new members, and retained leadership in essential areas.

Mayor's Appointments

On April 11, 2017, Mayor Butler conducted his review and made appointments to the 45 open seats as shown in Exhibit A. The below table provides a snapshot of appointments made.

Overview of Appointments	Reg	Alt	Total
reappointments/returning members	12	0	12
new members	11	14	25
positions remaining vacant	2	6	8
subtotal	25	20	45
positions not open at this time	68	11	79
total board/comm seats	93	31	124

Next Steps

Following Council's confirmation of the appointments, the Clerk's Office will inform applicants of the outcome; and, staff liaisons will make contact with the appointees to welcome them.

Consistency With Comprehensive Plan:

n/a

Administration's Recommendation:

Confirm appointments as presented.

Update:

n/a

Alternative(s):

n/a

RECOMMENDATION

Administration / City Clerk's Office:

MOVE TO: Confirm board/commission appointments as presented in AB 7289.

Board/Commission	Position	2017 Mayor's Appointments	Type	New Term Expires Apr.
Arts	Reg	Cynthia Freese	Reappt	2021
Arts	Reg	Leslie Moore Plug	Reappt	2021
Arts	Alt	Emily Moreano	New	2019
Arts	Alt	Tracey Craig	New	2019
Cable TV	Reg	Max Emrick	Reappt	2021
Cable TV	Reg	[continue recruitment]	/	2019
Cable TV	Reg	[continue recruitment]	/	2020
Cable TV	Alt	[remain vacant]	/	2019
Cable TV	Alt	[remain vacant]	/	2018
Cemetery	Reg	Kenneth Helgeson	Reappt	2021
Cemetery	Reg	Barbara Wood	Formerly Alt	2021
Cemetery	Alt	Emily Cha	New	2019
Development	Reg	Jasmina Mihova	New	2018
Development	Alt	Richard Sanford	New	2019
Development	Alt	Ryan Roeter	New	2019
Economic Vitality	Reg	Lincoln Vander Veen	New	2021
Economic Vitality	Reg	Saikat Sen	New	2021
Economic Vitality	Reg	Amit Bhardwaj	New	2018
Economic Vitality	Reg	Therese Garcia	New	2019
Human Services	Reg	Ana Jimenez-Inman	Reappt	2021
Human Services	Reg	Rebekah Smith	New	2021
Human Services	Alt	Vanessa Mousavizadeh	New	2019
Human Services	Alt	Senthil Chandran	New	2018
Library	Reg	Emily Adams	New	2021
Library	Reg	Ankit Saxena	New	2019
Library	Alt	Judy Stenberg	New	2019
Parks	Reg	Danielle Wolfrom Githens	Reappt	2021
Parks	Reg	Jeremy Noble	Reappt	2021
Parks	Reg	Jonathan Richardson	Formerly Alt	2018
Parks	Alt	Susan Fairchild	New	2019
Parks	Alt	Chris Kovac	New	2018
Planning Policy	Reg	Lindsey Walsh	New	2018
Planning Policy	Alt	[create vacancy*]	/	2018
Planning Policy	Alt	AJ McGauley	New	2018
Planning Policy	Alt	Althea Saldanha	New	2018
Planning Policy	Alt	Victoria Hunt	New	2018
River & Streams	Alt	[remain vacant]	/	2019
River & Streams	Alt	[remain vacant]	/	2019
Sister Cities	Reg	Steven Holste	Reappt	2021
Sister Cities	Reg	Nilendu Pal	Formerly Alt	2021
Sister Cities	Reg	Heather Stapf	New	2018
Sister Cities	Alt	Stacie Erfle	New	2019
Urban Village	Reg	Ben Rush	New	2021
Urban Village	Reg	Geoffrey Walker	Reappt	2021
Urban Village	Alt	[remain vacant]	/	2019
Urban Village	Alt	[remain vacant]	/	2019

*Removing Salim Juma from position for lack of attendance per IMC 18.03.240.

2017 Applicant List

ID	Last Name	First Name	Appointment To	First Choice	Alternative A	Alternative B
9119	Adams	Emily	LIBRARY	Library	Human Services	Arts
8761	Akam	Sai		[Civil Service, Human Services, Planning] -- No response		
9353	Bedell	Casey		Development	Arts	Human Services
8144	Berg	David		[Planning, River & Streams] -- No response		
9139	Beukers	Robin		Economic Vitality	Development	Urban Village
9207	Bhardwaj	Amit	ECONOMIC VITALITY	Economic Vitality		
9048	Cartwright	Dee		River & Streams		
9069	Cha	Emily	CEMETERY	Economic Vitality	Park	Cemetery
9345	Chandran	Senthil	HUMAN SERVICES	Human Services	Urban Village	Planning
8972	Craig	Tracey	ARTS	Arts	Human Services	
8964	Culwell	Lori		Economic Vitality	Arts	Cable TV
9231	Daly	Kevin		Human Services	Park	
9238	Daufney-Stenberg	Judy	LIBRARY	Library	Sister Cities	
9341	Emrick	Max	CABLE TV	Cable TV		
9431	Erfle	Stacie	SISTER CITIES	Development	Planning	Sister Cities
9192	Fairchild	Susan	PARK	Park	Economic Vitality	