

CITY OF ISSAQUAH
City Council
Planning, Development & Environment Committee

6:30 PM
February 28, 2023

MINUTES

Council Chambers, 135 E.
Sunset Way, Issaquah WA

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Committee Members:

Victoria Hunt, Chair
Lindsey Walsh
Zach Hall

Administration/Staff:

Wally Bobkiewicz, City Administrator
Chris Grabowski, Deputy City Clerk

SPECIAL MEETING

CALL TO ORDER

Chair Hunt called the meeting to order at 6:31 PM.

PUBLIC COMMENT

The following individuals spoke at public comment:

- Brooke Lang, local developer, spoke regarding the benefits of increasing the size of Accessory Dwelling Units.
- Connie Marsh, resident, spoke regarding the public process aspect of the Title 18 update.

APPROVAL OF MINUTES

- a) Minutes of February 7, 2023. Council President Walsh asked the minutes to reflect that the Committee endorsed the 100 square feet relating to outdoor amenities but would like the item to include options when brought to the full Council. Chair Hunt moved to adopt the minutes as amended. Motion carried 3 – 0.

AGENDA ITEMS

- a) **ID 1385 Title 18 Land Use Code: Regular City Council Meeting Overview Memo**

After the staff presentation the following people spoke during public comment:

- Brook Lang – spoke regarding Accessory Dwelling Units and how they are handled in other jurisdictions.

Committee comments included the following:

- Staff needs to include slide on future updates (including Parking and Housing) for the Council presentation. Also include the information as an attachment to the staff report.
- Make the staff report to the full Council concise and focused.
- Slides 25 – 38 could be removed and referred to in the staff report to the full Council.
- Provide links the Planning, Development, & Environment (PDE) Committee meetings.
- Identify which of the 6 Planning Policy Commission/PDE policy questions might need additional review.
- Many policy questions have come up along the way, especially at the end of the committee process.
- Committee generally felt the draft presentation before them was good and recommended it go to Council with some edits.
- Input on “meatier” specifics, including:

- Site specific re-zones
- Hearing Examiner
- Tiered parking
- Wetland non-conforming expansion
- Zero lot line
- Tree canopy & tree permits
- List of items for future work list:
 - PPC list, except Parking regs, Sustainable building, and Missing Middle
 - Definitions
 - View shed
 - Expectation
 - Transparency
 - Usability review
- Committee thanked residents who brought up the issue of Accessory Dwelling Units (ADU). Committee felt that a similar public process should be followed as the previous ADU updates.
- It was felt there was some level of urgency relating to an update of the ADU code and it should be added to the future projects list.
- Look at what other jurisdictions are doing with ADUs.
- Need more information on what has been built and what are the barriers.

ID 1406 Executive Session

The Committee recessed into Executive Session at 8:12 PM and returned to Open Session at 8:43 PM.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 8:44 PM.

Victoria Hunt, Chair

Chris Grabowski, Deputy City Clerk