

CITY OF ISSAQUAH
City Council
Planning, Development & Environment Committee

6:30 PM
October 6, 2022

MINUTES

Council Chambers, 135 E.
Sunset Way, Issaquah WA

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Committee Members:

Victoria Hunt, Chair
Chris Reh
Lindsey Walsh

Administration/Staff:

Wally Bobkiewicz, City Administrator
Chris Grabowski, Deputy City Clerk

CALL TO ORDER

Chair Hunt called the meeting to order at 6:31 PM.

PUBLIC COMMENT

- Connie Marsh, resident on Squak Mountain, spoke regarding the format of Council committee meetings.

APPROVAL OF MINUTES

The minutes of September 22, 2022, were approved as presented.

AGENDA ITEMS

Chair Hunt proposed switching the order of agenda items a and b so that the Contractor Code of Conduct item would be heard second rather than first. The Committee members agreed to the proposal.

ID 1276 Title 18: Process & Procedures

Presented by:

Minnie Dhaliwal, Director, Community Planning & Development

After the staff presentation the following individuals spoke during public comment:

- Connie Marsh – spoke regarding vesting, consolidated public meetings, and review thresholds.

Committee comments included the following:

Vesting -

- Committee agreed that there was no compelling reason to go beyond Option 1 – The City can only allow for vesting as provided in state law and as specified in active development agreements.

Level of Review –

- The Committee agreed that feedback from the Development Commission was necessary.
- The Committee felt that the Hi-Vis streets concept is too complex and needs to be simplified.
- The Committee would like more information and input from Development Commission, development community and other jurisdictions.
- In general, the Committee felt that the thresholds seemed right.

Public Projects –

- The Committee felt that getting information out to the public was very important.
- Committee felt that obtaining public feedback on projects should begin earlier in the project timeline.
- There was interest among Committee members to see signs for public projects that have QR codes on them for the public to be able to access more information on the project.
- Committee consensus was in favor of streamlining the process, but if the system wasn't working in general for public projects it should be improved for both public and private to the extent possible.

General –

- Would like to see the “Decision Maker” called out specifically in the variance process.
- Committee members liked the question-and-answer format of Procedures code.
- Committee felt that there were a lot of definitions and the list needed to be scrubbed.
- Reference other codes rather than duplicate language.
- Appreciated language around notifying tenants and increased 500-foot radius.
- Committee members also appreciated treating the Treasures List separately.

ID 1092 Contractor Code of Conduct*Presented by:**James Gray, Building Official*

After the staff presentation the following individuals spoke during public comment:

- Connie Marsh – Spoke in favor of a contractor code of conduct.
- Mary Lynch – Spoke in favor of a contractor code of conduct.

Committee comments included the following:

- The Committee supported the idea of a code of conduct.
- Committee felt there needs to be more public input on this topic.
- Would like to see a Public Notification board that includes any site violations.
- Notifications to Metro and Issaquah School District as well.
- Public projects must be held to the same standards as private ones.
- Opportunity to see how this coincides with use of See Click Fix.
- Add noxious weeds to list of things to be regulated on sites.
- Committee was comfortable with staff getting public input and returning to the Committee with more information in January 2023.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 8:37 PM.

 Victoria Hunt, Chair

 Chris Grabowski, Deputy City Clerk