

CITY OF ISSAQUAH
City Council Committee-of-the-Whole

6:30 PM
January 8, 2024

MINUTES

Council Chambers
135 E. Sunset Way

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Barbara de Michele
Zach Hall
Victoria Hunt
Russell Joe
Tola Marts
Chris Reh
Lindsey Walsh

Administration/Staff:

Wally Bobkiewicz, City Administrator
Andrea Snyder, Deputy City Administrator
Tisha Gieser, City Clerk

CALL TO ORDER

Council President Walsh called the meeting to order at 6:30 PM.

AGENDA ITEMS

- a) **Public Comment – None.**
- b) **AB 8553 - Public Records Policy & Fee Schedule**
Presented by:
Tammy Mueller, Public Records Analyst

A majority of the City Council expressed support for the modified recommendation of \$0.25 per electronic record with \$3 minimum fee.

Other City Council feedback included:

- Request increasing minimum fee waiver of \$3 due to time and cost of invoicing
- Interested in potentially raising fees in the future to allow for further cost recovery
- Encourage continuing to look for to best practices if multiple requests are made for the same body worn camera footage that has already been redacted

- c) **ID 1547 - Enhancing Permit Review Efficiency**
Presented by:
Minnie Dhaliwal, Community Planning & Development Director
Gene Paul, Management Analyst

A majority of the City Council expressed support for the next step of implementing identified process improvements, selecting a consultant to identify and facilitate additional process improvements and reporting back to the City Council in June, 2024.

Other City Council feedback included:

- Still not meeting certain strategic plan permit review targets
- Interest in any touchpoints with the City Council prior to June

- Appreciate focus on both internal and external process improvements
- Supportive of next steps but looking forward to understanding whether additional resources are needed following process improvements
- Interested in finding ways to make significant improvements to the current permit timeline

d) **Good of the Order** - None.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 7:56 PM.

Lindsey Walsh, Council President

Tisha Gieser, City Clerk