

12-04-25 Cemetery Board Minutes

**CITY OF ISSAQUAH  
Cemetery Board**

5:00 PM  
December 4, 2025

Steelhead Room, 235 1st Ave.  
SE, Issaquah

**MINUTES**

**BOARD AND ADMINISTRATIVE PERSONNEL PRESENT**

*Board members:*

Randal Darst, Chair  
Barbara Wood, Co-Chair  
Jean McMullan  
Charlie Kinnune  
Tamara Rees

*Administration/Staff:*

Rick Still, Assistant Director, Parks &  
Community Services

*Alternate:*

Ian Breuser  
Jeff Heller

**CALL TO ORDER**

Board Chair Darst called the meeting to order at 5:01 PM.

**APPROVAL OF MINUTES**

- a) Board member Rees moved to approve the Minutes of Minutes of November 6, 2025, as presented and Board member Kinnune seconded. The minutes were approved 5-0.

**AUDIENCE COMMENTS**

**REPORTS / REQUESTS**

- a) **Cemetery Partner Report**

*Presented by:*  
*Allen Flintoft, Flintoft Representative*

No Update

- b) **Consideration of Cemetery Waiver Requests, (A)**

- Bench style change - add a base with lettering.

*Presented by:*  
*Allen Flintoft, Flintoft Representative*

This is the last Cemetery Board preapproved bench location. The Board may want to consider new bench locations for the future.

Board member Rees moved to approve bench standard variance to include a four-inch base that could have lettering engraved, as presented in the packet and Board member Kinnune seconded. The minutes were approved 5-0.

**c) Monthly Staff Inspection**

*Presented by:*

*Rick Still, Assistant Director, Parks & Community Services*

Mr. Still mentioned the turf damage that has occurred by vehicle driving off the paved surface and causing muddy ruts in the grass. Leaf removal is nearly done at the Cemeteries.

**d) Monthly Budget Report**

*Presented by:*

*Rick Still, Assistant Director, Parks & Community Services*

Mr. Still pointed out that the budget is looking good: expenditures being less than allocated and revenues higher than budgeted. This continues to increase the ending fund balance.

**AGENDA ITEMS****a) Rules & Regulations Biannual Review, Continued from 11-6-25**

*Presented by:*

*Randy Darst, Chair Cemetery Board*

After a good discussion of items that could be amended, the Board chose to take no action at this time. The main concern is the number of items left on the gravesite not just the grave marker. The Board would like to work with Flintoft's and City staff to work through a scheduled process for removing the undesirable items from the gravesites.

**OTHER BUSINESS / ANNOUNCEMENTS**

Monday December 8<sup>th</sup> between 5-6:30 at the Senior Center there will be an appreciation and send off for Mayor Mary Lou Pauly.

**ADJOURNMENT**

The meeting was adjourned at 5:37 PM.