

**CITY OF ISSAQUAH  
Cemetery Board**

5:00 PM  
April 3, 2025

**MINUTES**

Steelhead Room, 235 1st Ave.  
SE, Issaquah

**BOARD AND ADMINISTRATIVE PERSONNEL PRESENT**

*Board members:*

Randal Darst, Chair  
Jean McMullan  
Barbara Wood  
Charlie Kinnune

*Administration/Staff:*

Rick Still, Assistant Director, Parks &  
Community Services

**CALL TO ORDER**

Board Chair Darst called the meeting to order at 5:00 PM.

**APPROVAL OF MINUTES**

- a) Board member McMullan moved to approve the Minutes of February 13, 2025, as presented and Board member Kinnune seconded. The minutes were approved 4-0.

**AUDIENCE COMMENTS**

Jeff Heller, newly appointed Cemetery Board member alternate, introduced himself and was welcomed by the Cemetery Board.

**REPORTS / REQUESTS**

a) **Cemetery Partner Report**

*Presented by:*

*Allen Flintoft, Flintoft Representative*

Allen Flintoft presented a bench request variance. Since the Board is currently reviewing the Rules and Regulations, the Board will delay any action on this item.

c) **Monthly Staff Inspection**

*Presented by:*

*Rick Still, Assistant Director of Parks & Community Services*

Mr. Still presented additional items to the written report: Storm damage repairs to the gate will cost around \$30,000; and this year the Cemetery part-time employee will work as part of the Parks Operations crew – staff will be scheduled in a large group to perform the weekly maintenance getting more work performed in one day than a single person can perform in a week.

d) **Monthly Budget Report**

*Presented by:*

*Rick Still, Assistant Director of Parks & Community Services*

**AGENDA ITEMS**

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a) **Cemetery Rules and Regulations***Presented by:**Randy Darst, Chair*

The Cemetery Board had a robust discussion regarding the Draft 3 of the Rules and Regulations. Board Chair Darst will adjust the proposed Rules and Regulations for an additional review at the next Board meeting.

**OTHER BUSINESS / ANNOUNCEMENTS****Memorial Day Event**

Board member Wood requested approval for the VFW to host a Memorial Day Event at the Lower Cemetery. Board Chair Darst made a motion to approve the event request, Board member Kinnune seconded, and the motion carried 4-0

**Next Meeting June 5<sup>th</sup>**

Board member Kinnune mad a motion to change the starting time to 5:30 PM to allow the meeting to be accessible for one of the newly appointed Board members, Board member McMullan seconded, and the motion carried 4-0.

**ADJOURNMENT**

The meeting was adjourned at 6:15 PM.

**INQUIRIES**