

**CITY OF ISSAQUAH
Cemetery Board**

6:30 PM
July 7, 2022

Virtual Meeting

MINUTES

BOARD AND ADMINISTRATIVE PERSONNEL PRESENT

Board members:

Randal Darst, Chair
Cyndy Lipe (absent, excused)
Jean McMullan
Barbara Wood

Administration/Staff:

Rick Still, Parks Operations Manager
Matt Mechler, Parks Operations Supervisor
Monica Negrila, Human Services Manager

Cemetery Partner attending:

Allen Flintoft, Flintoft Representative

Community Members attending:

Issa-ka Luminary Bey

The State of Washington and the City of Issaquah continue to have a declared emergency due to the COVID-19 pandemic. Under Chapter 115, Laws of 2022 (ESHB 1329), the City of Issaquah has determined that an in-person meeting cannot be held with reasonable safety. Due to these factors, this meeting is being held remotely.

CALL TO ORDER

Chair Randy Darst called the meeting to order at 6:32 pm.

APPROVAL OF MINUTES

- a) Minutes of April 7, 2022. Board Member Barbara Wood moved to approve the minutes as presented; Board Member Jean Mc Mullan seconded. Minutes were approved by unanimous consent.
- b) Minutes of June 2, 2022. Chair Randy Darst moved to approve the minutes as presented. Board Member Barbara Wood seconded. Minutes were approved by unanimous consent.

AUDIENCE COMMENTS

Issa-ka Luminary Bey attended to hear what was going on at the Cemetery Board Meeting.

REPORTS / REQUESTS

a) **Cemetery Partner Report**

Presented by:

Allen Flintoft, Flintoft Representative

Cemetery staff are preinstalling liners for certain cemetery plots as they go.

Randy asked about receiving a copy of the digital maps. Barbara and Jean agreed that there is a lot of history that people really would like to have this information.

b) **Monthly Staff Inspection**

Presented by:

Matt Mechler, Parks Operations Supervisor

Reports were attached. Matt added that we were able to get our Ventrac mower on the wet areas of Upper Cemetery. With no irrigation system at lower cemetery, it is recommended that staff utilize broadleaf weed control to eliminate the need for mowing of just weeds.

c) **Monthly Budget Report**

Presented by:

Rick Still, Parks Operations Manager

Report was not attached but emailed out to all Board members.

AGENDA ITEMS

a) **Approval of Cemetery Fund Warrants, (A)**

Cemetery Fund Warrants were not attached to the packet. The Board will review them next month.

b) **Reports from Subcommittee/Working Group (I), (D)**

Presented by:

Randy Darst, Cemetery Board Chair

Barbara Wood, Cemetery Board Co-Chair

Randy reviewed the 10-year Capital Improvement Plan and the first-year implementation plan of columbaria.

c) **Boards and Commissions Review (D)**

Presented by:

Rick Still, Parks Operations Manager

Rick presented in place of Director Watling. There was robust discussion from the Board members trying to understand why this is being asked of them and who was going to do all the research and analysis. Rick said he would find more information regarding the process and report back to the Board about what is expected through this process and what type of written recommendation is desired. Rick will provide examples of what other board/commissions have done.

OTHER BUSINESS / ANNOUNCEMENTS

ADJOURNMENT

The meeting was adjourned at 7:17 PM.