

CEMETERY BOARD MINUTES - SPECIAL MEETING

6:00 p.m. Thursday, July 1, 2021

Lower Hillside Cemetery

Staff: Brian Berntsen, Kirsten Chapman, Matt Mechler
Present: Randal Darst, Barbara Wood, Anthony Bolton, Jean McMullan, Cyndy Lipe
Cemetery Partner: Allen Flintoft
Excused:
Unexcused:

CALL TO ORDER

1. Chairperson Darst called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES

1. The minutes of May 13, 2021 will be reviewed and approved at the Cemetery Board meeting on August 5, 2021.

AUDIENCE COMMENTS

- David Kappler
 - Shared some history of the Cemetery property and the value of trail connectivity.
 - Shared thoughts on the Hillside Park property and recently discovered wetland.
- Cory Christensen
 - Share concerns about Upper Hillside Cemetery water flow.
 - Would like to have environment in mind when planning for Upper Hillside Cemetery.
 - Shared thoughts on Hillside Park Property and the 200-foot buffer.

REPORTS/REQUEST

1. Cemetery Partner Report

Presented by Allen Flintoft, Flintoft Representative

- Flintoft presented a proposal to approve the size and placement an enlarged headstone within Upper Hillside Cemetery Section 2.

Board member McMullan **MOVED** to approve the placement of a 30" X 72" headstone that would not align with the other headstones within Upper Hillside Cemetery Section 2, Board member Lipe **SECONDED**, and the **MOTION FAILED 0-5**.

Board member Bolton **MOVED** to approve the size of the 30" X 72" headstone within Upper Hillside Cemetery Section 2, Board member Wood **SECONDED**, and the **MOTION FAILED 0-5**.

2. Monthly Staff Inspection

Presented by Matt Mechler, Park Operations Supervisor

- No update.

3. Monthly Budget Report

Presented by Brian Berntsen, Recreation Manager

- Berntsen presented the monthly budget report.

AGENDA ITEMS

1. Lower Hillside Cemetery Walking Tour

Presented by:

Brian Berntsen, Recreation Manager
Kirsten Chapman, Park Operations Manager
Matt Mechler, Park Operations Supervisor

2. Upper Hillside Cemetery Walking Tour

Presented by:

Brian Berntsen, Recreation Manager
Kirsten Chapman, Park Operations Manager
Matt Mechler, Park Operations Supervisor

3. Hillside Park Project Discussion

Presented by:

Randy Darst, Chair

- Topic will be covered at a future meeting.

4. Review 2021 Maintenance and Project List

Presented by:

Brian Berntsen, Recreation Manager
Matt Mechler, Park Operations Supervisor

- Topic will be covered at a future meeting.

OTHER BUSINESS/ANNOUNCEMENTS

1. Next Board meeting is currently scheduled for August 5th at 6:30 p.m. in the Steelhead Room located at 235 1st Ave. SE, Issaquah, WA 98027. [Note: This meeting will be held virtually.]

ADJOURNMENT

Board member Bolton **MOVED** to adjourn at 7:30 p.m., Board member Wood **SECONDED**, and the **MOTION CARRIED 5-0**.