



DRAFT MINUTES CEMETERY BOARD

6:30 PM - Thursday, August 3, 2017

Lewis House, 115 SE Bush St., Issaquah, WA 98027

Staff: Brian Berntsen, Myron Clinton (absent)

Present: Randal Darst, Barb Wood, Linda Hjelm, Karen Luecking

Cemetery Partner: Allen Flintoft

Excused: Emily Cha, Tyler Malmberg

1. CALL TO ORDER

- a. Chairperson Darst called the meeting to order 6:31 p.m.

2. APPROVAL OF MINUTES

- a. The minutes of July 6, 2017 were approved as written. Board member Hjelm **MOVED** to approve the minutes, Board member Wood **SECONDED**, and **MOTION CARRIED 4-0.**

3. AUDIENCE COMMENTS

- None.

4. REPORTS/REQUEST

- a. **Cemetery Partner**

Presented by:

Allen Flintoft, Flintoft Representative

- Flintoft made a request to allow a headstone outside the normal headstone parameters to match the existing spousal headstone for the Lambe family.
- Board member Hjelm **MOVED** to allow a headstone outside the normal headstone parameters to match the existing spousal headstone for the Lambe Family, Board member Luecking **SECONDED**, and the **MOTION CARRIED 4-0**.
- Supporting document for the Motion will be added as an attachment to the Minutes from August 3rd for reference.
- Flintoft requested approval to add fill and seed to level a couple gravesite locations within the Upper Cemetery in Section 1.

b. Monthly Staff Inspection

Presented by:

Brian Berntsen, Deputy Director

- Berntsen presented the monthly staff inspection report for August.

c. Monthly Budget Report

Presented by:

Brian Berntsen, Deputy Director

- Berntsen presented the Cemetery Fund year to date expenses, revenues and fund balance as of the end of June 2017.

5. AGENDA ITEMS

a. Proposed Amendments to IMC and Central Issaquah Standards: Urban Schools and Government Facilities

Presented by:

Barbara Wood, Board Member

Jennifer R. Woods, Associate Planner DSD

- Woods explained the proposed rezoning and what it means to the Cemetery.
- Woods informed the Board that the Planning and Policy Commission recommended taking out Government Facilities from the proposal. Government Facilities are no longer part of the amendment.
- Woods explained that the initiative allows the school district to increase capacity on school district owned properties.

b. Rules and Regulations Sub-Committee Update

Presented by:

Randy Darst, Chair

- Darst provided an update on the review of the rules and regulations by the Clerk's Office and Risk Manager.
- Motion to approve the Rules and Regulations as presented. Board member Darst **MOVED** to approve Rules and Regulations as presented, Board member Hjelm **SECONDED**, and the **MOTION CARRIED 4-0**.

c. Opening Section 2 of Upper Cemetery

Presented by:

Randy Darst, Chair

- Parks staff will research the requirements for opening Section 2 of the Upper Cemetery and whether there are any capacity requirements that need to be met within Section 1 of the Upper Cemetery prior to the opening of Section 2.
- Cemetery Board would like to review the cemetery fees and the need for additional drainage prior to the opening of Section 2.

d. Cemetery Fee Increase

Presented by:

Randy Darst, Chair

- Darst shared a cemetery fee comparison sheet along with a proposed fee increase.
- Fee increase will be discussed further at the next Cemetery Board meeting.

e. GIS Sub-Committee Update

Presented by:

Randy Darst, Chair

- Flintoft hired a staff person to compile data for GIS locations of gravesites in the Upper Cemetery within Section 1.
- Darst has received some burial information and data on the Upper and Lower Cemeteries.

f. Cemetery History

Presented by:

Linda Hjelm, Board Member

- Hjelm provided background information on the history of the Cemetery and her research on how the property was acquired and became City property.

g. 2018 Budget Review

Presented by:
Randy Darst, Chair

- Board discussed increasing Professional Services from \$5,000 to \$7,500.

h. 2017 Project List Review

Presented by:
Brian Berntsen, Deputy Director

- Project review has been moved to the next meeting

6. OTHER BUSINESS / ANNOUNCEMENTS

- a. Next Cemetery Board meeting is scheduled for Thursday, September 7th.**
- b. Darst will not attend the September 7th meeting and Luecking will be Chair.**

7. ADJOURNMENT

Board Member Darst **MOVED** to adjourn at 8:35 p.m., Board Member Wood **SECONDED**, and the **MOTION CARRIED 4-0**.



John Joseph Lambe



of Ballintemple, Cork

Born December 1 1926
Departed February 12 2017

A man who cherished his wife Patricia beyond all measure
And was himself, fully loved in return.
We all miss him, the both of them. Forever, and longer than
The stars shall sing down through the years

من خودم بهشت و جهنم

...a Book of Verse—and Thou
Beside me singing —
And Wilderness is Paradise enow.
The Moving Finger writes; and, having writ,
Moves on: nor all your Piety nor Wit
Shall lure it back to cancel half a Line,
Nor all your Tears wash out a Word of it.
--from Omar Khayyám

We must love this poor earth for we have not seen another
--from Osip Mandelstam