

1. CALL TO ORDER

Meeting called to order at 6:30 PM by David Waggoner, Thursday, March 2, 2017.

In Attendance:

Cemetery Board

David Waggoner
Linda Hjelm
Karen Luecking
Barbara Wood
Tyler Malmberg
Ken Helgeson - ABSENT
Randal Darst

Parks Staff

Jason Bond
Brian Berntsen
Myron Clinton
Cemetery Partner
Allen Flintoft - Absent

2. APPROVAL OF MINUTES

a) Minutes from the January 5, 2017. **Motion to approve by Hjelm, 2nd by Darst, passed unanimously.**

3. AUDIENCE COMMENTS- None

4. REEPORTS / REQUESTS

A) Cemetery Partner

None

B) Monthly Staff Inspection

Presented by: Jason Bond, Parks Maintenance Lead

Staff inspections were mailed to members before the meeting.

5. AGENDA ITEMS

A) Rules and Regulations Sub-Committee Schedule

Board members Darst, Hjelm, and Wood will serve on the subcommittee. Darst will be the chair of the committee. All meetings and minutes from the meetings will be posted for public notice.

B) Future Expansion and Opening Section 2 at the Upper Cemetery

Presented by: Dave Waggoner, Chair

No update.

C) Gate Signs Update

Presented by: Dave Waggoner, Chair

Rules and regulations signs have been repaired.

Signs for exit gates to be discussed

D) Survey update

Presented by Jason Bond, Parks Maintenance Lead

Bond brought survey maps for viewing, discussed doing one for upper cemetery.

E) GIS Sub-Committee Update

Presented by Randy Darst, Board Member

Committee waiting on Flintoff's for information.

F) Cemetery History

Presented by Linda Hjelm, Board Member

Hjelm gave a brief discussion of the cemetery history. Board will draft a letter asking for Issaquah press copies to remain in Issaquah. Board discussed the possibility of seeking funding to digitize and maintain an electronic copy of all copies of the Issaquah Press for future generations and historical record. Board member Luecking was asked to draft a letter to the Mayor and City Council asking for their assistance in possibly helping to fund the digitization process. The letter will be reviewed at the next Cemetery Board meeting.

6. OTHER BUSINESS/ANNOUNCEMENTS

A) Budget Update

Presented by: Jason Bond, Parks Maintenance Lead

Budget reports were distributed.

B) Bills to be paid

Presented by: Jason Bond, Parks Maintenance Lead

No bills to be paid

7. ADJOURNMENT- Darst moved to adjourn the meeting at 8:30 PM with Luecking 2nd. Motion passed unanimous. Meeting adjourned.