

**1. CALL TO ORDER**

Meeting called to order at 6:30 PM by David Waggoner, Thursday, June 2, 2016.

In Attendance:	<b>Cemetery Board</b>	<b>Parks Staff</b>
	David Waggoner	Jason Bond
	Linda Hjelm	
	Karen Luecking	<b>Audience</b>
	Barbara Wood	
	Tyler Malmberg- <b>Excused Absent</b>	
	Ken Helgeson- <b>Excused Absent</b>	
	Randal Darst- <b>Excused Absent</b>	

**Wood will be voting for Helgeson**

**2. APPROVAL OF MINUTES**

Draft meeting minutes May 5, 2016. **Motion to approve by Hjelm, 2<sup>nd</sup> by Luecking. Passed unanimous**

**3. AUDIENCE COMMENTS- None**

**4. REEPORTS / REQUESTS**

- A) **Cemetery Partner**
  - Other /misc.

Presented by: Allen Flintoft, Flintoft Representative

**B) Monthly Staff Inspection**

Presented by: Jason Bond, Parks Maintenance Lead

Staff inspections were provided at the meeting as well as emailed prior to the meeting.

**5. AGENDA ITEMS**

**A) Budget Discussion**

Presented By: Diane Marcotte, Finance Director

Cancelled leave on for next month

**B) GIS Subcommittee Update**

Presented by: Randal Darst, subcommittee

Darst excused absent- leave on agenda for next month.

**C) By-Laws Subcommittee Update**

Presented by: Dave Waggoner, Subcommittee

Close to complete. Committee should finish draft in June for review.

**D) Opening Section 2**

Presented by: Dave Waggoner, Chair

Leave on Agenda for next month.

**E) Gate Signs Update**

Presented by: Dave Waggoner, Chair

Entrance signs are now being made with the correct addresses.

**6. OTHER BUSINESS/ANNOUNCEMENTS**

**a) Budget Update**

Presented by: Jason Bond, Parks Maintenance Lead

Budget reports were distributed. Bond sent invite request to Finance Department for next meeting.

**b) Bills to be paid**

Presented by: Jason Bond, Parks Maintenance Lead

**7. ADJOURNMENT- Hjelm moved to adjourn the meeting at 7:50 PM with Wood 2nd. Motion passed unanimous. Meeting adjourned.**